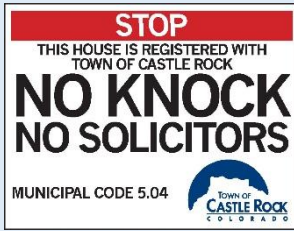


Town Clerk's Office
January 2018





No Knock Program

Year to Date	20
Total Houses Registered	6,514

Winter months are the slowest times for No Knock registrations and solicitors which is reflected in the January registrations above.

Solicitors must register with the Town each year and may not knock on your door if you are on the No Knock list. If you are not registered, Solicitors may knock on your door between 9am and 7pm daily. Finance now registers Solicitors.

Current Initiative: The DoIT staff is currently working to automatically update the No Knock list on our website. This will save staff substantial time in updating the list with each registration and ensure the list is up-to-date real time for solicitors to reference. No Knock stickers are mailed to the newly enrolled residents.

Elections

Current Initiatives: The Town will be conducting a special election on May 15, 2018 with two Charter amendments to address conflicts in the Charter following the passage of a citizen initiative that amended our Charter at the November 2017 election. The amendments, if passed, will enable the election of a Mayor-at-large and redistricting from 7 to 6 districts in 2018. Staff will work with the Election Commission to develop the Policies and Procedures to conduct the election. The Town will enter into an Intergovernmental Agreement with Douglas County for use of their facility, obtain contracts for ballot processing, and hire election judges for ballot counting and signature verification.

If the amendments pass, the Election Commission will begin the process of redistricting from 7 districts to 6 districts to be completed no later than July 31, 2018. The Mayor and two Councilmember election will occur on November 6, 2018 and they will be sworn in at the December 4, 2018 Town Council meeting.

Records

Historical Town records dating back to 1881 to the early 2000's are being scanned into the Town's document management system in order to preserve and protect historical documents and allow staff access to Town records.

Current Initiatives: Scanning is nearly complete. After all scanning is complete, there will be a massive undertaking to organize and index all documents in the document management system to ensure accuracy and accessibility. Documents will then be analyzed for retention requirements and will then be scheduled for destruction.

Liquor Licensing

Liquor licensing has increased substantially as the Town continues to grow and attract new establishments, in addition to existing businesses changing ownership. Requests for Special Event liquor permits have remained consistent; however, we anticipate increased requests in 2018 with the opening of Festival Park.

Current Initiatives: Develop a map of zones that allow liquor sales illustrating areas impacted by the 500-foot distance requirements from schools that build in business zones. Monitoring legislation that impacts liquor laws such as special event holders and full strength beer sales at previously licensed 3.2% stores beginning in 2019.

Licensed Issued Year-to-Date



Transfer (1)

Old Stone Church to Scileppi's at the Old Stone Church

Renewals (7)

TD's, 212 Pizza, Rose's Bella Cucina, Sushi Castle, Applebees, Famous, Uncle Maddio's

Extensions (6)

Rose's Bella Cucina, Sushi Castle, TD's, 212 Pizza, Circle K, Fowl Line

Name Changes (1)

Springs Orleans to The Famous (not open yet)

Special Events (6)

- 2/10 Meadows Valentine's Dinner and Show
- 2/23 Meadows Pinots and Palettes
- 2/24 Douglas County Booster Fundraiser at the Grange
- 3/9 Meadows Pinots and Palettes
- 3/10 Castle View Booster Fundraiser at the Grange
- 4/7 Zonta Trivia at Kirk Hall

New Licenses pending state approval (2)

- Target 3.2% beer license (hearing January 31)
- Beau Thai II hotel and restaurant license (hearing March 19)

Renewals pending state approval (11)

Circle K (2), Black Eyed Pea, Z'Abbracci's, Loaf n' Jug, Qdoba, Pegasus, Crave, Payless, King Soopers, Hideaway

Modifications pending state approval (1)

Scileppi's