



Public Safety Commission Meeting Minutes

Chairperson Nate Marsh
Vice-Chair Clark Hammelman
Debra Beck
Don MacBrayne
Richard Morton
Andy Powell
Carl Smith
Steve Thayer
Laurie Van Court

Thursday, October 5, 2023

3:00 PM

**Castle Rock Fire Station 151
300 Perry St., Castle Rock, CO 80104**

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Chairperson Marsh called the meeting to order at 3:01 p.m.

GUESTS -

Pete Mangers - Finance Dept.
John White - Finance Dept.

Present 8 - Chairperson Nate Marsh, Vice Chair Clark Hammelman, Don MacBrayne, Richard Morton, Carl Smith, Steve Thayer, Debra Beck, and Laurie Van Court

Not Present 1 - Andy Powell

Attendance 3 - Laura Cavey, Norris Croom, and Deborah Stanley

Approval of Meeting Minutes

[PS 2023-028](#) Public Safety Commission meeting minutes - September 7, 2023

Attachments: [PSC Sep. 7, 2023 minutes](#)

Ms. Beck moved to approve the September 7, 2023 minutes. Mr. Thayer seconded the motion; the motion carried.

Yes: 8 - Chairperson Marsh, Vice Chair Hammelman, MacBrayne, Morton, Smith, Thayer, Beck, and Van Court

Not Present: 1 - Powell

Fire Department Report

[PS 2023-029](#) CRFD August Report

Attachments: [CRFD August Report](#)

- Commission members were emailed a copy of the Fire and Police Department's August report prior to today's meeting.
- Chief Croom briefed Commission members for both the Fire and Police Department. Chief Cauley had a prior commitment.
- The preliminary budget was presented to Council on Tuesday. The budget will be introduced at Council October 17 and is on the consent calendar for November 7.

- Both Fire and Police are budgeted for 3 additional staff members each year for the next 5 years. If additional staff requirements are based on growth, how will a slowdown in growth effect this? A slowdown would not directly affect our staffing needs as the positions are still needed - Chief Croom.
- Anticipating that most of the non-personnel requests will be approved.
- The 800 MHz radio replacement project for Fire and Police has been budgeted and will be completed next year.
- Will the purchase of the new Engine for Station 156 be impacted? Engine 156 was purchased last October using TABOR funds - Chief Croom.
- Chief Croom spoke briefly about the potential negative impacts Proposition HH could have on smaller neighboring districts.
 - The Town of Castle Rock is reliant on sales tax and is looking for more diverse revenue stream opportunities.
 - Will Proposition HH impact the amount owed to the Town by the Fire District? The District is able to set their own mill levy - Chief Croom.
 - What is the status on the district impact fees? Commissioner Teal has asked for a letter from the Fire Protection District to present to the BOCC - Chief Croom.
- Chief Croom was asked about the success of this week's Code Red test. There have been no reported concerns or issues. Further analysis of the test to be completed next week.
- One of the Fire Academy recruits has resigned. The department will fill this position next year as the recruits were part of the 2024 staffing additions.
 - Are academy attendees required to pay the Town back if they quit? No, we do not require reimbursement nor do we do that for paramedic school - Chief Croom.
 - Are the recruits paid while in the academy? Yes, they receive a base salary. The same goes for the Police Academy.
- The Police Department is running a hiring process for two dispatchers and one police officer.
- The Fire Department has pre-hired for its 2024 positions.
- The goats should finish grazing in Escavera this Sunday.
 - We will coordinate with our Natural Resource Specialist to set up a recurring schedule to have the goats work these areas on a regular basis in the future.
- The Frosty Five-O trailer will be transitioning from ice cream treats to hot chocolate for the winter.
- Does the Fire Department have any special activities planned for Fire Prevention week? The Department focuses on the whole month and not just one week of October to promote fire safety. Area schools are invited to participate in the department's coloring contest, the Fire Educators participate in school visits to promote

fire safety and the department increases its social messaging during this time.

- Brief discussion on the location for next month's meeting (will be at the Fire Department) and if there will be a December meeting (not yet determined).

Police Department Report

[PS 2023-030](#) CRPD August Report

Attachments: [CRPD August Report](#)

Special Presentation - 2024 Philip S Miller Nonprofit Funding Program applications

- Philip S. Miller Resource Grant Program - The annual budget set for this program is \$45,000.
- Pete Mangers, Assistant Director of Budgeting, presented an overview of the program. A cap of five individual grants is awarded annually. The budget for this program is reviewed and approved annually by Town Council.
 - To be eligible, applicants must be a 501(c) (3) or 501(c) (19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.
 - Mr. Mangers was asked about the funding amount. The grant is no funded through the Town budget. This is an independent grant - Mr. Mangers.

Applicant presentations:

American Legion Post 1187 - requested amount: \$5,000

- Adjutant Larry Underwood presented an overview of Post 1187.
- The Post serves more than 180 local Post members and veterans at local retirement facilities.
- The Post is run by all volunteers and is solely dependent on donations.
- Requested funding would be used to assist homeless and low-income veterans and low-income veterans and current service members in meeting their food, shelter, and energy needs.

Bridge of Hope Greater Denver - requested amount \$10,000

- Program Director Krystal Tucker presented an overview of their program.
- This program takes homeless single mothers and their children from surviving to thriving.
- An essential part of the program is case management to provide clients with the proper services and support to move to greater levels of self-sufficiency.
- The requested amount will be used to support homeless single mothers and their children with rental assistance,

financial coaching, career planning, and goal setting.

Christ's Episcopal Church - requested amount \$1,000

- Ministry Team Coordinator Marsha Vecchione presented an overview of their program.
- Requested funding would be used to provide weekend meals to Castle Rock Elementary students who are living at or below the poverty line.
- Each bag provided to students, contains shelf stable milk, breakfast, lunch and dinner items plus fruit cups, snacks and desserts.
- The requested amount will be used to expand the program to meet the rising needs of hungry students at Castle Rock Elementary School.

Crisis Center - requested amount \$20,000

- Executive Director Amy McCandless presented an overview of the Crisis Center.
- The program provides emergency shelter, food, personal care items and community-based advocacy programs for victims of domestic violence.
- There is no duplication of services, as the Crisis Center is the only agency serving those impacted of domestic violence and has the only shelter of any kind in Douglas, Elbert and Lincoln Counties.
- The requested amount will be used for operational support for emergency shelter and community-based advocacy programs for victims of domestic violence.

Help & Hope Center - requested amount \$20,000

- Executive Director Dan Marlow presented an overview of the Center.
- The goal of the food bank is to provide at least seven days of food to residents in need, serving over 20 client households per day, five days per week.
- Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood Apartments and Auburn Ridge which are three low-income older adult housing facilities here in Castle Rock.
- The requested amount will be used to purchase food for the on-site food bank.

New Hope Presbyterian Church - requested amount \$5,000

- Co-Moderator of the Deacon Group Laura Gaul presented an overview of the program.
- Funds are dispersed throughout the entire calendar year with housing requests getting first preference.
- New Hope Presbyterian Church Deacons are all volunteers.
- The requested amount will be used to support individuals who need assistance with rent, utility bills, and food.

Commissioner comments:

- Commission members held a discussion concerning their individual connections with some of the applicant presenters and whether anyone should be recused from the selection process. No commission member was recused.
- Commission recommendations:
After a discussion was held on each organization's request and presentation, Commission members agreed unanimously to recommend funding as follows -
 - American Legion Post 1187 - \$4,000
 - Christ's Episcopal Church - \$2,000
 - Crisis Center - \$17,500
 - Help & Hope Center - \$17,500
 - New Hope Presbyterian - \$4,000
- Commission recommendations will be presented to Council in November.

New Business

N/A

Old Business

N/A

Adjourn

Ms. Van Court made a motion to adjourn the meeting; Mr. Clark seconded the motion. All were in favor.

The Meeting adjourned at 4:32 p.m.

The next Public Safety commission meeting is scheduled for November 2, 2023 at 3:00 p.m. at the Fire Department.