

TOWN MANAGER'S OFFICE

PROPOSED 2021 BUDGET

DAVID L. CORLISS, TOWN MANAGER
AUGUST 18, 2020



BUDGETS REFLECT PRIORITIES



Ensure outstanding public safety



Enhance our transportation



Secure our water future



Maintain strong Parks and Recreation



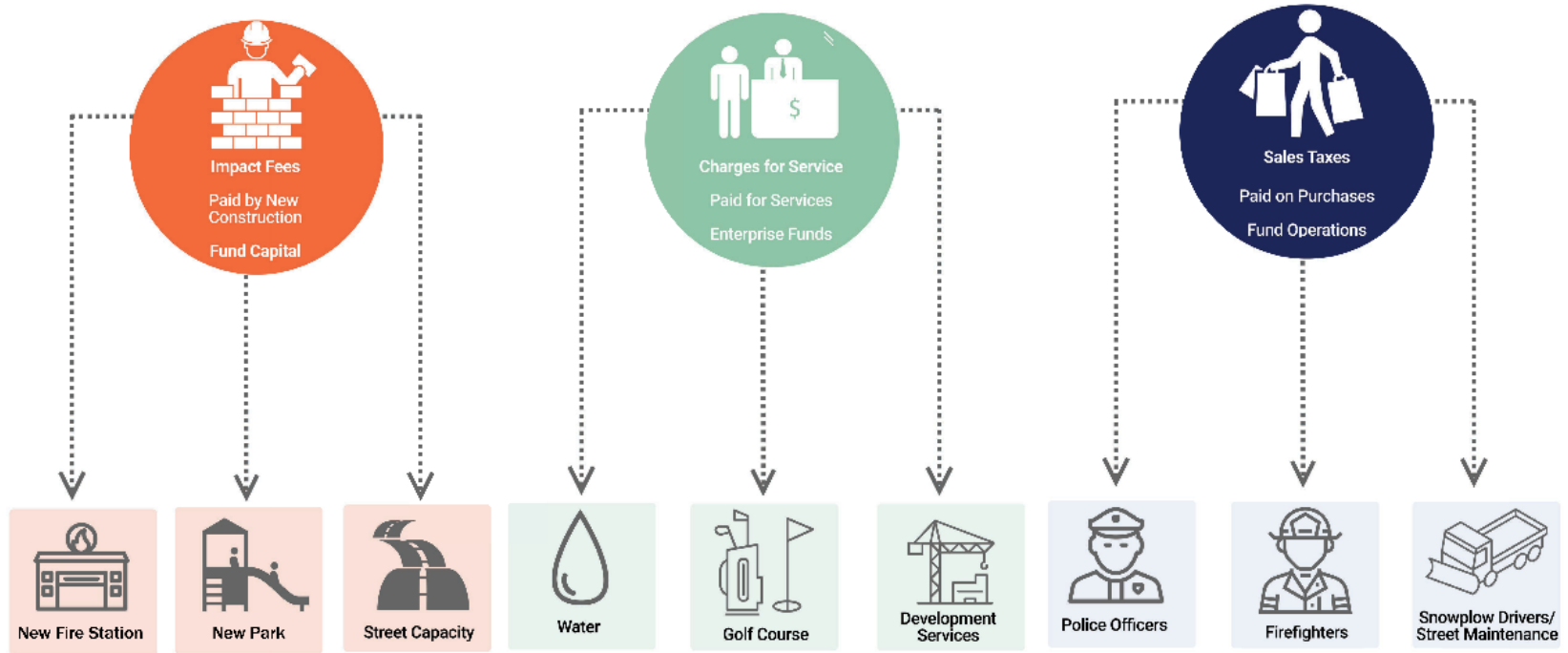
Support economic development



Manage Town finances conservatively

TOWN OF CASTLE ROCK

Review of the Town's finance structure:

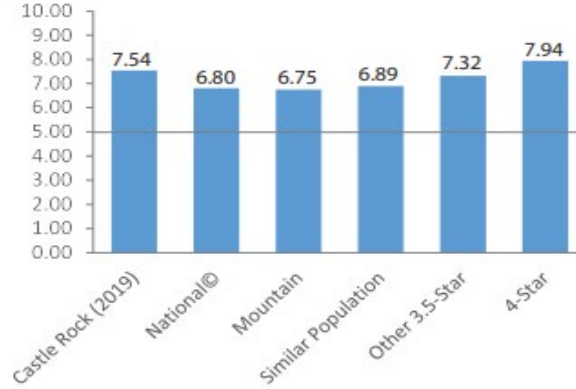
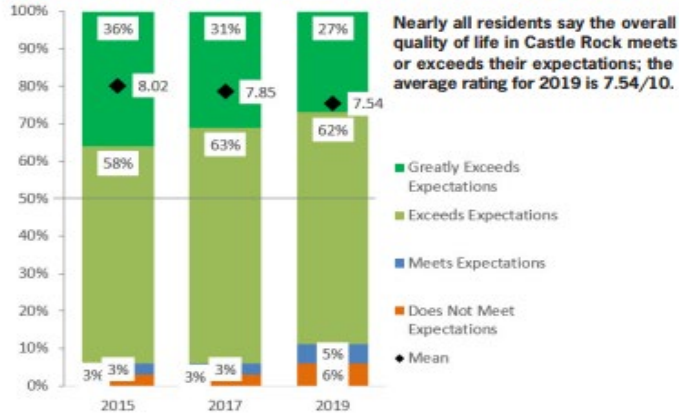


[Watch a video that explains this slide](#)

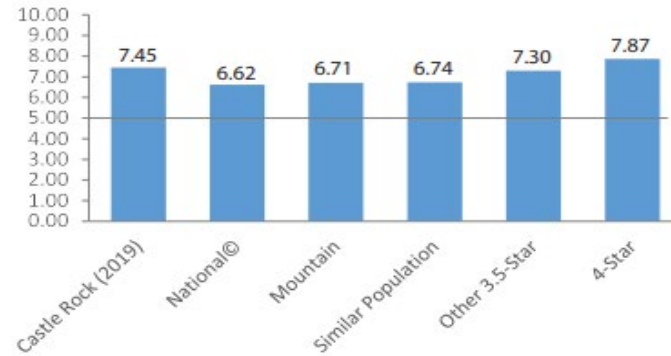
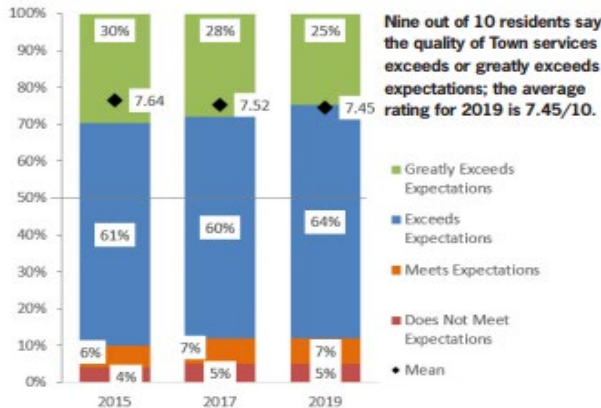
* The Community Center Fund, which supports the Rec Center and MAC, receives both charges for service and sales tax revenue

2019 COMMUNITY SURVEY

How would you rate the overall quality of life in Castle Rock?

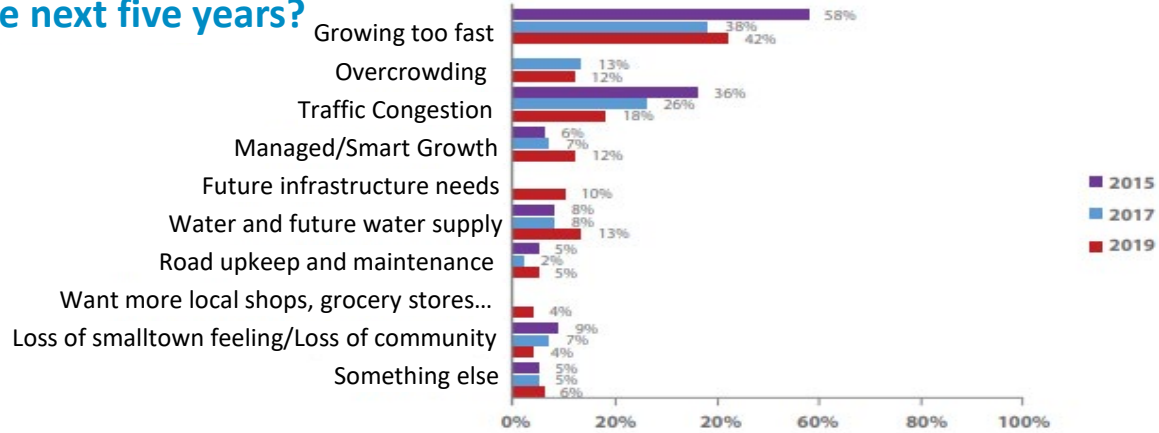


How would you rate the overall quality of services provided by the Town of Castle Rock?

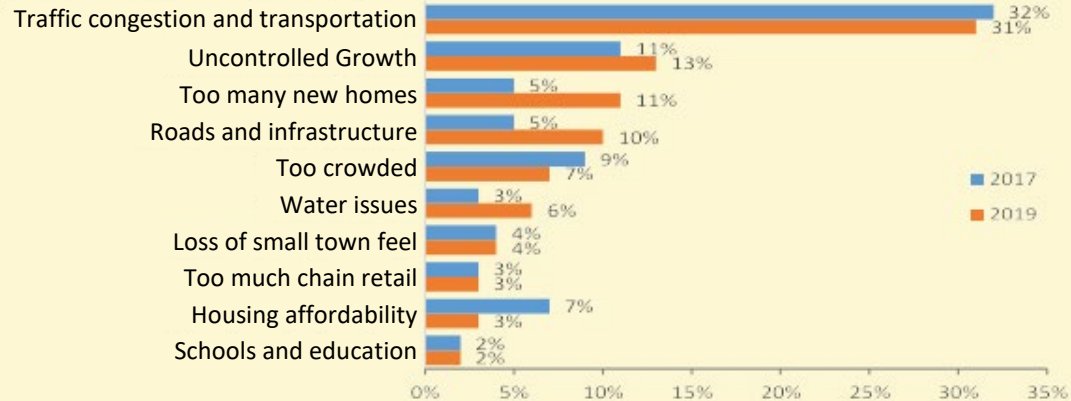


2019 COMMUNITY SURVEY

Open-ended question: What would you say is the single most important issue facing Castle Rock in the next five years?



What aspect of growth in Castle Rock is causing you the most stress?



MANAGE TOWN FINANCES CONSERVATIVELY



- Five-year financial forecast - looking five years out, estimating revenues and expenditures
- As General Fund operating needs grow – particularly with our police and fire departments – our estimated revenues (65% of General Fund revenues are sales tax in 2021) are not projected to keep pace with public safety needs
- Property tax mill levy remains at 1.196 mills based on preliminary valuation
 - Town property tax revenue will increase \$61,000
- The projected 3% sales tax increase in 2021 equates to \$1.6 million Townwide – \$1.1 million of which will go into the General Fund to support critical services including Police and Fire and Rescue

MANAGE TOWN FINANCES CONSERVATIVELY

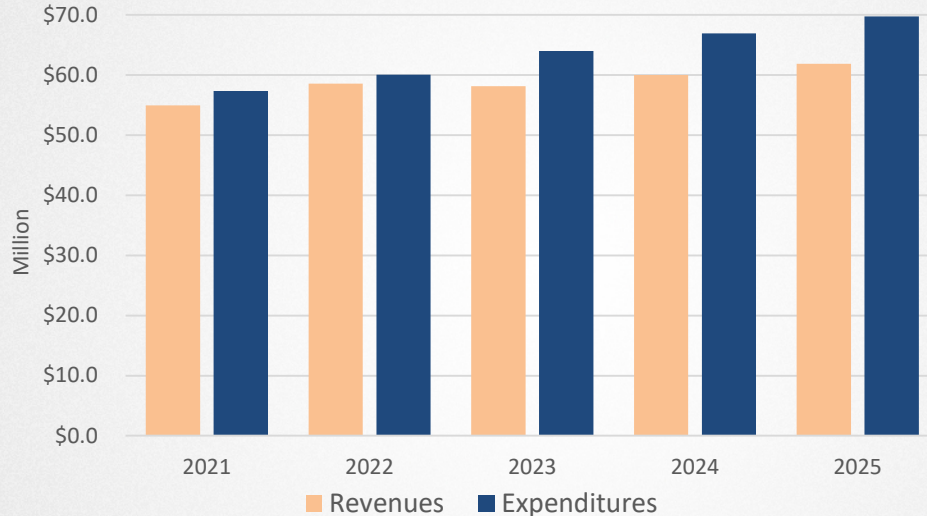


- Need to examine possible revenue sources to supplement sales tax – key work plan item over the next several months
- An increase in growth-related water system development fees is planned for 2021, along with inflationary increases for all other impact fees as previously approved by Council
- Per Town Charter, Town Manager proposes, Town Council decides and disposes: Adopted budget serves as direction for management

MANAGE TOWN FINANCES CONSERVATIVELY



Projected General Fund Five-Year Plan
All Budget Requests Included



Over the five-year planning period, 39 new positions were requested within the General Fund to maintain levels of service. However, only three positions – one each in Fire, Finance and Legal – are able to be funded

19 requested positions in the Police Department and 14 requested positions within Fire and Rescue are going unfunded, along with one in general government

The 14 requested Fire and Rescue positions would not contribute any staffing toward a sixth fire station, which will cost more than \$2.1 million annually to operate

ENSURE OUTSTANDING PUBLIC SAFETY



- Offer the option for sworn Police personnel to transition to the Fire and Police Pension Association defined benefit retirement program for a 2021 cost of \$176,778 – costs will increase in outgoing years as State-mandated funding requirements increase; the mandated 2021 increase for Fire personnel, who are already in the program, is \$45,325
- Complete critical maintenance at the Fire Training Center at a one-time 2021 cost of \$150,000
- Add a fire plans examiner for an ongoing annual cost of \$128,263; an additional vehicle is included to support the position, which will cost \$45,000

ENHANCE OUR TRANSPORTATION



- Continue the annual Pavement Maintenance Program, focused in 2021 on northern Castle Rock, at an estimated 2021 cost of \$11.5 million
- Set aside \$2.6 million toward the future Crystal Valley Parkway interchange with Interstate 25
- Design the future widening of Fifth Street for a 2021 one-time cost of \$1.5 million
- Finalize design and acquire any additional needed right of way for final Plum Creek Parkway widening for a 2021 one-time cost of \$500,000
- Complete traffic signal and traffic safety improvements for 2021 one-time costs of \$452,000 and \$300,000, respectively

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ENHANCE OUR TRANSPORTATION



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- Improve certain Downtown alleys for an estimated 2021 one-time cost of \$330,000
- Add two new positions, a construction manager at an ongoing annual cost of \$174,118, and a traffic review engineer at an ongoing annual cost of \$110,678 (The construction manager will not likely start until the second half of 2021, given current project schedules)

Recommended 2021-2025 Transportation Capital Improvement Program (5-Year CIP)

The following table lists projects in staff's perspective that are the highest priority over the next five year period that fit within revenue forecasts. This priority list was based on several considerations: 1) Capacity needs as outlined within our approved Transportation Master Plan, 2) Geographical distribution across the town, 3) Coordination with maintenance needs, and 4) Staff perspective on needs from observations and stakeholder feedback. Forecasted revenue has been utilized to place respective project phases into the various years in order to provide a balanced combined Transportation, and Transportation Capital funds balance for each year. Program estimate updates occur each year based on inflation review and/or new design information.

Project	Description	Design		ROW		Construction	
		\$ Est.	Year	\$ Est.	Year	\$ Est.	Year
Wilcox St at South St - Roundabout	Construct a single-lane roundabout in coordination with the parking garage construction. The construction schedule adjustment is occurring to match the adjacent condominium construction schedule.	In-progress	N/A	In-progress	N/A	Carryover	2021
Plum Creek Parkway Widening - Eaton St to Ridge Rd	Construct two new through lanes to bring the total to four (two in each direction). Construction year adjusted to balance revenue constraints. 2020 design will assess value engineering to determine if additional ROW will reduce construction budget. If not, funds will roll into construction year.	In-progress	N/A	\$500,000	2021	\$6.00M	2022
Crystal Valley Interchange	Provide a total of \$20 Million in combined preconstruction services, and cash to allow for construction to begin by 2023 if partner funds are available. Property acquisition is currently underway using developer funds received to date.	\$2.60M	2021*	In-progress	N/A	\$12.80M	2023**
Hwy 86 at Fifth St - Intersection Improvements	Construct traffic signal or multi-lane roundabout. This is a jointly funded project utilizing a federal grant from DRCOG (\$4,225,000), Town, and County funds (\$1,000,000).	In-progress	N/A	Included in design yr.	2021	\$5.00M	2022
Fifth St Widening (Design & ROW) - Gilbert St to Hwy 86	Design full project scope to provide for one additional eastbound through lane between Gilbert St and Woodlands Blvd., and the ultimate four through lanes (two in each direction) between Woodlands Blvd and Hwy 86. Include sidewalk along south side of road. Years advanced to match revenue forecast adjustments.	\$1.50M	2021	\$435,000	2022	N/A	N/A
Fifth Street - Pedestrian Improvements	Phase 1 Construction: Construct sidewalk on south side of street between Gilbert St and Hwy 86. Construction year advanced to match revenue forecast adjustments.	N/A	N/A	N/A	N/A	\$2.00M	2023
Crowfoot Valley Road Roundabout	Construct a multi-lane roundabout at a yet to be determined intersection to assist with reducing speeds at the Town/County boundaries, and improve traffic operations.	In-progress	N/A	In-progress	N/A	\$2.22M	2023
Ridge Road Widening - Plum Creek Pkwy to Hwy 86	Construct two new through lanes to bring the total to four (two in each direction). Remaining ROW need is for temporary construction easements. ROW and construction phases deferred one year to match revenue forecast adjustments.	Complete	N/A	\$120,000	2023	\$4.90M	2024
Wolfensberger Rd Widening (Design & ROW) - Prairie Hawk Dr to Miller Park Entrance	Design full project scope to provide for ultimate four through lanes (two in each direction), and acquire all permanent property acquisitions. Design and ROW phases have been deferred one year to match revenue forecast adjustments.	\$2.40M	2023	\$1.10M	2024	N/A	N/A
Crowfoot Valley Road Widening - Town Boundary to Knobcone Dr	Construct two new through lanes to bring the total to four (two in each direction). This should occur in conjunction with, or after, the County's widening project in order to finalize scope and cost.	\$785,000	2023	Included in design yr.	N/A	\$5.00M	2024
Prairie Hawk Drive Widening - Wolfensberger Rd to existing 4-Lane segment	Construct two new through lanes to bring the total to four (two in each direction)	\$545,000	2024	N/A	N/A	TBD	N/A
Wolfensberger Rd Widening - Prairie Hawk Dr to Red Hawk Dr	Phase 1 Construction: Construct an additional eastbound through lane, and construct sidewalk where gaps exist between Prairie Hawk and Miller Park entrance (north side of road). This construction phase has been deferred one year to match revenue forecast adjustments.	N/A	N/A	N/A	N/A	\$4.90M	2025
Fifth St Widening - Eastbound Climbing Lane	Phase 2 Construction: Extend existing eastbound through lane between Woodlands Blvd and Ridge Road to provide two through lanes in the eastbound direction.	N/A	N/A	N/A	N/A	\$2.90M	2025
I-25/Plum Creek Pkwy - Southbound Offramp Right Turn Lane	Adjacent developer has responsibility to construct a new right turn lane with their development. The Town is obligated to participate at 40% of the cost. This year may adjust	N/A	N/A	N/A	N/A	\$600,000	2025
Plum Creek Parkway Widening - Wolfensberger Rd to existing MAC entrance	Widen to two lanes in each direction. This project may need to adjust to be in coordination with adjacent developer's responsibility to widen Plum Creek Parkway from I-25.	\$400,000	2025	N/A	N/A	TBD	N/A

* Previous design efforts have allowed for ROW to be identified

**Requires balance of construction funding from partners, and approval

		2021	2022	2023	2024	2025	
	Combined forecasted Transportation and Transportation Capital funds balance \$ (Millions)	\$3.93	\$0.22	\$1.86	\$0.31	\$1.50	

SECURE OUR WATER FUTURE



2021 will see continued strong progress on renewable long-term water plan implementation as well as other water related priorities:

- Continue improvements on the Castle Rock Reservoir system at an estimated 2021 cost of \$7.5 million
- Continue the imported renewable water WISE project for an estimated 2021 cost of \$3.2 million
- Continue the imported renewable water Alternative Source of Supply (Box Elder) project for an estimated 2021 cost of \$1 million
- Complete water storage tank projects at an estimated 2021 cost of \$4.5 million

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SECURE OUR WATER FUTURE

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- Add new water supply wells and improve existing wells at an estimated 2021 cost of \$2.7 million
- Complete security and SCADA system improvements at an estimated 2021 cost of \$1.5 million
- Continue sewer line rehabilitation projects at an estimated 2021 cost of \$3 million
- Continue projects with the Plum Creek Water Reclamation Authority at an estimated 2021 cost of \$2.4 million
- Continue the Prairie Hawk wastewater interceptor project at an estimated 2021 cost of \$2 million

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SECURE OUR WATER FUTURE

(CONTINUED)



- Continue stream stabilization projects for an estimated 2021 cost of \$7.1 million
- Construct the long-planned Administration and Customer Service building for an estimated 2021 one-time cost of \$4.4 million
- Add a network and systems engineer for an ongoing annual cost of \$138,370, a water distribution supervisor for an ongoing annual cost of \$108,256, and a plant maintenance electrician for an ongoing annual cost of \$106,082; all three positions will require vehicles totaling a 2021 one-time cost of \$129,202

MAINTAIN STRONG PARKS AND RECREATION



- Complete park improvement projects totaling an estimated \$3.8 million in 2021
- Fund annual trail improvements at an estimated 2021 cost of \$638,150
- Improve the parking lot and replace fitness equipment at the Recreation Center at 2021 one-time costs of \$225,000 and \$175,000, respectively
- Replace the synthetic turf at Butterfield Crossing Park for a 2021 one-time cost of \$216,000

SUPPORT ECONOMIC DEVELOPMENT

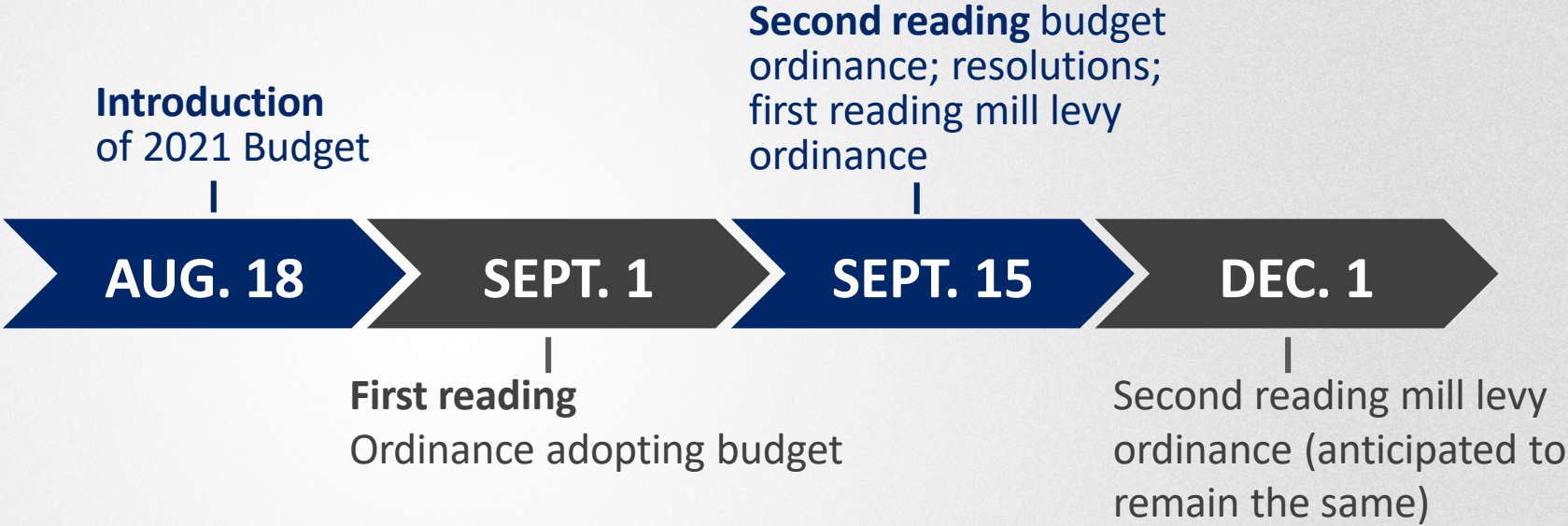


- Fulfill existing economic incentive agreements and allow capacity for new agreements

MANAGE TOWN FINANCES CONSERVATIVELY

- Purchase new software to increase payroll processing efficiency for a 2021 one-time cost of \$115,000
- Add a sales tax auditor position in the Finance Department at an estimated ongoing annual cost of \$108,152, with expected associated revenue collections equal to or greater than that amount

BUDGET CALENDAR



OTHER ITEMS & ISSUES OF NOTE



QUESTIONS?

Thank you for your time — staff looks forward
to your discussion and direction