



Meeting Date: August 21, 2018

AGENDA MEMORANDUM

To: Honorable Mayor and Members of Town Council

Through: Bill Detweiler, Director, Development Services

From: Judy Hostetler, Development Services

Title: **Update: Administrative Easement Grant and Right-of-Way and Easement Abandonments** [*Easement Grant and Right-of-Way and Easement Abandonments*]

Executive Summary

This update is being provided to Town Council to summarize the right-of-way abandonments, easement abandonments and easement grants processed administratively by Town staff during the previous quarter. Pursuant to Ordinance No. 2013-06 adopted on February 19, 2013 and Ordinance No. 2015-06 adopted on February 17, 2015, unimproved street right-of-way abandonments and utility easement abandonments may be approved by Town staff in conjunction with subdivision approval. These abandonments are typically approved on the face of plats such as the ones listed in this memorandum. Pursuant to Ordinance No. 2016-007 adopted on March 15, 2016, easements may be granted administratively by Town staff via an easement agreement executed by the Town Manager and Town Attorney, provided that the Town receives only nominal consideration for such grant.

Staff will update this report when new easement grants and right-of-way and easement abandonments are approved, as Town Council requested.

New Right-of-Way Abandonments

The following right-of-ways were abandoned by the subdivision plats listed below, which were recorded during the last quarter.

The Meadows Filing No. 20, Phase 2, Amendment No. 7 – a portion of Umber Circle; right-of-way width reduced from fifty feet to forty four feet (**Attachment A**)

The Meadows Filing No. 20, Phase I, Amendment No. 15 – portions of Viridian Drive, Bilberry Street and Distant Rock Avenue (**Attachment B**)

New Easement Abandonments

The following easements were abandoned by the subdivision plats listed below, which were recorded during the last quarter:

Crystal Valley Ranch Filing No. 15 – utility and drainage easements and a portion of a utility and access easement created by easement agreements recorded in 2008
(Attachment C)

The Meadows Filing No. 20, Phase 1, Amendment No. 14 – utility easement created by the final plat for The Meadows Filing No. 20, Phase 1, Amendment No. 9
(Attachment D)

The Meadows Filing No. 20, Phase 2, Amendment No. 3 – all previously platted easements shown on the Meadows Filing No. 20, Phase 2, Amendment No. 3
(Attachment E)

New Easement Grant

The following easement was granted by the easement agreement listed below, which was recorded during the last quarter.

Utility Underground Access Easement to IREA – easement on Town property located within the Native Legend Open Space area near Paintbrush Park in The Meadows subdivision (Attachment F)

Attachments

Attachment A: Vicinity Map
Attachment B: Vicinity Map
Attachment C: Vicinity Map
Attachment D: Vicinity Map
Attachment E: Vicinity Map
Attachment F: Vicinity Map