



Design Review Board Meeting Minutes - Draft

Chair Stuart Butler
Vice Chair Garo Chalian
Annamarie Engelhard
Charles Fletcher
Mike Borgelt
John Manka
Randy Reed

Wednesday, July 28, 2021

6:00 PM

Hybrid Board Meeting
Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 146 075 4328
Meeting Password: 2021DRBMeeting

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:01 p.m. by Chair Butler.

This matter was Approved

Present 7 - Chair Stuart Butler, Vice Chair Garo Chalian, Annamarie Engelhard, Charles Fletcher, Mike Borgelt, John Manka, and Randy Reed

Attendance 10 - Desiree LaFleur, Laura Cavey, Kevin Bracken, Tony Felts, Tara Vargish, Julie Parker, Amy Becker, Elizabeth Allen, Sandra Aguilar, and Tim Dietz

CERTIFICATION OF MEETING

Mr. Felts confirmed the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[DRB 2021-005](#)

March 10, 2021 Design Review Board Meeting Minutes

Moved by Vice Chair Chalian, seconded by Fletcher, that Design Review Board meeting minutes for March 10, 2021 be approved as presented. The motion passed by the following vote: 5 to 0 with 2 abstain

Yes: 5 - Chair Butler, Vice Chair Chalian, Engelhard, Fletcher, and Borgelt

Abstain: 2 - Manka, and Reed

[DRB 2021-006](#)**April 28, 2021 Design Review Board Meeting Minutes**

Moved by Vice Chair Chalian, seconded by Fletcher, that Design Review Board meeting minutes for April 28, 2021 be approved as presented. The motion passed by the following vote: 5 to 0 with 2 abstain

Yes: 5 - Chair Butler, Vice Chair Chalian, Engelhard, Fletcher, and Borgelt

Abstain: 2 - Manka, and Reed

TOWN MANAGER'S UPDATE[DRB 2021-009](#) **Ballot Measures Presentation**

Mr. Corliss was not available for the presentation, but all Board members should be present at other scheduled presentations.

RESOLUTION OF APPRECIATION[DRB RESO
2021-001](#)**Resolution of Appreciation: Bob Pasicznyuk, Design Review Board Member**

Moved by Vice Chair Chalian, seconded by Reed, that Design Review Board approve the Resolution of Appreciation for Boardmember Bob Pasicznyuk. The motion passed by the following vote: 7 to 0

Yes: 7 - Chair Butler, Vice Chair Chalian, Engelhard, Fletcher, Borgelt, Manka, and Reed

ELECTION OF OFFICERS, ETC.[DRB 2021-007](#) **Election of 2021-2022 Design Review Board Chair**

Moved by Manka, seconded by Reed, that Design Review Board approve the nomination of Stuart Butler for Board Chair. The motion passed by the following vote: 7 to 0

Yes: 7 - Chair Butler, Vice Chair Chalian, Engelhard, Fletcher, Borgelt, Manka, and Reed

[DRB 2021-008](#) **Election of 2021-2022 Design Review Board Vice-Chair**

Moved by Manka, seconded by Butler that Design Review Board approve Garo Chalian as Vice Chair. The motion passed by the following vote: 5 to 2

Yes: 5 - Chair Butler, Vice Chair Chalian, Fletcher, Borgelt, and Manka

No: 2 - Engelhard, and Reed

Moved by Reed, seconded by Fletcher that Design Review Board nominate Randy Reed as Vice Chair.

TOWN COUNCIL UPDATE

Councilmember Cavey updated the Board on the ballot measures. Impact fees cover about 50% of the new Town development and thus other revenue is needed. There is a proposed \$7/square foot on new home builds going specifically to police and fire, including 2 new fire stations. A lodging tax at 6% would go to parks and

recreation to maintain and grow park amenities. A 0.1% sales tax will go specifically to acquisition and maintenance of dedicated open space. Council is also proposing a TABOR limit timeout for 10 years. TABOR is being allocated for the Crystal Valley interchange.

Councilmember LaFluer mentioned the activities currently planned including the cattle drive on Friday night, Saturday parade, Boots and Brews and the County Fair and Rodeo. The Town is also hosting Concert under the Lights, the Beach Boys concert and drive-in movies at the MAC.

Check for quorum for upcoming meetings:

- 1. August 11**
- 2. August 25**

There are currently no voting items scheduled for Aug 11 and 25.

ITEMS FROM STAFF

Mr. Felts had no updates but reported that Dave Corliss' full presentation on the ballot measures is in Board packet. Board member Fletcher mentioned the alleyway initiative is displayed in Town Council Chambers should Board members be interested.

ADJOURN TO STUDY SESSION

Moved by Chair Butler, seconded by Fletcher, that Design Review Board be adjourned to a study session at 6:35 p.m. The motion passed by the following vote: 7 to 0

Yes: 7 - Chair Butler, Vice Chair Chalian, Engelhard, Fletcher, Borgelt, Manka, and Reed