May 30, 2025

David Corliss, Town Manager
Trish Muller, Director of Finance
Town Council
Town of Castle Rock
100 N. Wilcox Street
Castle Rock, CO 80104

Re: 2026 Application for Service Organization Funding
Castle Rock Senior Activity Center

Dear Mr. Corliss, Ms. Muller, and Members of Town Council,

On behalf of the Castle Rock Senior Activity Center (CRSAC), thank you for your ongoing partnership and support. For 54 years, CRSAC has proudly served Castle Rock and the greater Douglas County area as a 501(c)(3) nonprofit organization. Our mission is to help older adults age in place—independently, actively, and with dignity—by offering programs and services that promote wellness, connection, and community engagement.

We are pleased to submit our application for 2026 Service Organization Funding to continue supporting two of our most vital program areas: **Senior Services and Transportation**. While we are not requesting an increase in funding this year, we want to highlight both the growing need in our community and the value this support enables us to provide.

In 2025, CRSAC reached a new record of 1,350 members, with an additional 1,200+ non-member participants benefiting from our transportation, nutrition, and outreach services. In total, we now serve over 3,000 older adults across our programs. These individuals' range in age from 50 to over 100 and include those living alone, with family, or in caregiving situations. We have continued to adapt and expand our services in response to the evolving needs of our population, particularly in the post-pandemic era.

Transportation remains one of our most critical—and most challenged—service areas. With over 480 registered riders and a dedicated team of volunteer drivers, our fleet now provides more than 1,150 rides each month. These trips include essential services such as medical appointments, grocery and pharmacy errands, daily activities at the Center, and meal and supply deliveries. As there is no public transportation in Castle Rock or surrounding areas in southern Douglas County, CRSAC has become a vital resource for seniors with no other means of transportation.

However, we are facing a significant strain. In just the first four months of 2025, we registered 62 new transportation clients—indicating a 20–25% increase over last year. At the same time, we

are preparing for a 30% reduction in funding from the State and County beginning in July. This funding gap puts our transportation program at risk despite the rising demand. Continued support from the Town is critical to keeping this lifeline service operational and accessible to our community's most vulnerable residents.

The Senior Services portion of our funding enables us to provide over 160 high-quality programs and activities each month at affordable rates. These include wellness and fitness classes, educational opportunities, social outings, and volunteer-led activities that promote engagement and mental well-being. As our participants become more diverse and discerning in their needs, these funds also support staff and volunteer training to help us meet expectations while keeping programs financially accessible to those on fixed incomes.

Looking ahead, our rapid growth signals the need for additional space to meet community demand. With our membership at an all-time high and our calendar packed with programming, we ask that the Town keep the Senior Center in mind for any future space allocation or expansion opportunities.

The designated administrator for the Town contract is:

Debbi Haynie, Executive Director
Phone: 720-733-4488
Email: dhaynie@crgov.com

CRSAC is governed by a volunteer Board of Directors and operated by a dedicated professional staff, supported by an incredible network of volunteers. We are proud to have been recognized as a model senior center, offering guidance and mentorship to similar organizations across the country.

We are truly grateful for the financial, in-kind, and operational support the Town of Castle Rock provides. Your investment enables us to continue delivering meaningful services and programs that directly impact the quality of life for thousands of older adults. We look forward to another year of service and collaboration as a trusted community partner.

Sincerely,

Debbi Haynie
Executive Director

Phyllis Tumey
Board President

2026 SERVICE ORGANIZATION
FUNDING APPLICATION

ORGANIZATION REQUESTING FUNDING: *CASTLE ROCK SENIOR ACTIVITY CENTER*

I. 2026 FUNDING REQUEST

Transportation – provide transportation for senior citizens and adults with disabilities.	$90,000
Operational – provide senior citizens with educational, social, health, recreational and volunteer opportunities, programs and services	$80,000
TOTAL FUNDING REQUEST	$170,000

II. 2026 PROJECTED ORGANIZATION BUDGET

(Please use this form for this information and not another format.)

2026 projected organizational budget
(Including funding from the Town) $ 1,108,906

Projected sources of revenue

Town of Castle Rock	$ 170,000
Activity Income/Misc.	$ 140,000
Shuttle Donations	$ 22,500
Grants	$ 405,000
Membership Fees	$ 55,000
Fundraising	$ 160,000
Misc.	$ 47,500
In kind Income	$ 108,906
TOTAL PROJECTED REVENUE	$ 1,108,906

Projected expenditures
(By major budget category)

Activity Expenses	$ 55,000
Payroll/Taxes/Misc.	$ 557,000
Vehicles – Fuel/Maintenance	$ 26,000
Depreciation	$ 55,000
Office – Operations and Administration	$ 111,100
Fundraising Expenses	$ 55,000
Insurance	$ 50,000
Other	$ 40,900
In Kind Expense	$ 108,906
Reserves	$ 50,000
TOTAL PROJECTED EXPENDITURES	$ 1,108,906

III. 2026 PROPOSED PERFORMANCE OBJECTIVES

Programs & Activities

1. **Provide an average of 150+ activities and events each month** that support healthy, active, and engaged aging, including educational, recreational, and social opportunities.
2. **Serve an average of over 3,000 duplicated senior participants monthly**, ensuring continued access to diverse and meaningful programming that enhances quality of life.

Transportation

1. **Continue providing over 1,000 shuttle rides each month** to seniors and adults with disabilities, ensuring access to medical appointments, social events, grocery stores, and other essential services.
2. **Increase program participation by enrolling at least 75 new riders** in 2026 through outreach, referrals, and community partnerships.

Health & Wellness

1. **Continue offering VOA low-cost congregate meals twice weekly** and coordinate weekly Meals on Wheels deliveries to eligible homebound clients.
2. **Provide a hot lunch delivery program twice a week** to low-income senior housing communities, supporting both nutritional needs and social connection.
3. **Expand wellness programming** to include new classes, workshops, and health initiatives that address the evolving physical, mental, and emotional needs of older adults.

Center Objectives

1. **Lead community outreach and resource connection** for older adults through events such as the **12th Annual Senior Life Expo**, tentatively scheduled for June 3, 2026, at the Douglas County Events Center.
2. **Maintain CRSAC's role as a trusted hub for aging services**, strengthening collaboration with local organizations, agencies, and stakeholders to support seniors throughout the community.

IV. SUPPLEMENTAL INFORMATION

2025 Board of Directors and Staff

Executive Officers

President	Phyllis Tumey
Executive Vice President	Jon Hendricks
Vice President –Transportation	Ed Mattix
Secretary	Klaus Driessen
Treasurer	Steve Lockwood
Immediate Past President	OPEN

Standing Committee Chairs

Activities	Patty Hasty
Membership/Outreach	Janice Scudder
Sports	Cynthia Timmons

Professional Staff

Executive Director	Debbi Haynie
Assistant Director/Project/Event Manager	Stacey Fahrenbruch
Senior Manager/Activities & Newsletter Editor	Shannon O'Brien
Transportation Manager	Lisa Verbrugge
Outreach Services/Volunteer Manager	Kori Keller
Activities Coordinator	Beate Holt
Front Desk Coordinator	Christine Feeney
Kitchen Coordinator (PT)	Hannah Paladino

CASTLE ROCK SENIOR ACTIVITY CENTER

Proposed 2026 Budget

(Updated 5/22/2025)

	2025 Budget	2026 Projected Budget
Activity Income	$130,000.00	$140,000.00
Membership	$50,000.00	$55,000.00
Shuttle Donations	$13,000.00	$20,000.00
Castle Rock Service Contract	$170,000.00	$170,000.00
Douglas County Grants	$250,000.00	$250,000.00
Grants	$120,000.00	$120,000.00
Outreach Events	$17,000.00	$20,000.00
Transportation - Donations	$1,000.00	$2,500.00
Fund Raising Inc.	$150,000.00	$160,000.00
Misc	$5,000.00	$2,500.00
Interest & Div Savings	$8,000.00	$25,000.00
Restricted Fund Income/Grants	$30,000.00	$35,000.00
In-Kind Income	$108,906.00	$108,906.00
	$1,052,906.00	$1,108,906.00
Activities Expense	$50,000.00	$55,000.00
Advertising/ Marketing Expense	$12,000.00	$10,000.00
Bank Fees	$8,000.00	$10,000.00
Bldg & Eq Mtce/Cleaning	$100.00	$100.00
Center Supplies	$10,000.00	$5,000.00
Contract Admintistrative Help	$5,000.00	$5,000.00
Depreciation	$32,000.00	$55,000.00
Dues & Conference Cost	$2,500.00	$4,000.00
Fund Raising Exp	$26,000.00	$35,000.00
Furn-Equip Repair/Upgrades	$800.00	$800.00
Furniture/Equipment Purchases	$300.00	$300.00
Gifts	$4,000.00	$4,000.00
Insurance	$40,000.00	$50,000.00
Miscellaneous	$400.00	$500.00
Office Supplies	$10,000.00	$15,000.00
Outreach Events	$10,000.00	$10,000.00
Payroll Expenses	$510,000.00	$515,000.00
Payroll Support	$6,500.00	$2,000.00
Payroll Taxes	$40,000.00	$40,000.00
Postage	$7,000.00	$10,000.00
Professional Services	$12,000.00	$12,000.00
Accounting	$30,000.00	$25,000.00
Rent	$700.00	$800.00
Repairs/Maintenance	$500.00	$500.00
Staff Expense		$3,800.00
Vol Trng	$3,000.00	$3,000.00
Taxes/Licenses	$200.00	$200.00
Telephone	$3,500.00	$6,000.00
Vehicles - Fuel	$18,000.00	$20,000.00
Vehicles - Maintenance	$20,000.00	$20,000.00
Volunteer Appreciation	$5,000.00	$5,500.00
Web Site & Social Media	$1,500.00	$1,500.00
Restricted Fund Expense/Grants	$25,000.00	$25,000.00
In-Kind Expense	$108,906.00	$108,906.00
	$1,002,906.00	$1,058,906.00
Transfer to Restricted Reserve Fund	$50,000.00	$50,000.00
	$1,052,906.00	$1,108,906.00

CASTLE ROCK
SENIOR ACTIVITY CENTER

2024 Rider Numbers and Trip Classifications

Month	New Clients Added		Medical	Grocery	Employment /Volunteer	SR Center/ Activity	Quality of Life	Nutrition	Totals		Specials	Non Rider Trips: Bus Trip Riders	Non Rider Trips: Incidental trip(MOW & Hot Meals)
January	14		294	51	40	137	171	218	911		23	106	87
February	18		271	64	37	165	146	251	934		33	106	105
March	12		294	48	35	129	195	196	897		37	141	77
April	11		324	63	42	165	171	302	1067		43	140	94
May	14		266	82	17	152	121	331	969		26	106	127
June	14		229	91	19	155	61	304	859		28	165	120
July	15		296	90	20	210	78	256	950		42	176	122
August	19		281	84	16	158	90	218	847		42	150	112
September	15		327	92	29	209	99	258	1014		33	236	127
October	14		353	102	47	205	111	326	1144		49	161	163
November	8		213	68	32	150	69	206	738		7	114	101
December	10		254	94	41	166	102	213	870		28	106	111
YTD	164		3402	929	375	2001	1414	3079	11200		391	1707	1346

Closed		
Jan	1, 15	Holidays
Jan	8, 16	Snow
Feb	19	Holiday
Feb	27	Cancelled 10 rides due to Squall
March	14, 15, 25	Snow
June	19	Holiday
July	4	Holiday
Aug	12 thru 16	Closed
Oct	29	Cancelled 7 rides for power
Nov	6,7, 8, 11, 28,29	Closed for snow and
Dec	24, 25, 31	Holidays

	As of Dec /24
Total Registered	480
Total Riders using	257

CASTLE ROCK
SENIOR ACTIVITY CENTER

2025 Rider Numbers and Trip Classifications

Month	New Clients Added	Medical	Grocery	Employment /Volunteer	SR Center/ Activity	Ouality of Life	Nutrition	Totals	Specials	Non Rider Trips: Bus Trip Riders	Non Rider Trips: Incidental trip(MOW & Hot Meals)
January	26	234	108	43	229	100	201	915	21	155	116
February	10	270	57	51	197	130	235	940	24	133	202
March	17	282	79	48	229	175	204	1017	37	164	165
April	9	302	81	55	254	176	295	1163	32	180	246
May								0			
June								0			
July								0			
August								0			
September								0			
October								0			
November								0			
December								0			
YTD											

Closed		
Jan	1, 20 - Holiday, 7 Closed weather - 9th & 30th limited rides	
Feb	2/17 Holiday, 2/21 Weather	
March	4th	
April		
June		
July		
Aug		
Oct		
Nov		
Dec		

	As of Dec /24
Total Registered	480
Total Riders using	257