

DISCUSSION/DIRECTION:

PROCESS TO APPOINT NEW MUNICIPAL JUDGE

TOWN COUNCIL
DECEMBER 17, 2024



BACKGROUND

- Judge Gresh, who has served the Town since 1987, is retiring on January 1
- Town Council shall appoint a new judge for the remainder of his term
 - Based on history and common practice, an RFP process is recommended
 - Requirements: attorney with minimum five years' experience
- Assistant/substitute judges will preside over hearings in the meantime
 - Court is on second and fourth Wednesday of month – will continue this schedule

RECOMMENDED PROCESS

- Form a selection committee
 - One/two Councilmembers (open meeting requirements)
 - Staff from Municipal Court and the Town Manager's Office and the Town Attorney
 - A Public Safety Commission member (public perspective)
 - A retired judge or judge from another jurisdiction who is not applying
- Review and finalize RFP
 - Gather stakeholder feedback on desired qualities
- Review applications, conduct interviews and recommend finalist to Town Council



RECOMMENDED MOTION

*"I move to appoint _____ to lead the selection committee
for the Town's new Municipal Judge."*