

**TOWN OF CASTLE ROCK
CONSTRUCTION CONTRACT
(Ridge Road Widening)**

THIS CONSTRUCTION CONTRACT (“Contract”) is made between the **TOWN OF CASTLE ROCK**, a Colorado municipal corporation (“Town”), 100 N. Wilcox Street, Castle Rock, Colorado 80104 and **EDW. C. LEVY. CO., d/b/a SCHMIDT CONSTRUCTION COMPANY**, a Michigan corporation, 2635 Delta Dr., Colorado Springs, Colorado 80910 (“Contractor”).

In consideration of these mutual covenants and conditions, the Town and Contractor agree as follows:

SCOPE OF WORK The Contractor shall execute the entire Work described in the Contract.

CONTRACT The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, written or oral representations and agreements. The Contract incorporates the following Contract Documents. In resolving inconsistencies among two or more of the Contract Documents, precedence will be given in the same order as enumerated.

LIST OF CONTRACT DOCUMENTS

The Contract Documents, except for Modifications issued after execution of this Contract, are:

1. Change Orders
2. Notice to Proceed
3. Construction Contract
4. General Conditions
5. The following Addenda, if any:

Number	Date	Pages
1	March 2, 2022	405
6. Special Conditions of the Contract:
 - Ridge Road Widening Project No. 2017-03, Bid Documents, Addendum #1, 168 pages
7. The following Specifications:
 - Town of Castle Rock, Standard Special Provisions
 - Town of Castle Rock, Project Special Provisions
 - Town of Castle Rock, Standard Operating Procedure
 - Most current Colorado Department of Transportation, Standard Specifications for Road and Bridge Construction
 - Town of Castle Rock Details and Forms
 - Most current Town of Castle Rock Construction Methodology and Materials Manual
 - Most current Castle Rock Water Department Temporary Erosion and Sediment Control (TESC) Manual
 - Most current Castle Rock Department of Storm Drainage Design and Technical Criteria Manual

8. The following Drawings/Reports:
 - Town of Castle Rock, Department of Public Works, Ridge Road Widening Project No. 2017-03, Addendum #1
 - Town of Castle Rock, Department of Public Works, Ridge Road Widening Project No. 2017-03, TESC Plans, Addendum #1
 - Ridge Road Widening SUE Utility Investigation
 - Ridge Road Widening Testhole Information
 - Ridge Road Widening Utility Engineering Report
9. Notice of Award;
10. Invitation to Bid;
11. Information and Instructions to Bidders;
12. Notice of Substantial Completion;
13. Notice of Construction Completion;
14. Proposal Forms, including Bid Schedules;
15. Performance, and Labor and Material Payment Bonds;
16. Performance Guarantee; and
17. Insurance Certificates.

CONTRACT PRICE. The Town shall pay the Contractor for performing the Work and the completion of the Project according to the Contract, subject to Change Orders as approved in writing by the Town, under the guidelines in the General Conditions. The Town will pay \$ 4,224,475.17 (“Contract Price”), to the Contractor, subject to full and satisfactory performance of the terms and conditions of the Contract. The Contract Price is provisional based on the quantities contained in the Bid attached as Exhibit 1. The final Contract Price shall be adjusted to reflect actual quantities incorporated into the Work at the specified unit prices. The Town has appropriated money equal or in excess of the Contract Price for this work.

COMPLETION OF WORK. The Contractor must begin work covered by the Contract within ten (10) calendar days from the date of the Notice to Proceed, and must complete work within one hundred and seventy (170) calendar days from and including the date of Notice to Proceed, according to the General Conditions. The Work should be completed by October 19, 2022.

LIQUIDATED DAMAGES. If the Contractor fails to complete the Work by the date set for completion in the Contract, or if the completion date is extended by a Change Order, by the date set in the Change Order, the Town may permit the Contractor to proceed, and in such case, may deduct the sum of \$2,400.00 for each day that the Work shall remain uncompleted from monies due or that may become due the Contractor. This sum is not a penalty but is a reasonable estimate of liquidated damages.

The parties agree that, under all of the circumstances, the daily basis and the amount set for liquidated damages is a reasonable and equitable estimate of all the Town's actual damages for delay. The Town expends additional personnel effort in administering the Contract or portions of the Work that are not completed on time, and has the cost of field and office engineering, inspecting, and interest on financing and such efforts and the costs thereof are impossible to

accurately compute. In addition, some, if not all, citizens of Castle Rock incur personal inconvenience and lose confidence in their government as a result of public projects or parts of them not being completed on time, and the impact and damages, certainly serious in monetary as well as other terms are impossible to measure.

SERVICE OF NOTICES. Notices to the Town are given if sent by registered or certified mail, postage prepaid, to the following address:

TOWN OF CASTLE ROCK
Town Attorney
100 N. Wilcox Street
Castle Rock, CO 80104

With a copy to: Legal@crgov.com

INSURANCE PROVISIONS. The Contractor must not begin any work until the Contractor obtains, at the Contractor's own expense, all required insurance as specified in the General Conditions. Such insurance must have the approval of the Town of Castle Rock as to limits, form and amount. *Certificate of Insurance ("COI") must be submitted along with the executed contract.*

RESPONSIBILITY FOR DAMAGE CLAIMS. The Contractor shall indemnify, save harmless, and defend the Town, its officers and employees, from and in all suits, actions or claims of any character brought because of: any injuries or damage received or sustained by any person, persons or property because of operations for the Town under the Contract; including but not limited to claims or amounts recovered from any infringements of patent, trademark, or copyright; or pollution or environmental liability. The Town may retain so much of the money due the Contractor under the Contract, as the Town considers necessary for such purpose. If no money is due, the Contractor's Surety may be held until such suits, actions, claims for injuries or damages have been settled. Money due the Contractor will not be withheld when the Contractor produces satisfactory evidence that the Contractor and the Town are adequately protected by public liability and property damage insurance.

The Contractor also agrees to pay the Town all expenses, including attorney's fees, incurred to enforce this Responsibility for Damage Claim clause.

Nothing in the **INSURANCE PROVISIONS of the General Conditions** shall limit the Contractor's responsibility for payment of claims, liabilities, damages, fines, penalties, and costs resulting from its performance or nonperformance under the Contract.

STATUS OF CONTRACTOR. The Contractor is performing all work under the Contract as an independent Contractor and not as an agent or employee of the Town. No employee or official of the Town will supervise the Contractor. The Contractor will not supervise any employee or official of the Town. The Contractor shall not represent that it is an employee or agent of the Town in any capacity. **The Contractor and its employees are not entitled to Town Workers' Compensation benefits and are solely responsible for federal and state income tax on money earned.** This is not an exclusive contract.

THIRD PARTY BENEFICIARIES. None of the terms or conditions in the Contract shall give or allow any claim, benefit, or right of action by any third person not a party to the Contract. Any person, except the Town or the Contractor, receiving services or benefits under the Contract is an incidental beneficiary only.

INTEGRATION. This contract integrates the entire understanding of the parties with respect to the matters set forth. No representations, agreements, covenants, warranties, or certifications, express or implied, shall exist as between the parties, except as specifically set forth in this Contract.

DEFINITIONS. The Definitions in the General Conditions apply to the entire Contract unless modified within a Contract Document.

Executed this _____ day of _____, 20__.

ATTEST:

TOWN OF CASTLE ROCK

Lisa Anderson, Town Clerk

Jason Gray, Mayor

APPROVED AS TO FORM:

Michael J. Hyman, Town Attorney

CONTRACTOR:

EDW. C. LEVY. CO., d/b/a SCHMIDT CONSTRUCTION COMPANY

By: _____


Title: _____
Estimator / PM.

Ridge Road Widening
Town of Castle Rock Project No. 2017-03

BID SCHEDULE

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
201	CLEARING AND GRUBBING	1	LS	\$3,025.00	\$ 3,025.00
202	REMOVAL OF GATE	2	EACH	\$605.00	\$ 1,210.00
202	REMOVAL OF CONCRETE MEDIAN COVER MATERIAL	396	SY	\$11.00	\$ 4,356.00
202	REMOVAL OF CURB	347	LF	\$5.50	\$ 1,908.50
202	REMOVAL OF CURB AND GUTTER	1384	LF	\$6.60	\$ 9,134.40
202	REMOVAL OF CONCRETE PAVEMENT	1718	SY	\$12.65	\$ 21,732.70
202	REMOVAL OF ASPHALT MAT	8544	SY	\$6.60	\$ 56,390.40
202	REMOVAL OF ASPHALT MAT (PLANING)	8777	SY	\$2.03	\$ 17,817.31
202	REMOVAL OF FENCE	1828	LF	\$2.20	\$ 4,021.60
202	REMOVAL OF GROUND SIGN	6	EACH	\$55.00	\$ 330.00
202	REMOVAL OF SIGN PANEL	4	EACH	\$342.06	\$ 1,368.24
202	REMOVAL OF PAVEMENT MARKING	6274	SF	\$2.10	\$ 13,175.40
202	REMOVAL OF DELINEATOR	14	EACH	\$52.50	\$ 735.00
202	CLEAN VALVE BOX	24	EACH	\$192.50	\$ 4,620.00
202	REMOVAL OF PIPE	142	LF	\$27.50	\$ 3,905.00
202	REMOVAL OF INLET	7	EACH	\$24.75	\$ 173.25
203	UNCLASSIFIED EXCAVATION (COMPLETE IN PLACE)	21256	CY	\$17.60	\$ 374,105.60
203	POTHOLING	40	HOURL	\$170.50	\$ 6,820.00
203	LABORER	240	HOURL	\$28.35	\$ 6,804.00
207	TOPSOIL	761	CY	\$36.75	\$ 27,966.75
207	STOCKPILE TOPSOIL	13	CY	\$52.50	\$ 682.50
208	CONCRETE WASHOUT AREA	2	EACH	\$3,675.00	\$ 7,350.00
208	VEHICLE TRACKING CONTROL	2	EACH	\$27.83	\$ 55.66
208	SILT FENCE	2255	LF	\$2.89	\$ 6,516.95
208	STORM DRAIN INLET PROTECTION (TYPE 1)	287	LF	\$6.09	\$ 1,747.83
208	EROSION CONTROL MANAGEMENT	200	DAY	\$78.75	\$ 15,750.00
210	RESET GROUND SIGN	15	EACH	\$157.50	\$ 2,362.50
210	RESET SIGN PANEL	5	EACH	\$380.93	\$ 1,904.65
210	RESET LUMINAIRE	2	EACH	\$272.09	\$ 544.18
210	RESET TRAFFIC SIGNAL HEAD	9	EACH	\$816.27	\$ 7,346.43
210	RESET TRAFFIC SIGNAL POLE	2	EACH	\$2,720.91	\$ 5,441.82
210	RESET TRAFFIC SIGNAL MAST ARM	2	EACH	\$3,237.88	\$ 6,475.76
210	RESET FIRE HYDRANT	1	EACH	\$6,562.50	\$ 6,562.50
210	RESET AIR VENT	1	EACH	\$3,123.75	\$ 3,123.75
210	ADJUST MANHOLE	9	EACH	\$685.00	\$ 6,165.00
210	ADJUST VALVE BOX	24	EACH	\$131.25	\$ 3,150.00
210	RESET MAILBOX STRUCTURE	7	EACH	\$262.50	\$ 1,837.50
212	SEEDING (TOWN OF CASTLE ROCK -- PERMANENT DRILL SEEDING)	3	ACRE	\$9,450.00	\$ 28,350.00
213	MULCHING (WEED FREE)	3	ACRE	\$3,255.00	\$ 9,765.00
216	SOIL RETENTION BLANKET (STRAW)	4450	SY	\$2.63	\$ 11,703.50
304	AGGREGATE BASE COURSE (CLASS 6)	10069	CY	\$45.10	\$ 454,111.90
403	HOT MIX ASPHALT (GRADING S)(75)(PG 64-22)	7111	TON	\$91.51	\$ 650,727.61
403	HOT MIX ASPHALT (GRADING SX)(75)(PG 64-22)	3551	TON	\$93.47	\$ 331,911.97
403	HOT MIX ASPHALT (PATCHING)(ASPHALT)	279	TON	\$172.99	\$ 48,264.21
411	EMULSIFIED ASPHALT (SLOW-SETTING)	5020	GAL	\$2.88	\$ 14,457.60
412	CONCRETE PAVEMENT (10 INCH)	395	SY	\$105.95	\$ 41,850.25
503	DRILLED CAISSON (36 INCH)	29	LF	\$756.41	\$ 21,935.89
603	18 INCH REINFORCED CONCRETE PIPE	67	LF	\$148.50	\$ 9,949.50
604	INLET TYPE R L5 (5 FOOT)	2	EACH	\$6,572.50	\$ 13,145.00
604	INLET TYPE R L10 (5 FOOT)	3	EACH	\$9,317.00	\$ 27,951.00
606	TYPE 3 W-BEAM GUARDRAIL (MGS)	19	LF	\$150.41	\$ 2,857.79

**Ridge Road Widening
Town of Castle Rock Project No. 2017-03**

BID SCHEDULE

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
606	END ANCHORAGE TYPE 3D	1	EACH	\$2,043.30	\$ 2,043.30
606	END ANCHORAGE (FLARED)	1	EACH	\$7,074.90	\$ 7,074.90
607	FENCE SMOOTH WIRE WITH METAL POSTS	1983	LF	\$6.30	\$ 12,492.90
607	20 FOOT GATE TWIN	2	EACH	\$1,155.00	\$ 2,310.00
607	END POST	4	EACH	\$892.50	\$ 3,570.00
607	CORNER AND LINE BRACE POST	6	EACH	\$1,050.00	\$ 6,300.00
607	FENCE (PLASTIC)	7375	LF	\$3.41	\$ 25,148.75
608	SIDEWALK CURB CHASE	10	LF	\$935.08	\$ 9,350.80
608	CONCRETE SIDEWALK (6 INCH)	5323	SY	\$57.17	\$ 304,315.91
608	CONCRETE CURB RAMP	185	SY	\$166.90	\$ 30,876.50
609	CURB AND GUTTER TYPE 2 (SECTION I-B)	5770	LF	\$21.63	\$ 124,805.10
609	CURB AND GUTTER TYPE 2 (SECTION II-B)	4799	LF	\$26.93	\$ 129,237.07
609	CURB AND GUTTER (SECTION B) (SPECIAL) (1 FOOT)	26	LF	\$51.61	\$ 1,341.86
609	CURB AND GUTTER (SECTION B) (SPECIAL) (2 FOOT)	20	LF	\$55.55	\$ 1,111.00
609	GUTTER TYPE 2 (8 FOOT) (10 INCH)	25	LF	\$76.45	\$ 1,911.25
610	MEDIAN COVER MATERIAL (PATTERNED CONCRETE)	23314	SF	\$9.56	\$ 222,881.84
612	DELINEATOR (FLEXIBLE) (TYPE 1)	12	EA	\$105.00	\$ 1,260.00
613	2 INCH ELECTRICAL CONDUIT	3500	LF	\$27.21	\$ 95,235.00
613	2 INCH ELECTRICAL CONDUIT (BORED)	506	LF	\$22.86	\$ 11,567.16
613	3 INCH ELECTRICAL CONDUIT (BORED)	398	LF	\$29.39	\$ 11,697.22
613	TYPE ONE PULL BOX	9	EA	\$1,251.62	\$ 11,264.58
613	PULL BOX (TYPE A & B)	3	EACH	\$1,387.66	\$ 4,162.98
613	WIRING	1	LS	\$40,298.78	\$ 40,298.78
614	ILLUMINATED SIGN	3	EACH	\$4,897.63	\$ 14,692.89
614	SIGNAL HEAD BACK PLATES	2	EACH	\$179.58	\$ 359.16
614	PEDESTRIAN SIGNAL FACE (16) (COUNTDOWN)	2	EACH	\$734.64	\$ 1,469.28
614	TRAFFIC SIGNAL FACE (12-12-12)	2	EACH	\$865.25	\$ 1,730.50
614	STEEL SIGN POST (2 X 2 INCH TUBING)	616	LF	\$21.00	\$ 12,936.00
614	PEDESTRIAN PUSH BUTTON	2	EACH	\$380.93	\$ 761.86
614	TRAFFIC SIGNAL VEHICLE DETECTOR (MICRO TYPE) (NON-INVASIVE)	4	EACH	\$3,020.20	\$ 12,080.80
614	BARRICADE (TYPE 3 M-A)	36	EACH	\$52.50	\$ 1,890.00
614	SIGN PANEL (CLASS I)	389	SF	\$34.65	\$ 13,478.85
614	RECTANGULAR RAPID FLASHING BEACON	10	EA	\$5,550.65	\$ 55,506.50
619	12 INCH PLASTIC PIPE	30	LF	\$57.75	\$ 1,732.50
620	SANITARY FACILITY	2	EACH	\$1,837.50	\$ 3,675.00
621	DETOUR PAVEMENT	100	SY	\$61.05	\$ 6,105.00
625	CONSTRUCTION SURVEYING	1	LS	\$48,000.00	\$ 48,000.00
626	MOBILIZATION	1	LS	\$155,000.00	\$ 155,000.00
627	PAVEMENT MARKING PAINT	152	GAL	\$89.25	\$ 13,566.00
627	EPOXY PAVEMENT MARKING	86	GAL	\$173.25	\$ 14,899.50
627	PREFORMED PLASTIC PAVEMENT MARKING (WORD/SYMBOL)	791	SF	\$24.99	\$ 19,767.09
627	PREFORMED PLASTIC PAVEMENT MARKING (XWALK/STOP LINE)	1181	SF	\$18.69	\$ 22,072.89
630	TRAFFIC CONTROL MANAGEMENT	1	LS	\$180,363.75	\$ 180,363.75
630	VARIABLE MESSAGE SIGN (VMS) (2 EA per day)	50	DAY	\$157.50	\$ 7,875.00
630	UNIFORMED TRAFFIC CONTROL	8	HOUR	\$141.75	\$ 1,134.00
630	TRAFFIC SIGNAL (TEMPORARY)	1	LS	\$27,209.05	\$ 27,209.05
720	MATERIALS SAMPLING AND TESTING	1	LS	\$44,315.25	\$ 44,315.25
FORCE ACCOUNTS					
F/A 01	F/A MINOR CONTRACT REVISIONS	1	F/A	\$ 200,000.00	\$ 200,000.00

Ridge Road Widening
Town of Castle Rock Project No. 2017-03

BID SCHEDULE

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST
				TOTAL PROJECT COST \$	4,224,475.17

TOTAL PROJECT COST IN WORDS:

Four Million, Two Hundred Twenty-Four Thousand, Four Hundred Seventy-Five and 17/100

Note: For project "TOTAL PROJECT COST" to be considered, all individual bid schedule costs must be completed.

Note: Lowest bid will be based on the lowest "TOTAL PROJECT COST".



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant - Detroit 2401 W. Big Beaver Rd. Ste 400 Troy MI 48084	CONTACT NAME: PHONE (A/C. No. Ext): 248-643-8750		FAX (A/C. No):
	E-MAIL ADDRESS: susan.thompson@hylant.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Old Republic Insurance Company			24147
INSURED Schmidt Construction Co. 2635 Delta Drive Colorado Springs, CO 80910	EDWCLEV-01	INSURER B : American Guarantee & Liability Ins Co	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1461242320

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Broad Form P.D. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		MWZY31417521	10/1/2021	10/1/2022	EACH OCCURRENCE	\$ 5,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 0
							PERSONAL & ADV INJURY	\$ 5,000,000
							GENERAL AGGREGATE	\$ 10,000,000
							PRODUCTS - COMP/OP AGG	\$ 5,000,000
							Project Aggregate	\$ 5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			MWTB31418321	10/1/2021	10/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 5,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			AUC682124003	10/1/2021	10/1/2022	EACH OCCURRENCE	\$ 15,000,000
							AGGREGATE	\$ 15,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MWXS31417421	10/1/2021	10/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Ridge Road Widening

The Town of Castle Rock is additional insured with respect to general liability on a primary and non-contributory basis as required by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

The Town of Castle Rock
 100 Wilcox Street
 Castle Rock CO 80104

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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