



## Town Council Meeting Minutes - Final

Mayor Jason Gray  
Mayor Pro Tem Kevin Bracken  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Desiree LaFleur  
Councilmember Caryn Johnson  
Councilmember Tim Dietz

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**Tuesday, March 15, 2022**

**6:00 PM**

**Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
Phone in: 720-650-7664  
Meeting code: 2480 844 2347  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)**

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This meeting is open to the public and will be held in a virtual format in accordance with the Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred. This meeting will be hosted online and can be accessed at [www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting), or phone in by calling 720-650-7664, meeting code 2480 844 2347 (if prompted for a password enter "March15Council"). All Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. March 15, 2022, to be included in the public record.

### **COUNCIL DINNER & INFORMAL DISCUSSION**

### **INVOCATION - Pastor David Love, Calvary Castle Rock**

### **CALL TO ORDER / ROLL CALL**

**Present:** 6 - Councilmember Cavey, Councilmember LaFleur, Councilmember Johnson, Councilmember Dietz, Mayor Pro Tem Bracken, Mayor Gray

**Not Present:** 1 - Councilmember Hollingshead

Mayor Gray and Mayor Pro Tem Bracken participated remotely.

### **PLEDGE OF ALLEGIANCE**

### **COUNCIL COMMENTS**

Councilmember LaFleur acknowledged the groundbreaking for the View project as well as other downtown redevelopment.

Councilmember Johnson highlighted that March 14 - March 20, 2022 is Fix a Leak week.

Councilmember Dietz noted our responsibility to become involved locally.

## UNSCHEDULED PUBLIC APPEARANCES

No public comment received.

## TOWN MANAGER'S REPORT

Town Manager, Dave Corliss, participated remotely.

Corliss noted Mark Marlowe, Director of Castle Rock Water, had drafted a letter of support for the general assembly's consideration endorsing the turf replacement bill.

Corliss thanked Councilmembers for meeting with staff to be briefed on current homeless issues and noted further research and discussion will be forthcoming.

Corliss introduced Dan Sailer, Director of Public Works, to present an overview of the Pavement Maintenance Program and Capital Project service contracts which are scheduled on the consent agenda.

[ID 2022-028](#)

### **Award of Contracts for the 2022 Pavement Maintenance Program, and Capital Projects**

Dan Sailer, Director of Public Works, introduced item to council emphasizing the importance of maintaining our current roadway infrastructure and maximizing the lifespan of our roadway pavement. An overview of the Town pavement maintenance program was presented.

Questions from Councilmember Cavey included clarifying if Fifth Street was included in the scheduled maintenance and how pot holes are maintained outside of the planned maintenance area.

[ID 2022-029](#)

### **Update: Calendar Reminders**

[ID 2022-030](#)

### **Update: Monthly Department Reports**

[ID 2022-031](#)

### **Development Services Project Updates**

[ID 2022-032](#)

### **Update: Quasi-Judicial Projects**

## TOWN ATTORNEY'S REPORT

No report.

## ACCEPTANCE OF AGENDA

**Moved by Councilmember Dietz, seconded by Councilmember Cavey to Accept the Agenda as Presented. Motion passed by the following vote:**

**Yes:** 6 - Cavey, LaFleur, Johnson, Dietz, Bracken, Gray

**Not Present:** 1 - Hollingshead

**CONSENT CALENDAR**

- [RES 2022-024](#) Resolution Approving a Construction Contract with RME Ltd., LLC d/b/a Elite Surface Infrastructure for the 2022 Asphalt Overlay Project
- [RES 2022-025](#) Resolution Approving a Construction Contract with RME Ltd., LLC d/b/a Elite Surface Infrastructure for the 2022 Curb, Gutter, and Sidewalk Replacement Project
- [RES 2022-026](#) Resolution Approving a Construction Contract with Chavez Construction, Inc., for the 2022 Concrete Remove and Replace Reconstruction Project
- [RES 2022-027](#) Resolution Approving a Construction Contract with Chavez Construction, Inc., for the 2022 Full Depth Reclamation Project
- [RES 2022-028](#) Resolution Approving a Construction Contract with Vance Brothers, Inc., for the 2022 Slurry Seal Project
- [RES 2022-029](#) Resolution Approving a Construction Contract with Straight Line Sawcutting, Inc., for the 2022 Town Facility Parking Lot Improvement Project
- [RES 2022-030](#) Resolution Approving the Second Renewal of the Town of Castle Rock Equipment and Services Agreement with Colorado Barricade Co., LLC, for the 2022 Pavement Marking Maintenance Project (2022 Pavement Marking Maintenance Program)
- [RES 2022-031](#) Resolution Approving a Variance Pursuant to Chapter 9.16.070.E of the Castle Rock Municipal Code for Nighttime Construction Activities Related to the 2022 Pavement Maintenance Program, the 2022 Town Facility Parking Lot Improvement Program, and the 2022 Capital Improvement Program
- [RES 2022-032](#) Resolution Authorizing the Town Manager and Finance Director to Reallocate Funds for the 2022 Pavement Maintenance and Street Reconstruction Programs
- [RES 2022-033](#) Resolution Approving a Construction Contract with Hydro Resources - Rocky Mountain, Inc., for the 2022 Denver Basin Wells Rehabilitation and Pumping Equipment Replacement Project [*various locations throughout Town*]
- [RES 2022-034](#) Resolution Supporting the Grant Application for the Great

**Outdoors Colorado Land Acquisition Program from the State Board of the Great Outdoors Colorado Trust Fund and the Completion of the Lost Canyon Ranch Project**

[APPT  
2022-001](#)

**Appointment: Douglas County Housing Partnership, Board of Directors Staff Appointment**

[PROC  
2022-001](#)

**Proclamation: Arbor Day 2022 (For Council Action - Presentation on April 5, 2022)**

[MIN 2022-006](#)

**March 1, 2022 Draft Town Council Minutes**

**Moved by Councilmember Cavey, seconded by Councilmember Dietz to approve the Consent Calendar as read. The motion passed by a vote of:**

**Yes:** 6 - Gray, Bracken, Cavey, LaFleur, Johnson, Dietz

**Not Present:** 1 - Hollingshead

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[RES 2022-035](#)

**Resolution Approving a Contract with Kraemer North America, LLC, for Construction Management and General Contractor Work for the Crystal Valley Interchange Project**

Item was presented by Dan Sailer, Director of Public Works identifying the advantages of the construction management / general contractor approach for the Crystal Valley Interchange project.

Councilmember Cavey's requested that the project funding be explained. Sailer responded that the primary revenue funding source is derived from impact fees related to new housing construction and also noted the Town had received a federal grant award.

Town Manager, Corliss, also identified that additional funding is anticipated from the County as well as the Dawson Trail partners.

Councilmember Dietz acknowledging the importance of the Town to complete this project.

No public comment received.

**Moved by Councilmember LaFleur, seconded by Councilmember Dietz that Resolution 2022-035 be Approved as presented: The motion passed by the following vote:**

**Yes:** 6 - Cavey, LaFleur, Johnson, Dietz, Bracken, Gray

**Not Present:** 1 - Hollingshead

[DIR 2022-006](#)**Discussion/Direction: Applications for the 2022 First Quarter Council Community Grant Program, Two Applications**

Trish Muller, Finance Director, presented item to Council. It was noted two applications were received from Douglas County High School After Prom and Lady Trailblazer, an organization providing leadership skills to girls 12-17 years of age. It was also noted that the Town did reach out to Castle View High School regarding their non-submittal for grant funds.

Questions from Council included if Lady Trailblazer had previously been awarded a grant, and secondly if the grant awards could be increased.

Councilmember LaFleur proposed to award to Lady Trailblazer \$1,000.

No public comment received.

**Moved by Councilmember LaFleur, seconded by Councilmember Cavey to award Lady Trailblazer \$1,000 and the Douglas County High School After Prom \$500. Friendly Amendment proposed by Councilmember Johnson to award both recipients \$1,000 each. The motion passed by the following vote.**

**Yes:** 6 - Cavey, LaFleur, Johnson, Dietz, Bracken, Gray

**Not Present:** 1 - Hollingshead

[RES 2022-036](#)**Resolution Approving a Construction Contract with DN Tanks, LLC D/B/A DN Tanks of Colorado, LLC for the Cobblestone Ranch 2 MG Water Storage Tank Project [4700 Antelope Place]**

Mark Marlowe, Director of Castle Rock Water presented overview of the water storage tank project in the Cobblestone Ranch area. Previously under the development agreement construction was deferred until build out approached and water demand had increased.

No public comment received.

**Moved by Councilmember LaFleur, seconded by Councilmember Cavey, that Resolution 2022-036 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Cavey, LaFleur, Johnson, Dietz, Bracken, Gray

**Not Present:** 1 - Hollingshead

**ADJOURN**

**Moved by Councilmember LaFleur, seconded by Councilmember Cavey, that the Meeting be Adjourned. The motion passed by the following vote:**

**Yes:** 6 - Cavey, LaFleur, Johnson, Dietz, Bracken, Gray

**Not Present:** 1 - Hollingshead

The meeting adjourned at 7:04 pm.

**Submitted by:**

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**Robbie Schonher, Assistant Town Clerk**