



Board of Adjustment Meeting Minutes - Final

Kevin Raasch – Chair
Linda Baumann - Vice Chair
JC Ortega
Lauren Trujillo
Matt Bierman

Thursday, May 3, 2018

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER

Chair Raasch called the meeting to order at 5:59 pm.

ROLL CALL

Present 4 - Kevin Raasch, Lauren Trujillo, Chair Linda Baumann, and Vice Chair JC Ortega

Not Present 1 - Matt Bierman

CERTIFICATION OF MEETING

Recording Secretary, Julie Parker, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[BOA 2018-002](#)

December 7, 2017 Board of Adjustment Meeting Minutes

Attachments: [BOA12-07-2017minutes](#)

Board Member Trujillo motioned to accept the December 7, 2017 Meeting Minutes as written. Board Member Baumann seconded the motion.

Yes: 4 - Raasch, Trujillo, Baumann, and Vice Chair Ortega

Not Present: 1 - Bierman

RESOLUTION OF APPRECIATION

[BOA 2018-001](#) Resolution of Appreciation - Lauren Trujillo

Attachments: [Attachment A: Resolution BOA2018-01](#)

Chair Raasch read Resolution BOA2018-01, a Resolution of Appreciation of the

service of Board Member Trujillo; she has resigned from the Board and will be moving to attend Yale Law School.

Board Member Baumann moved to approve and adopt the Resolution. Board Member Ortega seconded the motion.

Yes: 3 - Raasch, Baumann, and Vice Chair Ortega

Not Present: 1 - Bierman

Abstain: 1 - Trujillo

UNSCHEDULED PUBLIC APPEARANCES

PUBLIC HEARING ITEMS

[BOA 2018-003](#)

**Request for Variance: 5210 Apache Creek Drive
WITHDRAWN BY APPLICANT**

This application was withdrawn by the applicant prior to the public hearing.

[BOA 2018-004](#)

**Request for Variance: 2852 Bittern Drive
TO BE CONTINUED TO JUNE 7, 2018**

Attachments: [Staff Report](#)

[Attachment A: BOA Application](#)

[Attachment B: HOA Approval Letter](#)

[Attachment C: Letters of support](#)

[Attachment D: Neighboring ILC's](#)

[BOA 6.7.18 email with deck layout](#)

[BOA6.7.18 Sign in sheet](#)

Staff Member, Tammy King requested a continuance of the variance request as the public notice posting of the property was not in accordance with the Town Code.

Board Member Baumann moved to continue the item to the June Board of Adjustment meeting. Board Member Trujillo seconded the motion.

Yes: 4 - Raasch, Trujillo, Baumann, and Vice Chair Ortega

Not Present: 1 - Bierman

ITEMS FROM STAFF

Staff Member, Tammy King gave the following update:

* On May 24, 2018, Planning Commission will be presented with proposed Group Home regulations. Staff will be presenting proposed changes that would align Castle Rock with neighboring jurisdictions and adjust code to comply with new State statute. Tammy will email the information to the Board for review and will update the Board on the Planning Commission outcome on June 7, 2018.

ADJOURN

Chair Raasch adjourned the meeting at 6:06 pm.

Minutes approved by the Board of Adjustment on June 7, 2018 by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Board of Adjustment