



To: Kristin Read, Assistant Town Manager, Town of Castle Rock  
Re: Service Contract Partner Grant

On behalf of the Castle Rock Chamber, we greatly appreciate the opportunity to submit this request for the Service Contract Partner Grants supporting America 250–Colorado 150. We plan to utilize \$15,000 funding in three focused Signature events to actively celebrate our history and community.

### **Douglas County Fair Parade | July 25, 2026**

In addition to the traditional western theme, America 250–Colorado 150 will be featured for the event estimating 18,000 or more residents to attend. Participants are encouraged to incorporate 250/150 into their entry with bonus points awards in competition. Additionally, a special prize will be awarded to the entry for Best 250/150 Representation. A custom 250/150 banner will lead the parade, followed by the American Legion Honor Guard and a special Town Trolley entry carrying Town officials and long-term (50+ year) Castle Rock business leaders. The trolley will be decorated with themed signage recognizing both the celebration and its distinguished passengers. Historic references and 250/150 acknowledgments will be included in announcements throughout the parade by the emcees. Logo recognition incorporated on all marketing materials and communications. A custom 250/150 banner also concludes the parade. Funding request: \$3,000.

### **Castle Rock ArtFest | September 12–13, 2026**

ArtFest to include 250/150 logo recognition on all marketing materials and communications, estimating more than 12,000 to attend. Professional participating artists would be invited to create one 250/150 themed piece of art with a special prize awarded to the 1<sup>st</sup> place winner. A dedicated booth in Festival Park will showcase DCSD student artwork centered around the 250/150 theme, with a special prize awarded to the 1<sup>st</sup> place winner. Themed take-home projects provided in the KidZone, and a kids 250/150 themed painting contest onsite with awards given to top 3 winners in multiple age groups. Featured band to play exclusively patriotic music during a 2–3-hour window on the main stage. Program also to include a presentation by a local historian. Funding request: \$6,000.

### **Castle Rock Starlighting | November 21, 2026**

Starlighting to incorporate 250/150 logo recognition on all marketing materials and communications. Verbal acknowledgements and recognition throughout event announcements on stage. The Chamber will give away a special 250/150 Castle Rock Starlighting ornament to attendees on a first-come basis at the event. Funding request: \$6,000.

Thank you for your consideration.

**Lori Gerlits**

President & CEO, Castle Rock Chamber



DOUGLAS COUNTY  
**COMMUNITY**  
FOUNDATION



Attn: Kristin Read  
Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104-1907

Thank you for the opportunity to celebrate with you on your **America 250 & Colorado 150** Contract Partner Grants. The Douglas County Community Foundation (DCCF) would greatly appreciate a grant in support of our second annual **Nonprofit Symposium**. In 2025 we launched what we feel aligned with our true purpose as community foundation in unifying and uplifting the nonprofit community of Douglas County and hosted our first annual Nonprofit Symposium. The event featured breakfast and lunch, a keynote speech by a nonprofit founder, as well as panels for guests to attend. Each panel was specific to an area of growth the nonprofits had request in a pre-event survey, Marketing, Sophisticated Philanthropy, and Funding Opportunities in Douglas County. We sold out the event at 100 seats and covered cost with thanks from multiple Castle Rock philanthropists. In 2026 we are hoping to further cultivate a strong and thriving nonprofit community by offering more panels and opportunities for learning, including growing the program to a larger venue. We have seen a significant impact the symposium had on the nonprofits who attended, including successful grant writing, earned financial support, and numerous benefits from one-on-one coaching sessions. Enabling a strong, vibrant and self-reliant nonprofit community signifies the independence of our nation and pioneer spirit Colorado is known for.

Douglas County Community Foundation is asking for \$15,000 in support. The Town of Castle Rock will have the opportunity to select your level of engagement from a speaking role or volunteering to attending the various presentations. DCCF believes that when our nonprofit community thrives, the Town of Castle Rock and all of Douglas County thrives!

Thank you for your partnership with the Douglas County Community Foundation and we look forward to our continued success.

Best,

Kirsten Swanson-Moore  
*Executive Director*  
*Douglas County Community Foundation*



Douglas County Housing Partnership  
9350 Heritage Hills Circle  
Lone Tree, CO 80214  
DouglasCountyHousingPartnership.org

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December 19, 2025

David Corliss  
Town Manager  
100 N. Wilcox Street  
Castle Rock, CO 80104

RE: Celebrating America 250 / Colorado 150 anniversaries in 2026

Dear Town Manager and Review Committee,

On behalf of Douglas County Housing Partnership (DCHP), a long-standing service contract partner with the Town of Castle Rock, we are pleased to submit this application for funding support for a special 2026 community project honoring America's 250th anniversary and Colorado's 150th anniversary.

## 1. Project Description

DCHP proposes ***Honoring Our Roots: Senior Stories in Castle Rock***, a senior-centered community engagement project designed to celebrate history, resilience, and community through the voices of Castle Rock's older adults. This project will invite low-income seniors living in DCHP communities to participate in guided storytelling and reflection sessions. These stories will be shared with the broader community through an artistic mural displayed on the exterior of our building located at 403 Perry Street in Castle Rock.

The mural location is historically significant, as it sits near the site of Castle Rock's former train depot—a place that once served as a vital gateway for people, goods, and ideas entering and leaving the community. Many older residents recall the role the railroad played in shaping Castle Rock's growth, workforce, and sense of connection to the wider region. By grounding the project in this historically meaningful location, the mural will honor both the personal memories of seniors and the shared history of the town.

The project extends beyond a single event by creating a series of meaningful opportunities for seniors to connect with one another, reflect on historic milestones, and contribute to a community-wide celebration. Stories, memories, and reflections will be gathered through accessible meetings, facilitated conversations, and intergenerational engagement opportunities.

## 2. Funding Request

DCHP respectfully requests **\$15,000** to support program facilitation, accessibility accommodations, outdoor mural materials, seating elements, documentation of senior stories, and coordination of the culminating outdoor community celebration. This amount will be in combination with support from Castle Rock Downtown Alliance, Chamber of Commerce and Downtown Development Authority.



### **3. Celebration & Community Engagement**

***Honoring Our Roots: Senior Stories in Castle Rock*** directly connects America 250 and Colorado 150 to the lived experiences of seniors who have witnessed and shaped decades of local, state, and national change. Many DCHP residents have deep personal connections to military service, civic life, workforce contributions, and community development—stories that bring these historic anniversaries to life in a deeply personal and authentic way. Reflections on the railroad era and the former train depot will further anchor these stories in Castle Rock's unique history.

Community engagement is central to this project. Seniors will serve as storytellers and cultural historians, while residents of all ages will be invited to attend, listen, and reflect together at a welcoming ribbon-cutting ceremony. By centering low-income seniors—who are often underrepresented in public celebrations—this project ensures these important anniversaries are commemorated in a way that is inclusive, meaningful, and reflective of Castle Rock's full community.

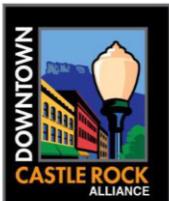
Thank you for your consideration and for supporting creative and inclusive approaches to celebrating these historic milestones. DCHP is proud to partner with the Town of Castle Rock in honoring the past while strengthening community connections for the future.

Sincerely,

Deborah DeGroff  
Development and Asset Manager  
Douglas County Housing Partnership

CC: Maria Ciano





## Castle Rock Downtown Alliance

*A partnership between the Downtown Development Authority and Downtown Merchants Association*

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### Downtown Development Authority

18 S. Wilcox Street #202

Castle Rock, CO 80104

December 12, 2025

Town Manager's Office  
100 N. Wilcox Street  
Castle Rock, CO 80104

### **Subject: Application for Service Contract Partner Grant - America 250 / Colorado 150 Celebrations**

Dear Town of Castle Rock,

We are pleased to submit this letter of application for a Service Contract Partner Grant to support the celebration of America's 250<sup>th</sup> and Colorado's 150<sup>th</sup> Anniversary throughout Downtown Castle Rock during 2026. This project aims to enhance the existing downtown environment with a strong, visible theme of national and state pride that will engage both residents and visitors. We are requesting the **full amount of \$15,000** in grant funding to implement three specific community initiatives:

- **Patriotic Banners for Downtown Light Poles:** The DMA will design, print, and install patriotic banners on the light poles downtown. This initiative will be highly visible to both pedestrians and automobiles, creating a festive atmosphere throughout the year. The total cost of this one-time expense is estimated at \$15,000 (\$1,000 for design, \$6,800 for printing, \$2,200 for installation and \$5,000 for replacement hardware). Replacement hardware is needed to fill in banners on poles with broken or missing hardware and these grant fund will allow investment in new and needed hardware. We request \$6,000 in grant funding.
- **Red, White, and Blue DDA Flower Boxes:** To further the visual impact, the spring and summer flowers in the Downtown Development Authority (DDA) flower boxes will be planted in a red, white, and blue patriotic theme. This specific flower selection will be at an increased cost per the DDA's greenhouse partner. The estimate for flowers in 2026 is \$21,000, for which we request \$4,000 in grant funding.
- **Alternating CO and USA Flags:** The DDA will partner with Heroes Hall and associated veterans' organizations including the VFW and American Legion to hang alternating CO and USA Flags on Light Poles in Downtown Castle Rock. In addition to investing in highly visible flags, these grant funds will drive investment in new flag hardware, replacing missing or broken hardware during this historic year. We request \$5,000 in grant funding to purchase new flags, replacement hardware, install hardware and hang flags, and the DDA will supplement this funding with its organizational budget to support this initiative.

These efforts are designed to complement each other, ensuring that the celebration of America's 250<sup>th</sup> and Colorado's 150<sup>th</sup> Anniversary is visible, vibrant, and integrated throughout the Downtown area for all residents and visitors to enjoy.

Thank you for your consideration of our application. We look forward to the opportunity to enhance this historic occasion.

Sincerely,

Kevin Tilson

Director, Castle Rock Downtown Development Authority