



Department of Community Development

www.douglas.co.us

May 8, 2015

Town of Castle Rock
 Mayor Paul Donahue
 100 North Wilcox Street
 Castle Rock, CO 80104

RE: Urban County designation for participation in the Douglas County Community Development Block Grant Program

Dear Mayor Donahue:

I am pleased to notify you that Douglas County is in the process of requalifying as an Urban County through the U.S. Department of Housing and Urban Development (HUD) for the CDBG program. The County is required to renew their Urban County status every three years. Douglas County was initially granted entitlement status in 2003 as an Urban County.

The CDBG program is to be administered by Douglas County via the adopted 2014-2018 Consolidated Plan, which allows the County to continue receiving funds through the CDBG program. Currently, the Towns of Castle Rock and Parker, and the Cities of Lone Tree and Castle Pines are the incorporated areas within Douglas County participating in the CDBG program. As a result, CDBG funding is used within the boundaries of these participating jurisdictions and in unincorporated Douglas County.

I am contacting you to encourage the Town of Castle Rock to continue to participate in the CDBG program with Douglas County. Typically, there is no further action required when local jurisdictions continue to participate. This is due to the "Automatic Renewal" clause in Section III, paragraph C, of the *Amended and Restated Intergovernmental Agreement Regarding the Community Development Block Grant Program for Fiscal Year 2006 Administered by the U.S. Department of Housing and Urban Development, Between the Board of County Commissioners of the County of Douglas and the Town of Castle Rock*, adopted by Resolution No. 2006-06. However, HUD is requiring that all existing IGAs be amended to include a reference to a new statute and to make technical corrections to the language regarding compliance with federal regulations. The IGA amendment has been prepared and is included in this packet. Please note, if you elect to participate in the Douglas County CDBG program, you will not be eligible to apply for grants under the State CDBG program.

If the Town elects to continue to participate in the Douglas County CDBG program, one original approved and signed IGA amendment and a copy of the signed resolution approving the IGA amendment will need to be returned to Douglas County by **July 1, 2015**. Douglas County staff will present a resolution before the Board of County Commissioners on July 21, 2015, requesting approval of the IGA amendments from all participating jurisdictions received by July 1, 2015.

Your continued participation must remain in the form of the adopted intergovernmental agreement (IGA) that generally stipulates you will participate for the three-year cycle of the

May 8, 2015

Urban County Designation and CDBG Qualification for Douglas County

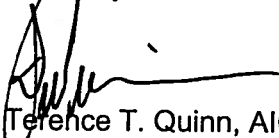
Page 2

program and grants the County the authority to administer the CDBG program within your jurisdiction.

In order to be excluded from this new qualification period beginning with the 2016 program year, the Town will need to provide written notice to Douglas County and HUD by **June 19, 2015**, that it is terminating the agreement at the end of the current period. If you elect not to participate in the CDBG program, residents of the Town of Castle Rock will not be eligible to benefit from CDBG grants, such as down payment assistance, facilities improvements or emergency assistance.

CDBG staff will be contacting you to discuss the program and documentation needed should the Town of Castle Rock elect to be excluded from the County's CDBG program. If you have questions regarding the 2016-2018 Urban County designation process for the Douglas County CDBG program, please contact Tina Dill, Community and Resource Services Supervisor at 303-814-4380 or by email at tdill@douglas.co.us.

Sincerely,



Terence T. Quinn, AICP
Planning Services Director

cc: Mark Stevens, Town Manager, 100 N Wilcox St., Castle Rock, CO 80104
Bill Detweiler, Director of Development Services, 100 N Wilcox St., Castle Rock, CO 80104
Tina Dill, Resource Services Supervisor

Enclosures: Instructions for Urban County Qualification for Participation in the Community Development Block Grant (CDBG) Program for Fiscal Years (FYs) 2016-2018; and First Amendment to Amended and Restated Intergovernmental Agreement