



## Board of Adjustment Meeting Minutes

Linda Baumann - Chair  
JC Ortega - Vice Chair  
Matt Bierman  
Talena Jensen  
Kevin Raasch

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Thursday, March 7, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER

### ROLL CALL

**Present** 3 - Kevin Raasch, Chair Linda Baumann, and Talena Jensen

**Not Present** 2 - Matt Bierman, and Vice Chair JC Ortega

**Attendance** 2 - Elizabeth Allen, and Sharon Chavez

### CERTIFICATION OF MEETING

Ms. Chavez confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[BOA 2019-004](#)

#### February 7, 2019 Board of Adjustment Meeting Minutes

**Motion:** (6:01 p.m.) Board Member Raasch move to approve the February 7, 2019 minutes as written. Board Member Jensen seconded the motion.

**Passed:** (6:02 p.m.) 4-0-0

### UNSCHEDULED PUBLIC APPEARANCES

### PUBLIC HEARING ITEMS

[BOA 2019-002](#) **Continued from February 7, 2019 - Request for Approval of Variance from the Rear Setback Requirement PD (Planned Development - Single Family)**

Board Member Baumann: The Public hearing item posted on the original agenda, Continued from February 7, 2019 - Request for Approval of Variance from the Rear Setback Requirement PD (Planned Development - Single Family) has been withdrawn by the applicant.

### DISCUSSION ACTION ITEMS - None

**BOARD MEMBER ITEMS - None**

**STAFF UPDATE**

Elizabeth Allen, Assistant Town Attorney, gave the following update:

It was determined that Board Member, Matt Bierman had more than two non emergent absences in a 12 month period.

Therefore Matt Bierman effectively resigned from the Board of Adjustment due to absent.

Was asked if the Board agrees with the resignation. Board was in favor 3-0-0.

**TOWN COUNCIL UPDATE - None**

**ADJOURN (6:06 p.m.)**