



## 2025 Annual Action Plan

**DRAFT**

Town of Castle Rock  
100 N. Wilcox St.  
Castle Rock, CO 80104

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Town of Castle Rock strives to provide a suitable living environment, especially for low- to moderate-income (LMI) households and special needs communities. In 2021, the Town became a U.S. Department of Housing and Urban Development (HUD) entitlement community, enabling it to be eligible for federal Community Development Block Grant (CDBG) funds allocated through HUD's Community Planning Development program. The Town's CDBG program manages CDBG grant funds and ensures compliance with the regulations and guidelines set by the Department of Housing and Urban Development (HUD). These funds will support the Town in achieving its community development goals as outlined by HUD. These goals include, but are not limited to, providing affordable housing, improving public infrastructure and facilities, and offering public services for low- to moderate-income households and the special needs community.

The PY 2025 Annual Action Plan describes the eligible activities that will work towards accomplishing the goals established in the strategic plan. By addressing the identified priority needs, the Town will improve the quality of life of residents in Castle Rock.

### 2. Summarize the objectives and outcomes identified in the Plan

The Annual Action Plan outlines the eligible activities aimed at achieving the goals set forth in the strategic plan. CDBG funds will be used to administer the grant, support public services for senior citizens, low- to moderate-income (LMI) individuals, and other special needs populations, as well as to enhance ADA accessibility in public spaces. By addressing these identified priority needs, the Town will improve the quality of life for residents of Castle Rock. The following priorities and associated goals have been identified in this plan:

#### Priority Need 1: Improvements to Public Facilities & Infrastructure

1A Improve Access to Public Facilities (ADA): Improve access to public facilities that will benefit LMI persons and households. Activities include improved access to community centers, neighborhood facilities, and park facilities. These activities will primarily benefit populations that are presumed to be low/moderate income and/or areas where there is a majority low/moderate income population.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 2,985 Persons Assisted

1B Improve Capacity of Public Infrastructure LMI: Improve and expand the capacity of public infrastructure through activities such as the expansion of streets, sidewalk improvements, and ADA improvements. These activities will primarily benefit populations that are presumed to be low/moderate income and/or areas where there is a majority low/moderate income population.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 2,985 Persons Assisted

### **Priority Need 2: Supportive Services for LMI and Special Needs**

2A Provide Supportive Services for Seniors: Provide supportive services for the elderly population in Castle Rock. This may include elderly health and wellness programs and meal services.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 50 Persons with public services

2B Provide Supportive Services LMI & Special Needs: Provide supportive services for LMI and special needs populations in Castle Rock. Vital services for LMI persons may include health, employment, and education services. The special needs groups include the elderly, persons with a disability, homeless, and victims of domestic violence.

- Objective: Creating Suitable Living Environments
- Outcome: Availability/Accessibility
- Goal Outcome Indicator: 50 persons with supportive services

## **3. Evaluation of past performance**

The Town of Castle Rock is recognized as an entitlement community by HUD and received federal CDBG funds for the first time in Program Year 2021. With this funding, the Town has made significant strides in addressing the needs of the elderly population and individuals with disabilities through ADA improvements. Although the Town has successfully provided services to benefit seniors in Castle Rock, there is a necessity for increased funding and the leveraging of new resources to expand these services, both from the Town and local community organizations. Ongoing needs in the community, such as public services and improvements to public infrastructure and facilities, have been identified in this plan, the Town's 5-Year Strategic Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER assesses progress toward the five-year goals and the annual objectives of the CDBG program. The most recent PY 2023 CAPER reports the following highlights by priority:

Public Facilities and Infrastructure Improvements: In PY 2023, the Town completed the Recreation Center Pool Lifts activity (#18), which had a benefit to 3,325 low/mod persons. This activity involved the

replacement of three pool lifts that had exhausted their life span. The pool lifts also made the public facility ADA compliant. The Town contracted a developer to start the Cantril School Improvements Design and Administrative activity (#19), which will help make the facility ADA compliant. As of September 2024, the contractor has completed about 30% of work in this project and the Town anticipates this activity to be completed in 2025.

Supportive Services: The Town funded the Castle Rock Senior Activity Center's Home Delivery of Hot Meals program (#15) to assist 178 LMI elderly persons throughout PY 2023. The program targeted the most socially isolated and those with the most economic need as all beneficiaries were LMI. The Town is on track to meet or exceed its five-year goal for providing assistance to elderly persons.

#### **4. Summary of Citizen Participation Process and consultation process**

The Town of Castle Rock encourages participation by all citizens, with particular emphasis on LMI households and those with special needs to participate in the PY 2025 AAP process. The Town follows its HUD-approved Citizen Participation Plan and has developed a formal process for gathering input from citizens and community stakeholders. The following efforts were made during the development of the PY 2025 AAP.

**PUBLIC HEARING:** The Town will hold a public hearing to review and discuss the draft 2025 AAP. The public hearing will be held on **May 27, 2025 at 4:30 PM** at Town Hall, 100 N Wilcox Street, Castle Rock, CO 80104 in Council Chambers. This meeting is open to the public and all persons are welcome.

**PUBLIC COMMENT PERIOD:** Citizens can review and make comments on the draft 2025 AAP. The draft will be available for a public comment review period of (30) thirty days, running from **May 28, 2025 to June 26, 2025**. The proposed 2025 AAP will be available for review and download on the Town webpage: <https://crgov.com/CDBG>. Hard copies of the draft 2025 AAP will also be available for review at Town Hall, located at 100 N. Wilcox St, Castle Rock, CO 80104 and at the Philip and Jerry Miller Library, located at 100 S. Wilcox St, Castle Rock, CO 80104. Public comments are encouraged and may be sent in writing to the Town of Castle Rock CDBG Program, 100 N. Wilcox St., Castle Rock, CO 80104 or via e-mail to [BBland@crgov.com](mailto:BBland@crgov.com).

Details of the citizen process are located in the AP-12 Participation section of this plan.

#### **5. Summary of public comments**

**Public Hearing (May 27, 2025):** A summary of comments will be included after the public hearing.

**Public Comment Period (May 28, 2025 to June 26, 2025):** A summary of comments will be included after the public comment period.

All comments will be accepted. There will be no individuals, organizations or agency types not intentionally consulted.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments will be accepted. There will be no individuals, organizations or agency types not intentionally consulted.

## **7. Summary**

PY 2025 marks the fifth and final year of the 2021-2025 Consolidated Plan. During this year, the Town will continue to fund high-priority projects that align with the goals and objectives outlined in the Consolidated Plan. The priority needs identified for the Town were established through a comprehensive outreach effort that included community needs assessment meetings, an online community survey, a stakeholder survey for nonprofit organizations, consultations with nonprofit partners and regional service providers, and a review of the needs assessment and housing market analysis included in this plan. These priority needs were further confirmed through community input and public hearings held during the development of the PY 2025 AAP.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

Agency Role	Name	Department/Agency
CDBG Administrator	TOWN OF CASTLE ROCK	CDBG Program

**Table 1 – Responsible Agencies**

### Narrative

The Town of Castle Rock was designated a new entitlement community by HUD in 2021 and receives federal Community Development Block (CDBG) funds allocated through HUD's Community Planning Development program. These funds are intended to primarily serve low- to moderate-income households and special-needs communities. The Town's CDBG program administers CDBG grant funds and ensures compliance with HUD regulations and guidelines.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The PY 2025 AAP identifies in this section the organizations consulted in the development of the Plan. The organizations listed in the table below represent key stakeholder organizations which consist of nonprofits, government departments and agencies, and planning organizations in Castle Rock.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The Town of Castle Rock is building on the initial ConPlan with the PY 2025 AAP, targeting specific agencies that could benefit from the Town’s limited funding award. This included a shared list of community stakeholders specific to Castle Rock, including local nonprofits, other Town and government departments, and other agencies. This approach ensures that participation efforts are not duplicated and that the community’s needs are accurately documented.

The Town works with the Douglas County Housing Partnership (DCHP) to explore options for supporting affordable housing in Castle Rock through programs such as homebuyer education classes, down payment assistance, and foreclosure mitigation. The Town plans to continue to look for ways to collaborate with the DCHP.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Metro Denver Homeless Initiative (MDHI) is the Continuum of Care for the seven-county Denver metro area, which includes Douglas County. MDHI is responsible for coordinating with all seven counties and the various local homeless service providers. The Town of Castle Rock benefits from the coordinated efforts of the Continuum of Care through referral of resources, connections to homeless prevention initiatives in the region, and access to resources not found locally in the Town. Douglas County also has the Douglas County Homeless Initiative (DCHI) Executive Committee, where municipal and county leaders, as well as community leaders, provide strategic guidance on DCHI direction.

In Douglas County, the County Community of Care Coordinator coordinates with MDHI to collect data on the unhoused populations through two events: the Point-in-Time (PIT) Count, and the Community of Care Network’s “Strive to Thrive” event. At Strive to Thrive, the county partners with local food pantries to provide food and increase awareness of community resources. This event typically takes place twice each year, in January and July.



**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Town of Castle Rock is not a recipient of HUD's Emergency Solutions Grant (ESG). MDHI coordinates the distribution of ESG funds, along with other HUD funding sources, to provide supportive services and permanent-supportive housing to prevent homelessness. HMIS is the system used for administering the ESG program. While the Town of Castle Rock does not use the HMIS system, the Town benefits from MDHI's HMIS administration across the region.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	TOWN OF CASTLE ROCK
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Supportive Services for Seniors
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town of Castle Rock is the lead responsible agency of the PY 2025 AAP.
2	<b>Agency/Group/Organization</b>	Town of Castle Rock Parks & Recreation
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Improve Access to Public Facilities and improve capacity of public infrastructure
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Parks and Recreation department worked with the Town on public facilities, infrastructure projects, and therapeutic rec services.
3	<b>Agency/Group/Organization</b>	Castle Rock Senior Activity Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Supportive Services for Seniors
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization consulted on the needs of the senior citizen community.
4	<b>Agency/Group/Organization</b>	Castle Rock Police Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Supportive Services for Seniors

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town's PD works with seniors in the community and they were consulted to determine needs and potential opportunities for CDBG funding. Ongoing discussions will occur to identify additional opportunities.
5	<b>Agency/Group/Organization</b>	Castle Rock Fire and Rescue
	<b>Agency/Group/Organization Type</b>	Agency - Emergency Management Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development, Emergency Preparedness
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town recognizes the importance of disaster preparedness, whether by man-made or natural disasters, and has developed the Town of Castle Rock Emergency Operations Plan to prepare for these hazards. As designated in the Emergency Operations Plan, the Castle Rock Fire and Rescue Department is the lead emergency management agency for the Town, with the fire chief serving as the Town emergency manager. An emergency preparedness guide is provided on the department website at: <a href="https://www.crgov.com/1690/Emergency-Preparedness">https://www.crgov.com/1690/Emergency-Preparedness</a>
6	<b>Agency/Group/Organization</b>	Douglas County Libraries
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Quality of Life Improvements
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Douglas County Libraries, Philip and Jerry Miller branch in Castle Rock provides the community with free high-speed internet access. Town staff consulted the Philip and Jerry Miller Library website to confirm that DCPL provides free internet access and access to technology for residents.

7	<b>Agency/Group/Organization</b>	Douglas County Homeless Initiative
	<b>Agency/Group/Organization Type</b>	Services-homeless Publicly Funded Institution/System of Care Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Douglas County Homeless Initiative (DCHI) is the lead agency in the local area providing coordination and services on homeless needs, and reports directly to MDHI, the greater CoC in the region. DCHI provides services such as signage, education, assistance with homelessness and the Homeless Engagement, Assistance and Resource Team (HEART).
8	<b>Agency/Group/Organization</b>	DOUGLAS COUNTY HOUSING PARTNERSHIP
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town continues to be engaged with DCHP and continues to look for ways to collaborate with this group.
9	<b>Agency/Group/Organization</b>	Castle Rock Public Works Department
	<b>Agency/Group/Organization Type</b>	Agency - Management of Public Land or Water Resources Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town departments work closely to discuss the needs of citizens in Castle Rock. Among some needs identified through the Public Works department is the need to address downtown ADA non-compliance; and a downtown ADA transition plan.
10	<b>Agency/Group/Organization</b>	Castle Rock Town Manager's Office
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town Managers Office works closely with the CDBG program and is provided regular updates of the program. The office also has a multi-year plan for newly acquired property and plans opportunities for ADA accessibility.

### Identify any Agency Types not consulted and provide rationale for not consulting

All comments were welcome. There were no agency types intentionally not consulted.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Metro Denver Homeless Initiative	MDHI is the local Continuum of Care (CoC) in the region. MDHI and Town of Castle Rock share the goal to end homelessness in the region; the CoC helped to inform the homeless initiatives in the plan.
Emergency Operations Plan	Town of Castle Rock	The Town of Castle Rock Emergency Operations Plan provides the Town residents with information on how to prepare for disasters, whether man-made or natural, and describes the agencies responsible in times of emergencies.

**Table 3 – Other local / regional / federal planning efforts**

### Narrative

The Town of Castle Rock collaborates with local public, private, and nonprofit agencies as the CDBG program continues to grow and adapt to meet the community's needs. These collaborating organizations

include various nonprofits and social service agencies. The CDBG program currently partners closely with Town departments to design initiatives that address the needs identified in Castle Rock.

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process for the Town of Castle Rock follows the requirements set forth by HUD in 24 CFR 91.105, as well as the Town's Citizen Participation Plan. This plan aims to engage all Town residents, with a specific focus on low- and moderate-income individuals and members of the special needs community, including the elderly and those with disabilities. Additionally, the plan incorporates input from other department staff, the Parks and Recreation Department, and various local stakeholders to assess community development needs and establish funding priorities.

Citizen participation efforts for the development of the PY 2025 AAP included a 30-day public comment period to allow members of the public to review and comment on the draft plan and a public hearing to review and discuss the plan. Copies of the draft plan were made available online, in the lobby of Town Hall, and at the Philip and Jerry Miller Library. All comments from the public were welcome.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Hearing	Non-targeted/broad community	The Town will hold a public hearing to review and discuss the draft 2025 AAP. The public hearing will be held on <b>May 27, 2025 at 4:30 PM</b> at Town Hall, 100 N Wilcox Street, Castle Rock, CO 80104 in Council Chambers. This meeting is open to the public and all persons are welcome.	A summary of comments will be included after the public hearing.	All comments are welcome.	<a href="https://crgov.com/cdbg">https://crgov.com/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
2	Public Comment Period	Non-targeted/broad community	<p>The proposed 2025 AAP will be available for a public comment review period of (30) thirty days, running from <b>May 28, 2025 to June 26, 2025</b>. The proposed 2025 AAP will be available for review and download on the Town webpage: <a href="https://crgov.com/CDBG">https://crgov.com/CDBG</a>. Hard copies of the draft 2025 AAP will also be available for review at Town Hall, located at 100 N. Wilcox St, Castle Rock, CO 80104 and at the Philip and Jerry Miller Library, located at 100 S. Wilcox St, Castle Rock, CO 80104. Public comments are encouraged and may be sent in writing to the Town of Castle Rock CDBG Program, 100 N. Wilcox St., Castle Rock, CO 80104 or via e-mail to BBland@crgov.com.</p>	A summary of comments will be included after the public comment period.	All comments are welcome.	<a href="https://crgov.com/cdbg">https://crgov.com/cdbg</a>

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The Town of Castle Rock will receive CDBG funds from HUD to help address the goals outlined in the Consolidated Plan. In PY 2025, the Town anticipates receiving \$277,742 in CDBG funds for its community development projects. PY 2025 is the fifth and final planning year of the 2021-2025 Consolidated Plan, and the next year starts a new five-year planning cycle.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$277,742.00	0.00	0.00	\$277,742.00	\$277,742.00	PY 2025 is the fifth and final planning year of the 2021-2025 Consolidated Plan, and the next year starts a new five-year planning cycle. There are no more funds expected in this ConPlan period.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Town of Castle Rock plans to utilize its federal Community Development Block Grant (CDBG) funds to attract additional resources. These funds will support in-kind resources and program activities for seniors at the Castle Rock Senior Activity Center. It's important to note that HUD CDBG program funds do not require a dollar-for-dollar match.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Town has a priority to improve public facilities and infrastructure in LMI areas of Castle Rock. The public improvements identified are sidewalks, streets, trails, Town Parks, and Town-owned facilities. This priority was identified through the citizen participation process and community and stakeholder surveys during the development of the plan. The Town will target Town-owned parks, streets, trails, and sidewalks in low/mod block group tracts in Castle Rock. According to HUD's CDBG Low Mod Income Summary Data (LMISD), the Low/Mod Block Group Tracts are 0140121, 0141232, 0144033, 0145031, 0145041, 0145042, 0145052, and 0145053.

For more information on how these tracts are determined, see the SP-10 of the ConPlan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Improve Access to Public Facilities (ADA)	2021	2025	Non-Housing Community Development		Improvements to Public Facilities & Infrastructure	CDBG: \$104,153.50	Public Facility or Infrastructure Activities other than Low/Mod Income Housing Benefit: 2985 Persons Assisted
2	1B Improve Capacity of Public Infrastructure LMI	2021	2025	Non-Housing Community Development		Improvements to Public Facilities and Infrastructure	\$104,153.50	Public Facility of Infrastructure other than Low/Mod Income Housing Benefit: 2985 Persons Assisted
3	2A Provide Supportive Services for Seniors	2021	2025	Non-Homeless Special Needs		Supportive Services for LMI and Special Needs	CDBG: \$34,717.50	Public service activities other than Low/Mod Income Housing Benefit: 50 Persons Assisted
4	2B Provide Supportive Services LMI & Special Needs	2021	2025	Non-Homeless Special Needs		Supportive Services for LMI and Special Needs	\$34,717.50	Public Service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	1A Improve Access to Public Facilities (ADA)
	<b>Goal Description</b>	The Town will work to provide improved access to public facilities, in particular for ADA improvements to neighborhood facilities (03E), parks and recreation facilities (03F), and ADA improvements to parking facilities (03G). These may include activities such as wheelchair access, ramps and signs.
2	<b>Goal Name</b>	1B Improve Capacity of Public Infrastructure LMI
	<b>Goal Description</b>	The Town will work to provide support for public infrastructure improvements such as street improvements (03K), sidewalks (03L), and ADA and other infrastructure improvements (03Z). Public improvements are intended to have LMI area wide benefits.
3	<b>Goal Name</b>	2A Provide Supportive Services for Seniors
	<b>Goal Description</b>	The Town will work to provide for supportive services that improve the quality of life for the elderly living in Castle Rock. Supportive service activities for seniors include activities such as independent living services, meals, health, and self-sufficiency assistance (05A).
4	<b>Goal Name</b>	2B Provide Supportive Services LMI & Special Needs
	<b>Goal Description</b>	The Town will work to provide vital support services that improve the quality of life for low-and moderate income (LMI) households and special needs groups in Castle Rock. Public Services that are intended to help assist LMI and special need residents include activities such as services for persons with a disability (05B), emergency assistance (05Q), health services (05M) and support of local food banks (05W).

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The proposed projects for the PY 2025 AAP are outlined in the table below. These projects will focus on addressing the Town's two highest priority needs: improvements to public facilities and infrastructure, as well as supportive services for low- and moderate-income (LMI) individuals and those with special needs. Please note that the administration of the CDBG program is limited to 20% of the CDBG 2025 funding allocation. Additionally, public services are subject to a grant cap of 15%. Further details about the proposed projects can be found in section AP-38.

#### Projects

#	Project Name
1	Program Administration (2025)
2	Public Services (2025)
3	Public Facilities & Infrastructure (2025)

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The projects address the two highest priority needs in the Town which are Improvements to Public Facilities & Infrastructure and Supportive Services for LMI and Special Needs. While they are both high priorities, there is a grant allocation cap for public services at 15%. The remaining funds (beyond the public service and planning and administration caps) will go towards public facilities and infrastructure improvements. At this time, limited funds are an obstacle to addressing the underserved needs in the community.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Program Administration (2025)
	<b>Target Area</b>	
	<b>Goals Supported</b>	1A Improve Access to Public Facilities (ADA) 1B Improve Capacity of Public Infrastructure LMI 2A Provide Supportive Services for Seniors 2B Provide Supportive Services LMI & Special Needs
	<b>Needs Addressed</b>	Improvements to Public Facilities & Infrastructure Supportive Services for LMI and Special Needs
	<b>Funding</b>	CDBG: \$55,547.00
	<b>Description</b>	Administration and planning of the Town CDBG program in PY 2025 Admin costs are not to exceed 20% of the total annual allocation.
	<b>Target Date</b>	9/30/2026
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Program administration of the CDBG program (21A)
	<b>Target Date</b>	9/30/2026
2	<b>Project Name</b>	Public Services (2025)
	<b>Target Area</b>	
	<b>Goals Supported</b>	2A Provide Supportive Services for Seniors 2B Provide Supportive Services LMI & Special Needs
	<b>Needs Addressed</b>	Supportive Services for LMI and Special Needs
	<b>Funding</b>	CDBG: \$41,660
	<b>Description</b>	The Town will provide CDBG funds for public service to LMI and special needs groups such as the elderly. Supportive services include senior service activities such as health services, transportation, meal delivery, and recreation programs. Funding for public services is capped at 15% of the grant allocation.
	<b>Target Date</b>	9/30/2026

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
	<b>Location Description</b>	Town-wide, eligible.
	<b>Planned Activities</b>	Planned activities for public services will include senior services, health and self-sufficiency assistance (05A) and support of local Food Banks (05W).
<b>3</b>	<b>Project Name</b>	Public Facilities & Infrastructure (2025)
	<b>Target Area</b>	
	<b>Goals Supported</b>	1A Improve Access to Public Facilities (ADA) 1B Improve Capacity of Public Infrastructure LMI
	<b>Needs Addressed</b>	Improvements to Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$180,535
	<b>Description</b>	The Town will provide CDBG funds for public facilities and infrastructure improvements to LMI areas in Castle Rock.
	<b>Target Date</b>	9/30/2026
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5,970 Persons Assisted (This will be based on the block group tract where the activity is located)
	<b>Location Description</b>	Town-wide, low/mod eligible.
	<b>Planned Activities</b>	Planned activities for public facilities and infrastructure improvements will include ADA improvements to neighborhood facilities (03E), parks and recreation facilities (03F) and sidewalk improvements (03L).

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The Town of Castle Rock does not allocate funding solely based on geographic criteria. To qualify for assistance, individuals or households must receive direct support from activities and services offered through the CDBG program. For eligible activities related to public facilities and infrastructure improvements, the Town will focus on low- to moderate-income census block group areas that are in need. Below, you can find the identified areas in need as well as the criteria the Town will use to determine these areas.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
N/A	N/A

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The Town of Castle Rock does not allocate funding solely based on geographic requirements. When the planned activities are intended to directly serve individuals or households, those individuals or households must meet income and residency qualifications to receive assistance from the program. In these instances, Town staff and/or one of its partner agencies shall complete an in-take and eligibility status review of the applicant individual or household before the project/activity is initiated.

Additionally, the Town may identify infrastructure and public facility improvement activities. In this case, the planned activities will serve a specific community or neighborhood. These activities are said to have an “area-wide” benefit. Per HUD requirements, these areas must be within an eligible Census Block Group Tract, as defined by HUD-CDBG regulations. HUD determines Low/Mod block group tracts as those with a 51% LMI population. However, the Town of Castle Rock is an exception grantee with the LMI block group threshold lowered to 32.73%. In 2021, eight block groups qualify as Low/Mod in Castle Rock and are as follows:

0140121, 0141232, 0144033, 0145031, 0145041, 0145042, 0145052, and 0145053

HUD CDBG Low/Mod Income Summary Data (LMISD), which have defined the eligible Low/Mod block group tracts within the jurisdiction can be found on the HUD Exchange website at: <https://www.hudexchange.info/programs/acs-low-mod-summary-data/>



## Discussion

### *Race/Ethnic Minority Concentration*

A “racial or ethnic concentration” is any census tract where a racial or ethnic minority group makes up 10 percent or more of that group’s Town-wide percentage. Data was taken from the 2019-2023 ACS 5-Year estimates. Due to the small sample size, only racial or ethnic groups that make up at least 1.0 percent of the Town’s population were analyzed.

Asian, non-Hispanic: Approximately 2.1% of the population identifies as Asian. A census tract is considered a concentration if 12.1% of the population is part of this racial group. There are no census tracts with a concentration.

Hispanic: Hispanic persons make up 11.3% of the Town's population, and a census tract is considered a concentration if 21.3% of the population is part of this racial group. There are no census tracts with a concentration.

### *Low-Income Households Concentration*

A “low-income concentration” is any census tract where the Median Household Income (MHI) for the tract is 80% or less than the MHI for the Town. According to the 2019-2023 ACS 5-Year Estimates, the MHI in Castle Rock is \$143,031. A tract is considered to have a low-income concentration if the MHI is \$114,425 or less. There are four tracts with a concentration of low-income households: 08035014407, 08035014503, 08035014504, and 08035014505.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The Town will not directly fund affordable housing projects with CDBG funding. As funds are limited, the Town will target funds toward the priorities of public services, public facilities, and infrastructure improvements in the 5-Year Consolidated Planning period. The Town anticipates that improvements to public infrastructure, such as streets and sidewalks, will help to draw housing investments to low- and moderate-income areas.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

N/A

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Town of Castle Rock falls within the service area of the Douglas County Housing Partnership (DCHP), a multi-jurisdictional housing authority formed as a cooperative effort among businesses and local and county governments to address the lack of affordable housing for area workers.

DCHP owns various public housing properties, including the Oakwood Senior Apartments, a 109-unit community for seniors located in Castle Rock. This complex was developed under the Rural Development 515 Program. In 2005, the Rural Development loan was prepaid, putting the complex at risk of being converted into market-rate condominiums. To prevent this, DCHP intervened and purchased the complex, thereby preserving affordable rents.

Additionally, DCHP owns and operates the Reyn Rock Senior Apartments, which offers 33 units for very low-income seniors in downtown Castle Rock. Stonecreek Park Condominiums, featuring 15 affordable units, the Reserve at Castle Highlands, with 200 units, and Auburn Ridge for seniors 55 and older also address the affordable housing needs of low- to moderate-income families.

### **Actions planned during the next year to address the needs to public housing**

In early 2023, Castle Rock Town Council granted a \$500,000 fee waiver for the Meadowmark project. Meadowmark is a 200-flat restricted-rent housing project for people aged 55 and over who meet low-income guidelines. This fee waiver allowed the developers to take advantage of low-income residential real estate tax credits from the Colorado Housing Finance Authority and a substantial grant from the Colorado Division of Housing.

The Town of Castle Rock has been working collaboratively with Douglas County, the Douglas County Housing Partnership, and Wellspring Community to develop a housing solution for adults with intellectual and developmental disabilities (I/DD). Unity on Park consists of 42 units in an affordable multi-family residential facility designed to provide both supported and independent living for adults with I/DD. The Town approved a full fee waiver for this project which is now actively leasing apartments. Additionally, the Town is supporting the development of Unity on Wolfensberger. This facility will be a 24-unit complex with a majority of the units dedicated to adult individuals with I/DD. In May 2025, Town Council approved a full fee waiver for this project as well.

Town of Castle Rock staff will continue to collaborate with Douglas County Housing Partnership staff on potential opportunities to provide affordable housing for low- to moderate-income individuals.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

DCHP holds monthly homebuyer classes, and signup is free on its website. DCHP also offers its resident households the opportunity to purchase their first home in Douglas County through the Down Payment

Assistance Program. This program increases a buyer's purchase power by allowing these households to borrow at a low-interest rate, ultimately bridging the gap between lower wages and higher-cost housing.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A. DCHP is not designated as troubled.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Town of Castle Rock is located within the Metro Denver Homeless Initiative (MDHI) Continuum of Care area and benefits from the CoC's area initiatives. The Town and MDHI share the goal of ending homelessness in the region, and the Town supports the CoC's homeless initiatives. The CoC covers the seven-county Denver metro area, which includes Douglas County. In addition, Douglas County has the Douglas County Homeless Initiative (DCHI) Executive Committee, where municipal and county leaders, along with community leaders, provide strategic direction for DCHI initiatives.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Metro Denver Homeless Initiative Continuum of Care (CoC) is responsible for coordinating efforts across all seven counties and various local providers to meet the needs of the homeless population in the area. Their activities include offering supportive services, emergency shelter, transitional housing, and permanent supportive housing to help prevent homelessness. The Homeless Management Information System (HMIS) is used to manage the services and funding associated with the CoC. While the Town of Castle Rock does not have these resources available locally, it can refer individuals to services within the larger CoC area.

Additionally, Douglas County's Homeless Engagement, Assistance, and Resource Team (HEART) are co-responder teams that pair Navigators with local law enforcement to respond to community calls regarding homelessness. The HEART teams provide support and resources to homeless individuals as needs arise. These co-responder teams strengthen the system of support for those experiencing homelessness.

The Town will work to engage with the Metro Denver Homeless Initiative to refer individuals to necessary services. The Town currently has several service providers that reach out to the homeless, including Catholic Charities, Help and Hope Center, Parker Task Force, and SECOR Cares.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Town refers to the MDHI for the emergency housing and transitional housing needs of homeless people in Castle Rock. Unfortunately, identifying homeless people within the Town is difficult. For a picture of the homeless population, the 2025 PIT Count for the entire county was 63 homeless persons (down from 80 in 2024).

Persons experiencing homelessness in Douglas County can apply for hotel vouchers with the following

agencies: Catholic Charities, Help and Hope Center, Parker Task Force, and SECOR Cares.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Currently, the Town does not specifically address facilitating the transition of homeless persons to permanent and independent living, shortening periods of homelessness, ensuring access to affordable units for the homeless, and preventing returns to homelessness. With limited CDBG funds, the Town's efforts are focused on prevention through its public service and public facility activities as identified in the AP-35.

The Town refers its homeless needs to the Metropolitan Denver Homeless Initiative (MDHI), the Continuum of Care (CoC) in the broader region. MDHI offers a wide array of services and programs that address the diverse needs of individuals experiencing homelessness. During Program Year (PY) 2022, Douglas County received a \$1 million grant from the federal government for the Generational Opportunities to Achieve Long-term Success (GOALS) facility located in Arapahoe County. This funding was used to rehabilitate and construct an existing unused building on the GOALS Campus for Douglas County residents. The GOALS facility can accommodate 3 to 8 families, depending on family size. It provides essential services, including food and shelter, substance abuse treatment, mental health counseling, and job placement for families facing homelessness. Furthermore, Douglas County has partnered with the City of Aurora to leverage funding from the American Rescue Plan Act (ARPA) to provide resources and shelter for the county's homeless population through Aurora's Regional Navigation Campus.

The Town has access to the Douglas County Cares program, which is comprised of county and local partner agencies, which work in partnership for the benefit of homeless and vulnerable residents. This program provides case management and various supportive services to enhance clients' chances of achieving and maintaining self-sufficiency. Participants have access to a range of assistance, services, and tools designed to help them overcome obstacles and attain stability, capacity, capability, and opportunity.

Within Castle Rock, the Town will continue to use CDBG funds to work directly to benefit LMI individuals and households in the community. The Town will address homelessness by providing services that directly or indirectly work to prevent poverty or conditions that may lead to homelessness. To align with the goals outlined in the Consolidated Plan, these services are targeted at the elderly population of the Town.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster**

**care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Town does not specifically target extremely low- and low-income households to avoid becoming homeless again, including those that are being discharged from public institutions and systems of care or receiving other assistance. The Town's efforts are focused on prevention through its public service activities as identified in the AP-35. However, Douglas County employs a Reintegration Deputy, who assists those being released from county jail. One contributing factor to becoming homeless after being released from jail is the lack of transportation. Released inmates are without transportation to reach the next destination of their choice. The Reintegration Deputy addresses these complex transportation needs as part of their duties, in addition to providing ongoing support after release.

Within Castle Rock, the Town will use CDBG funds to work directly to benefit LMI individuals and households in the community and address homelessness by providing services that directly or indirectly work to prevent or mitigate poverty and conditions that may lead to homelessness. These services are targeted at the elderly population.

Other Special Needs Activities:

**Elderly & Persons with a Disability:** As mentioned above, the Town is focused on improving the quality of life of its elderly and disabled residents. Other supportive activities for the elderly include the efforts outlined in the AP-35, which include planned supportive services such as senior service activities, elderly health services, transportation, and recreation programs. In the fourth-year Annual Action Plan, the Town targets an estimated 100 LMI, elderly, and special needs persons through these public service activities.

The Town makes an effort to provide equal access to the elderly and persons with disabilities at all Town-operated community facilities. This includes the Castle Rock Recreation Center, which provides health and wellness activities for all, including the elderly and persons with a disability. There is also a senior fitness program. The center provides a discount for seniors ages 62 years and older.

The Castle Rock Senior Activity Center organizes a wide variety of special events. These may be on-site or off-site and designed for various purposes, including fundraising, giving back to the community, socializing, or learning something new. Transportation services are also available at the center.

Continued below in the Discussion.

## **Discussion**

On June 9, 2023, the Town of Castle Rock hosted a grand re-opening of Butterfield Crossing Park. Substantial work was done to create a fully inclusive Possibilities Playground, allowing people of all ages and ability levels to play, be challenged, and have fun together. Achieving the vision for this park

was possible through partnerships among Meadows Metropolitan District No. 1, the Castle Rock Parks and Trails Foundation, and the Town of Castle Rock. Nearly \$1.1 million was raised from the community to fund adaptive and inclusive play equipment, bringing the Possibilities Playground to life.

The Possibilities Playground is located next to Butterfield Crossing Pool, an ADA-accessible recreational facility with a lift for individuals with disabilities and a zero-depth-entry wading pool.

Complementing these amenities at Butterfield Crossing Park is the CDBG-funded project (PY 2021) to construct an all-abilities restroom. This Public Facility and Infrastructure project was completed in 2022 and provides residents of all abilities with the functionality they need to enjoy an extended stay at Butterfield Crossing Park.

**Persons living with HIV/AIDS and their families:** At this time, there are very few service providers for this special need group in Castle Rock; however, persons can be referred to the Colorado Department of Public Health & Environment's HIV Care Core and Support Services program. The program provides expansive services with multiple care and support options, both non-medical and medical (by referral). There is intensive case management and emergency assistance provided. More information on the program can be found at this website: <https://cdphe.colorado.gov/hiv-care-core-and-support-services>.

**Public Housing Residents:** The Town is served by the Douglas County Housing Partnership (DCHP), which is a multi-jurisdictional housing authority that was formed as a cooperative effort among businesses and local and county governments to address the lack of affordable housing for people who work in the area. Existing public housing owned by DCHP includes the Oakwood Senior Apartments which is a 109-unit senior community located in Castle Rock; Meadowmark which is a 200-unit affordable development for seniors; Unity on Park, which provides an additional 42 units for adults with intellectual and developmental disabilities (I/DD). DCHP also owns and operates 33 affordable units for seniors at Reyn Rock, 15 units at Stonecreek Park Condominiums, 200 units for LMI families at the Reserve at Castle Highlands and Auburn Ridge for seniors 55 and older. DCHP also offers other kinds of affordable housing and Housing Choice Vouchers (HCV) to eligible individuals and families. For more information, see: <https://douglascountyhousingpartnership.org>.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The Town of Castle Rock developed the 2030 Comprehensive Master Plan that was intended to provide direction for the short-term and long-term growth and development of the Town. At the time of the 2030 Comprehensive Master Plan publishing, findings include an estimated population of 90,000 by 2030 and an ultimate Town build-out of approximately 130,000 to 150,000 residents. Upon further study, the Town now estimates up to 120,000 to 140,000 total residents. Castle Rock plans for responsible development that accommodates the needs of LMI households. The public policies deriving from the Town's vision do not inherently exacerbate the challenges to affordable housing and seek to mitigate those barriers. One example is Section 3.16.050 of the Town's Municipal Code which specifically addresses "Attainable housing fee reduction." The Town waived \$661,365 for the Unity on Park project and \$500,000 for Meadowmark in 2023. And in May 2025, the Town Council approved to waive \$538,640 in fees for the Unity on Wolfensberger project. The most critical barriers to the production and preservation of affordable housing include the following: Current market conditions and limited resources.

**Current Market Conditions:** Castle Rock population is on a long-term trend of growth, creating a rise in demand for housing. However, its real estate market has not kept pace with the growth rate, so the amount of affordable housing stock has not increased with the same intensity. Further, the increase in new construction costs, housing prices, and higher rent contracts compared to limited growth in household income has proven to be a major challenge for affordable housing in the Town. While overall development has slowed over the past year, the Town continues to support a wide range of development types, this includes paired-homes, ADUs, as well as the projects noted above.

**Limited Funding to Address Affordable Housing Needs:** There is a need for available, accessible, and quality affordable housing in Castle Rock. Limited financial resources to address affordable housing will impact future access and availability. The Town will continue to effectively manage the available resources to maximize its effort to promote affordable housing. The Master Plan identified "Responsible Growth" as a key housing and residential investment-related finding in Castle Rock, as quoted below:

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

**Responsible Growth (RG):** Responsible growth focuses on meeting the needs of existing and future residents while enhancing the Town's own character, maintaining a distinct identity, and ensuring we remain a vibrant freestanding community within the region. Below is a selected list of principles for responsible growth that will help mitigate barriers to affordable housing and promote affordable housing

development. Detailed implementation strategies are provided in the 2030 Master Plan.

RG Principles:

- Cohesive neighborhoods, with a mix of land uses, offer a variety of lifestyle options for Castle Rock residents. They meet the short- and long-term needs of the community while creating a place where people can live, work, and play.
- Orderly, cost-effective, equitable, and fiscally responsible growth.
- Infill development is sensitive to the scale and character of the surrounding neighborhoods.
- Continue to secure a renewable water supply to serve the long-term needs of the community.

**Annual Action Plan:** The Town will not directly fund affordable housing projects with CDBG funding. As funds are limited, the Town will target funds toward the priorities of public services, public facilities, and infrastructure improvements in the 5-Year Consolidated Planning period. The Town anticipates that improvements to public infrastructure, such as streets and sidewalks, will help to draw housing investments to low- and moderate-income areas.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section details the various actions the Town will take to enhance the quality of life for residents of Castle Rock and to address the unmet needs in the community. The CDBG funds will allow the Town to focus on priority areas, including improvements to public facilities and infrastructure in low- and moderate-income (LMI) areas, as well as providing vital supportive services for LMI individuals and special needs groups, such as the elderly. Additionally, this section outlines other resources available to the Town to support vulnerable residents and tackle underserved needs within the community.

### **Actions planned to address obstacles to meeting underserved needs**

The activities outlined in this plan are designed to meet the underserved needs of low- to moderate-income (LMI) individuals and those with special needs. The Town will continue to utilize Community Development Block Grant (CDBG) funds to support elderly households and provide services aimed at preventing poverty and homelessness. These CDBG-funded programs will build upon previously successful initiatives, with the objective of addressing existing service gaps.

Additionally, the Town will focus on enhancing access to public facilities, such as parks and open space, by implementing ADA improvements in LMI areas. Public infrastructure upgrades will also benefit LMI communities through the expansion and enhancement of streets and sidewalks to meet ADA standards. The investment of CDBG funds in these areas aims not only to address the underserved needs within the community but also to encourage further private and public investments in these regions.

Unfortunately, funds to assist LMI and special needs groups limit the Town's ability to address the obstacles to meeting underserved needs. Further, CDBG funding has a 15% grant cap on public services. As identified in the AP-35, the Town estimated it will provide services for 100 LMI and special needs persons in the 2025 Annual Action Plan program year. Planned public services activities will include senior services, health, and self-sufficiency assistance. Additional funds would help the Town expand opportunities for funding additional projects to meet underserved needs in Castle Rock.

### **Actions planned to foster and maintain affordable housing**

As funds are limited, the Town will not directly fund affordable housing projects with CDBG funding. Instead, the Town will target funds toward the priorities of public services, public facilities, and infrastructure improvements in the 5-Year Consolidated Planning period. The Town, however, anticipates that improvements to public infrastructure, such as streets and sidewalks, will help to draw housing investments to Low-Income/Moderate-Income areas.

### **Actions planned to reduce lead-based paint hazards**

Castle Rock has a low percentage of housing units that have the potential for lead-based paint. Most of

the Town's housing stock was built after 1978, when lead-based paint was banned nationwide for consumer use. There are, however, still almost 2,000 housing units that were built before 1980 (Source: 2019-2023 ACS). Residents of these homes could risk exposure to lead-based paint during a home repair project. The Town does not provide lead-based paint services but refers cases to the Douglas County Health Department if children are exposed.

As instructed by the Douglas County Health Department website, when a child has a confirmed blood lead level greater than or equal to 5µg/dL, the Department will conduct an investigation, which could include a home visit. These services are free of charge, and households with this need can contact the department at (303) 660-7400 for more information.

### **Actions planned to reduce the number of poverty-level families**

The activities outlined in this plan aim to directly reduce the number of families living at or below the poverty level in Castle Rock. While the CDBG funds are limited and the Town cannot address every poverty-related issue, it will allocate these funds to areas where they can have the most significant impact. The funds will be directed toward supportive services for low- and moderate-income (LMI) individuals and special needs groups, including the elderly and disabled. These supportive services may encompass various activities such as independent living services, health support, and self-sufficiency assistance. The primary goal is to help elderly and disabled individuals remain in their homes and maintain a good quality of life.

### **Actions planned to develop institutional structure**

The Town will continually work to develop its institutional structure by collaborating closely with other Town departments, programs and partners, such as the Parks and Recreation Department, Public Works Department, and Castle Rock Senior Center.

Ongoing communication and planning with these Town departments and programs will help strengthen the institutional structure of the CDBG program. Currently, the Town's institutional delivery structure includes these agencies and organizations that deliver services to residents in Castle Rock:

Public Services (LMI & Non-Homeless Special Needs): Castle Rock Senior Center, Castle Rock Parks and Recreation Department, Castle Rock Water, Metro Denver Homeless Initiative, Douglas County and Douglas County Health Department

Public Facilities & Infrastructure Improvements: Town of Castle Rock Public Works Department and Town of Castle Rock Parks and Recreation.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Town has created a process that involves various public and private housing and social service agencies in coordinating the CDBG program. During the development of the Consolidated Plan, the Town

collaborated with Douglas County to conduct a stakeholder survey. This survey allowed organizations to contribute to defining the funding priorities within the program. The feedback from the survey helped identify the priority needs outlined in the 5-Year Strategic Plan. The Town will continue to engage with these stakeholder organizations throughout the planning period. Additionally, several public meetings have been held to provide information about the CDBG program and its eligible activities and uses of funds. These meetings will continue in future years to help strengthen the capacity of Town stakeholders.

The Town will continually work to enhance coordination between public and private agencies by working closely with other Town departments and programs, such as the Parks and Recreation Department, Public Works Department, Castle Rock Senior Center, and senior resources programs. Ongoing communication and planning with these departments and programs will help strengthen the institutional structure and coordination of the CDBG program.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

This section describes the program-specific requirements for the CDBG program. In PY 2025, the Town anticipates receiving \$264,043 in CDBG funds for its community development projects. No program income is expected to be generated.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%