



Public Art Commission Meeting Minutes

Jen Perry, Chair
Katie Gasper, Vice Chair
Colleen Andrus
Sam Colston
Dana Frazee
Inger Hiller
KC Neel

Thursday, August 14, 2025

4:00 PM

Central Service Center
1400 Caprice Drive
Castle Rock, CO 80109

This meeting is open to the public. All times indicated on the agenda are approximate. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

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CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Jen Perry at approximately 4:00 p.m. Council Liaison Ryan Hollingshead was in attendance, as was Staff Liaison Maia Yates. Social artist Melanie Schambach attended the first portion of the meeting as well.

Present 7 - Chair Jen Perry, Honorary Member Katie Gasper, Commissioner Colleen Andrus, Commissioner Samuel Colston, Commissioner Dana Frazee, Commissioner Inger Hiller, and Commissioner KC Neel

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

[PAC 2025-017](#) Approval of the Minutes

Inger Hiller motioned and Dana Frazee seconded the approval of the minutes as presented; the minutes passed unanimously.

Yes: 6 - Chair Perry, Honorary Member Gasper, Commissioner Andrus, Commissioner Colston, Commissioner Frazee, and Commissioner Hiller

Not Present: 1 - Commissioner Neel

DISCUSSION ITEMS

[PAC 2025-018](#) Discussion Items, Public Art Plan Objectives and Ongoing Projects

Members discussed the following items and strategic objectives:

For the social and community engagement art project, Melanie Schambach reported that she distributed a questionnaire to help guide the project theme and another questionnaire to gather feedback on the proposed artwork. These were shared with the board members of Tri Arts Project, the Castle Rock Artist Alliance, and the Public Art Commission. She used the feedback to shape the theme and inspiration for the project and presented the proposed artwork. The group discussed potential events Melanie could attend this fall, including Oktoberfest,

with Dana Frazee suggesting Spooktacular as another option. KC Neel offered to connect Melanie with the Chamber regarding Oktoberfest participation, and Inger Hiller offered to sponsor a booth for the project depending on the Chamber's involvement. Member Samuel Colston asked about Melanie's process, and she explained that it begins with questions and then narrows down to colors and narrative, creating something organic to the individual's needs or desires. The resulting community art piece is intended to reflect residents' experiences authentically. Melanie also offered to share any flyers or information from partner groups to help promote the project.

Staff provided several updates. The call for art for the Holiday Card Art Contest has launched, with submissions to be juried in October. The ribbon cutting for Tiny Art Quest is confirmed for Wednesday, September 3 at 5 p.m., and Maia Yates will send out a calendar appointment.

Members discussed their planned attendance at Artfest, scheduled for Saturday, September 6, and Sunday, September 7, from 9 a.m. to 5 or 6 p.m. Maia noted that she will send out a sign-up genius for volunteers to help cover the table. The table will feature Melanie's community art project, promotion of the Tiny Art Quest scavenger hunt through bingo cards with chalk rewards, the holiday card art contest, and flyers for Art Encounters.

Maia also shared that the staff liaison to the Town's new Youth Commission is planning a trolley tour to introduce the new youth members to the town and other boards and commissions. The tour is scheduled for Monday, September 8 from approximately 6 to 8 p.m. Anyone interested in attending to represent the Public Art Commission is asked to let Maia know. The role would primarily involve connecting with the youth commissioners and sharing information about the Commission and the role of public art in the community. Inger Hiller and Jen Perry offered to attend.

For the art and culture grant program, staff reported that the rubric has been finalized and converted to an online survey. Panelists will have the option to complete their reviews online or on paper, and all results will be compiled into the survey for tallying and tracking. The panelists and panel meeting date were confirmed, with the meeting scheduled for the September session following regular PAC updates. The group also reviewed an updated proposal for a sculpture series featuring giant cattle, titled The Big Drive, which is slated for installation at Rock Park pending Town Council approval. After reviewing the proposal, the group selected the more neutral, earth-tone color palette recommended by the artist. This version will reduce maintenance needs and limit the need for paint touch-ups over time, compared to the original design that featured automobile paint. Staff will proceed with recommending this version to Town Council for approval this fall.

The group also discussed the contracted maintenance of artworks over time. Pacific Coast Conservation was contracted in 2020 to complete an inventory assessment and maintenance plan, and implementation of recommended conservation efforts has been phased in through 2022, 2023, 2024, and 2025. Due to budget constraints, the group agreed to continue annual maintenance to the greatest extent possible once the conservation work is largely complete. One final conservation task remains, which is sealing the paint at the skatepark reliefs at Metzler Ranch Community Park after volunteers complete touch-ups. The group will continue to assess needs annually.

COMMISSION COMMENTS

None.

ADJOURN

The meeting adjourned at approximately 5:10 p.m.