



Historic Preservation Board Meeting Minutes - Final

John Beystehner
David Goode
Desiree LaFleur
Greg Romero
Carlos Salinas
Rebecca Smoldt
Michelle Wimmer

Wednesday, June 6, 2018

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER

Vice-Chair, Desiree LaFleur called the meeting to order.

ROLL CALL

Present 6 - Rebecca Smoldt, Michelle Wimmer, Vice Chair Desiree LaFleur, Chair John Beystehner, David Goode, and Greg Romero
Not Present 1 - Carlos Salinas
Attendance 1 - Jason Bower

CERTIFICATION OF MEETING

Recording Secretary, Julie Parker, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2018-012](#) **March 7, 2018 Historic Preservation Board Meeting Minutes**

Attachments: [HPB Minutes 3.7.18](#)
[Signed Minutes 3.7.18 HPB](#)

Board Member John Beystehner moved to approve the March 7, 2018 Minutes as written. Board Member Michelle Wimmer seconded the motion.

Yes: 6 - Smoldt, Wimmer, LaFleur, Chair Beystehner, Goode, and Romero

Not Present: 1 - Salinas

RESOLUTION OF APPRECIATION

[HPB 2018-013](#) Resolution of Appreciation for Shaun Martin

Attachments: [Attachment A: Resolution of Appreciation](#)

Vice Chair, Desiree LaFleur read the Resolution of Appreciation and thanked Mr. Martin for his contribution to the Town and the Board. She then presented the Resolution to Mr. Martin.

Yes: 6 - Smoldt, Wimmer, LaFleur, Chair Beystehner, Goode, and Romero

Not Present: 1 - Salinas

[HPB 2018-014](#) Resolution of Appreciation for Lucia McConnell

Attachments: [Attachment A: Resolution of Appreciation](#)

Vice Chair, Desiree LaFleur read the Resolution of Appreciation and thanked Ms. McConnell for her long standing contribution to the Town and the Board. She then presented the Resolution to Ms. McConnell.

Yes: 6 - Smoldt, Wimmer, LaFleur, Chair Beystehner, Goode, and Romero

Not Present: 1 - Salinas

ELECTION OF OFFICERS**[HPB 2018-015](#) Introduction of New Board Members and Election of Officers**

Board Member, Michelle Wimmer nominated Board Member, John Beystehner to serve as Chair; Board Member Beystehner accepted the nomination.
Passed: 6-0

Board Member Rebecca Smoldt nominated Vice Chair, Desiree LaFleur to remain serving as Vice Chair; Vice Chair LaFleur accepted.
Passed: 6-0

Chair, John Beystehner welcomed new Board Members, David Goode and Greg Romero.

Yes: 6 - Smoldt, Wimmer, LaFleur, Chair Beystehner, Goode, and Romero

Not Present: 1 - Salinas

UNSCHEDULED PUBLIC APPEARANCES

Two members of the public signed up to speak to the Board.

Ms. Kathleen Cooledge addressed the Board with questions regarding a booth to promote Historic Preservation at Town events. Ms. Cooledge presented the Board with information for a portable booth that she researched on-line. She has spoken to others in Town that would be willing to man the booth at various events in Town. She is seeking assistance from the Town for the portable booth.

Ms. Angie DeLeo addressed the Board and thanked them for the assistance with the Trolley Tour handouts and the payment of the Trolley Tour driver for the May Historic Preservation Month celebration. Ms. DeLeo is currently waiting for the invoice from the bus company, she will forward that to the Town upon receipt. The wooden ornaments were also received.

TOWN COUNCIL UPDATE

Councilman, Jason Bower gave the following updates to the Board:

- Festival Park Grand Opening weekend was a big success, the park was packed with people and everything went very smoothly.
- Groundbreaking for the Collaboration Campus recently took place.
- This Friday (6.8.18) Wise Water celebration, Castle Rock Water plans to be 75% renewable water by 2050.

DISCUSSION ACTION ITEMS

[HPB 2018-016](#) Discussion: HP Representatives Serving the Design Review Board

Board Member, Rebecca Smoldt nominated Michelle Wimmer, Board Member Wimmer accepted the nomination.

Chair, John Beystehner nominated Vice Chair, Desiree LaFleur, Vice Chair LaFleur accepted the nomination.

Passed: 6-0

Yes: 6 - Smoldt, Wimmer, LaFleur, Chair Beystehner, Goode, and Romero

Not Present: 1 - Salinas

BOARD MEMBER ITEMS

Vice Chair, Desiree LaFleur recently met with Angie Vencill from the EDC and DMA. Mrs. LaFleur agreed to assist with distribution of posters for Downtown events. She would like to start a sign up sheet for the Board to take turns volunteering to be present at these events. This could be a collaboration with the Castle Rock Museum. Vice Chair LaFleur will be distributing these posters throughout the month for Town events and DMA events.

ITEMS FROM STAFF

Long Range Project Manager, Julie Kirkpatrick gave the following updates:

- The recent House Bill regarding tax incentives was signed and those incentives will be extended to 2029 (handouts were given to the Board).
- A Resolution will be presented to Town Council later this year, regarding the role of the Certified Local Government; Council will need to designate the Historic Preservation Board as the Certified Local Government body representatives.
- Wooden ornaments were provided for the Victoria's Tea during Historic Preservation Month, hosted by the Castle Rock Historical Society.
- We are awaiting invoices for the Trolley Tour driver and the brochures to be processed and sent to us for payment.
- Board and Commission Legal Training will be held on June 25, 2018 at Town Hall; dinner begins at 5:30 and training begins at 6:00. The end portion of the training will be specific to Chair and Vice Chair roles.
- New members, David Goode and Greg Romero, were introduced.
- July 4th meeting will be cancelled, a Special Meeting is proposed for July 18th if applications are received in time.
- Future Study Sessions are encouraged, bring ideas/topics to Ms. Kirkpatrick.

[HPB 2018-017](#) Public Record Documents

Attachments: [Public Sign In Sheet](#)

[Proposed portable booth](#)

[CR Historical Society Trolley Tour Brochure 2018](#)

[CHP Income Tax Credit handouts](#)

ADJOURN

Chair, John Beystehner adjourned the meeting at 6:38 pm.