



PUBLIC WORKS COMMISSION
Regular Meeting

Date: January 6, 2020

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:45 p.m.

Present: William Leung, Butch Stinton, Maricela Shukie, Mike White, Larry Grauberger, Kevin Raasch, Caryn Johnson (Council Rep)

Staff Present: Ryan Germeroth, P.E., Transp. Planning & Traffic Eng. Manager, Brian Kelley, Engineering Manager, Monica Cammalleri, Admin. Supervisor

Absent: Dan Sailer, P.E., Interim Public Works Director

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order	William Leung, Chair	Meeting was called to order. A quorum was present.
Public Comment on Items Not on the Agenda	William Leung, Chair	None
Minutes	Motion made by Commissioner Maricela Shukie; seconded by Commissioner Butch Stinton	It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of September 9, 2019 with the recommended changes. Motion carries unanimously.
Transit Feasibility Study	Tom Reiff, Transportation Planner	<p>The purpose of this item is to update the Commission on the Transit Feasibility Study. The Town has retained the services of Felsburg, Holt, and Ullevig (FHU) to help conduct the feasibility study. The scope of work will provide a technical evaluation of possible future transit services that will take into account community needs and resources. With this in mind it is imperative that the study include an extensive community outreach effort. For this reason, a Focus Group to assist the technical committee in exploring transit service ideas has been created, as well as an interactive project webpage (www.CRgov.com/TransitStudy)</p> <p>During the 12-month period, presentations to Town Council and other boards and commissions are anticipated. A final report will be generated by FHU to document the study process and results, including the phasing and cost considerations. A concise Executive summary will also be included</p> <p>No action necessary.</p>

Projects Update	Ryan Germeroth, P.E., Transp. Planning & Traffic Eng. Manager	<p>An overview of the current Public Works projects/ programs was provided to the Commission in their packet.</p> <p>Congratulations to Dan Sailer since he will be confirmed as Director of Public Works at the Town Council meeting tomorrow night.</p> <p>Introduced Brian Kelley as the new Engineering Manager for Public Works.</p>
Council Comments	Caryn Johnson, Council Rep	Councilperson Johnson updated the Commission staff on Council items.
Commission Comments/ Questions	William Leung, Chair	None
Adjournment	6:45 p.m.	There being no further business, the meeting was adjourned. Next meeting is scheduled for February 3, 2020.