



## Board of Adjustment Meeting Minutes

JC Ortega  
Linda Baumann  
Kenneth Arnold  
Talena Jensen  
Richard Coffey

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Thursday, June 6, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER

As a Board Chair has not yet been approved, Staff Member Tammy King called the meeting to order at 6:01 pm.

### ROLL CALL

**Present** 4 - Linda Baumann, JC Ortega, Talena Jensen, and Richard Coffey

**Not Present** 1 - Kenneth Arnold

**Attendance** 3 - Elizabeth Allen, Tammy King, and Sandra Aguilar

### CERTIFICATION OF MEETING

Mrs. King confirmed that the notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

### ELECTION OF CHAIR

**Board Member Baumann moved to nominate and approve JC Ortega as Chair of the Board of Adjustment, and was seconded by Board Member Jensen.**

**The motion passed: 4-0**

**Yes:** 4 - Baumann, Ortega, Jensen, and Coffey

**Not Present:** 1 - Arnold

### ELECTION OF VICE CHAIR

**Board Member Jensen moved to nominate and approve Linda Baumann as Vice Chair to the Board of Adjustment, and was seconded by Board Member Ortega.**

**The motion passed: 4-0**

**Yes:** 4 - Baumann, Ortega, Jensen, and Coffey

**Not Present:** 1 - Arnold

**APPROVAL OF MINUTES**

[BOA 2019-010](#) **May 2, 2019 Board of Adjustment Meeting Minutes**

**Attachments:** [May 2, 2019 Board of Adjustment Minutes](#)

Board Member Baumann moved to approve the May 2, 2019 minutes as written, and was seconded by Board Member Jensen.

The motion passed: 4-0

Yes: 4 - Baumann, Ortega, Jensen, and Coffey

Not Present: 1 - Arnold

**UNSCHEDULED PUBLIC APPEARANCES**

None

**PUBLIC HEARING ITEMS**

[BOA 2019-011](#) **Request for Approval of Variance from the Rear Setback Requirements PD (Single Family)**

**Attachments:** [Staff Report](#)

[Attachment A: BOA Application Packet](#)

[Public Documents](#)

Staff Member Tammy King presented the variance regarding the setback for a deck at 6375 Agave Ave. No objections have been received. Staff recommends approval.

Applicants: Scott and Vicki Workman answered questions from the board, specifically visuals and dimensions.

Board Member Baumann moved that the Board of Adjustment approve Scott and Vicki Workman's request for approval of a variance from the fifteen foot (15") rear setback for a deck in the PD zone; based on criteria presented; and was seconded by Board Member Jensen.

The motion passed: 4-0

Yes: 4 - Baumann, Ortega, Jensen, and Coffey

Not Present: 1 - Arnold

**DISCUSSION ACTION ITEMS**

[BOA 2019-012](#) **A RESOLUTION OF THE CASTLE ROCK BOARD OF ADJUSTMENT REGARDING DENIAL OF BOA 18-0009 VARIANCE APPLICATION FOR 732 JERRY STREET**

**Attachments:** [Attachment A: Resolution BOA 2019-002](#)

Assistant Town Attorney Elizabeth Allen explained the resolution was to memorialize the denial in writing. This resolution is identical to the administrative action, the letter of determination and the approved minutes.

**Board Member Baumann moved to approve the resolution of the Castle Rock Board of Adjustment Regarding Denial of BOA 18-0009 Variance Application for 732 Jerry Street; and was seconded by Board Member Jensen.  
The motion passed: 4-0**

**Yes:** 4 - Baumann, Ortega, Jensen, and Coffey

**Not Present:** 1 - Arnold

## **BOARD MEMBER ITEMS**

Board Member Baumann asked how developers and builders can build with various limitations that require variances.

## **STAFF UPDATE**

Town Attorney Elizabeth Allen reminded the board that there is Legal Training on June 17 and requested an thoughts and advice to address.

## **TOWN COUNCIL UPDATE**

None

## **ADJOURN**

The meeting was adjourned at 6:56 pm.