



Town Council Meeting Minutes - Final

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, December 2, 2025

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

CALL TO ORDER / ROLL CALL

Present: 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

[EXEC](#)
[2025-006](#)

Executive Session Report: November 18, 2025

TOWN MANAGER'S REPORT

[ID 2025-133](#)

Update: Calendar Reminders

[ID 2025-134](#)

Holiday Card Art Contest Award

Jen Perry, Chair of the Public Arts Commission recognized Kamryn Brecheisen as the winner of the 2025 Holiday Card Art Contest.

[ID 2025-135](#)

Development Services Project Updates

[ID 2025-136](#)

Update: Quasi-Judicial Projects

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Councilmember Davis to Accept

the Agenda as presented. The motion passed by the following vote:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by the following vote:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2025-034](#) Ordinance Levying General Property Taxes for the Town of Castle Rock, Colorado, for the Year 2025, to be Collected in 2026 (Second Reading - Approved on First Reading on October 7, 2025, by a vote 7-0)

[ORD 2025-035](#) Ordinance Levying General Property Taxes on Behalf of the Castle Rock Downtown Development Authority for the Year 2025, to be Collected in 2026 (Second Reading - Approved on First Reading on October 7, 2025, by a vote 7-0)

[RES 2025-149](#) Resolution Approving the Town of Castle Rock's 2024 Consolidated Annual Performance and Evaluation Report [Community Development Block Grant (CDBG) program]

[RES 2025-150](#) Resolution of the Town Council of the Town of Castle Rock Approving a Variance from the Douglas County Street Naming Criteria for Castle Meadows Street

[MIN 2025-024](#) Minutes: November 18, 2025 Town Council Meeting

QUASI JUDICIAL HEARINGS

[RES 2025-151](#) Resolution Approving a Site Development Plan for a Mixed-Use Development within the 826 Park Street Expansion and 200 Wolfensberger Road Planned Development (Unity on Wolfensberger Project) *[1.36 Acres Multi-Family Located South Wolfensberger Road and East of Park Street]*

Tara Vargish, Director Development Services provided overview of the item before Council. The applicant, Matrix Design Group was represented by Ross Friend.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Davis, to Approve Quasi-Judicial Resolution RES 2025-151 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ORD 2025-039](#) Ordinance Concerning the Financing of the Acquisition and

Construction of a Fire Station Facility with Associated Amenities and Supporting Public Improvements, and in Connection Therewith Authorizing the Execution and Delivery by the Town of a Site Lease Agreement, a Lease Purchase Agreement, and Other Documents Related Thereto; and Providing Other Matters Related Thereto (First Reading)

Town Attorney, Mike Hyman, presented item to Council.

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Ordinance ORD 2025-039 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-152](#) Resolution Amending the Policies and Procedures for the Nonprofit Funding Programs for the Town of Castle Rock

Kristin Read, Assistant Town Manager introduced the resolution before Council, highlighting the proposed updates.

Moved by Councilmember Dietz, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2025-152 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-153](#) Resolution Approving the Castle Rock Parks and Recreation Department 2025-2027 Strategic Plan

Jeff Brauer, Director Parks & Recreation highlighted components of the 2025-2027 Parks & Recreation Strategic Plan.

Moved by Councilmember Davis, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2025-153 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-154](#) Resolution of the Town Council of the Town of Castle Rock, Colorado, Opting Out of the Provisions of Section 31-23-316, C.R.S., Regarding the Permitting of Electric Vehicle Charging Systems

Tara Vargish presented to Council the options provided to the Town under House Bill 24-1173.

Moved by Councilmember Brooks, seconded by Councilmember Hollingshead, to Approve Resolution RES 2025-154 as presented.. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADJOURN

Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey, to Adjourn the meeting. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

Meeting adjourned at 7:16 pm.

