

MONTHLY REPORT

SEPTEMBER

Monthly Updates of the Finance Department for the Town of Castle Rock.





How Does it Work?

Finance Department



Accounting

The Accounting Team offers financial services, including accounts payable and receivable, investments, and capital asset reporting, ensuring transactions comply with the Town's Municipal Code, Governmental Accounting Standards, and relevant laws and regulations.



Payroll

The Payroll Team handles employee compensation, processing benefits, deductions, and all aspects of pay, while staying current with complex federal and state payroll and tax regulations. They uphold strict confidentiality and deliver excellent customer service.



Revenue

The Revenue Team offers exceptional customer service and education while licensing businesses and collecting sales tax, fostering a "hometown" atmosphere. They collaborate with economic development, the Downtown Development Authority, and the Urban Renewal Authority to align with the Town's vision.



Budget

The Budget Team assists departments with budgeting and financial planning to achieve short- and long-term strategic priorities, while actively monitoring, analyzing, and reporting on the Town's financial activity year-round.

Our Mission

Through exceptional customer service and effective partnerships, we deliver accurate and timely financial services.

Our Vision

The Finance Department will provide financial solutions and services in support of the Town's vision and community objectives through: proactive education, purposeful planning, excellent communication and fiscal accountability.

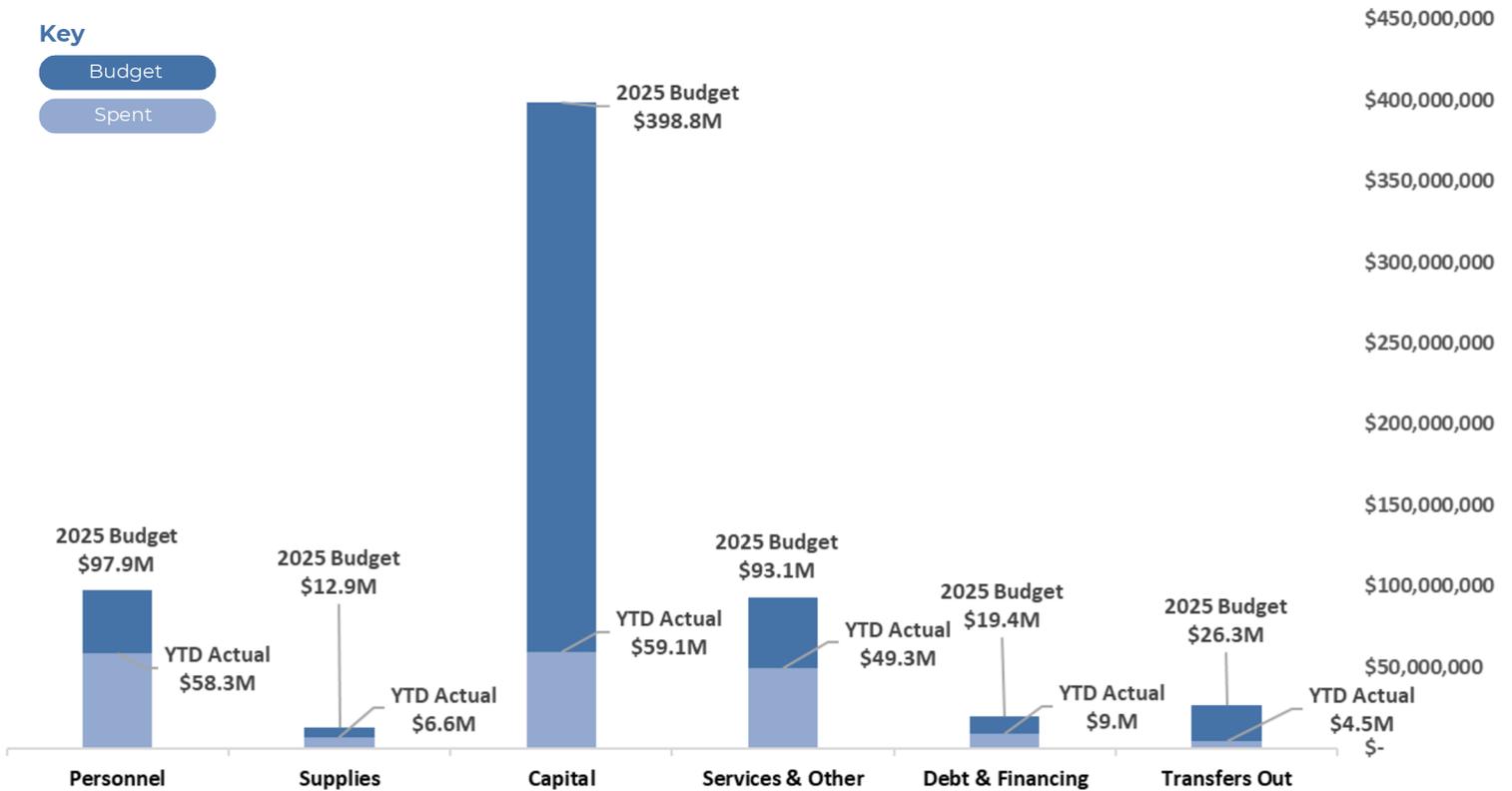


Budget Updates

Finance Department

Preliminary Town Wide Expenditures by Category

Through August 2025



💡 Did You Know?

Did you know the Public Art Commission and Castle Rock Christian Academy have partnered to create the Tiny Art Quest! Part scavenger hunt, part mini art installation, the quest features tiny artworks created by student artists in and around Festival Park. Over 70 students ages 13 and under submitted artworks to be considered for the program, and 21 finalists were selected!

Head to Festival Park and Town Hall Plaza in Downtown Castle Rock to engage on a quest of tiny proportions and find all 21 works of art! Learn more at <https://www.crgov.com/3670/Tiny-Art-Quest>



New in Town

Finance Department



155

Total businesses licensed in September



30

Businesses licensed in Castle Rock



28

Businesses licensed in Colorado but outside of Castle Rock



97

Businesses licensed out-of state

New in Castle Rock!



Some cozy news for Castle Rock! Just Cozy is now open at the Outlets at Castle Rock — just in time for sweater weather!

Known for ultra-soft leggings, stylish outerwear, and all things warm and comfy, Just Cozy brings affordable cold-weather essentials to help you stay snug all season long. Swing by and bundle up!

Location: 5050 Factory Shops Blvd Ste 150

Business Licenses Issued Per Month by Area



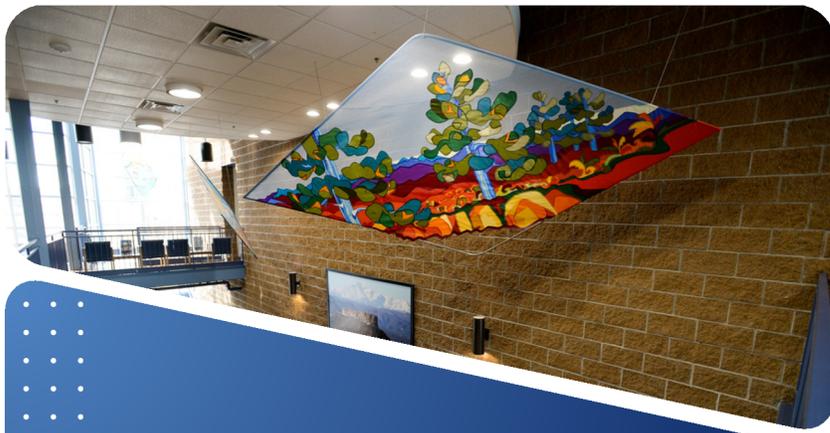
Visit www.CRgov.com for more information on new Castle Rock businesses.

Full List of New Business Licenses in Castle Rock for September 2025 on Next Page.

Businesses Licensed in Castle Rock

September 2025

Activcore Physical Therapy	Physical Therapy
Alpine Glow Bookkeeping LLC	Bookkeeping
Andres Data Services	Data consulting services
Auto Province LLC	Automobile Sales
Bear Abodes	Short Term Rental
Blackhawk Outfitters Ltd	Retail Sales of Firearms, Hunting & Outdoor Equip
Blue Prairie	Consulting
Borrowed Confetti	Party Rental Decorations, Supplies and Equipment
Elements Massage Castle Rock Promenade (New Owner)	Massage Therapy, Skin Care Therapy
Emeis Enterprises LLC	Wedding Planning
Family Care Center PLLC	Mental/Behavioral Health Services
Gina Scott Financial Coach	Financial Coach
Gold Cloud Music	Music Curation
Green Peaks Accounting	Bookkeeping Services
Holly Huges	Mobile Notary
Horseshoe Theory Foods	Burgers, Fries, Chili and Frozen Yogurt
Just Cozy Corp	Clothing
Just in Time Mobile Notary LLC	Notary
Ledgers - Castle Rock	Accounting Services
Light and Design	Lighting, Shades and Design Services
MNJ LLC	Reseller of Home Goods
NeoTreks Corp	Software Development
On Point Amenities LLC	Vending Machines
Release	Massage Therapy
Shell Oil Product US	Electric Vehicle Charging Station
Steph's Pristine Wash	Laundry
Supercuts (New Owner)	Beauty Salon
Therapeutic Touch Massage Therapy	Mobile Massage Therapy
Wings and Moonbeams	3D Printed Products and Costumes
Winrock Properities LLC	Apartments



Revenue Updates

Finance Department



\$105,079

Collected from delinquent accounts in September for the month of July



\$654,576

Year-to-date delinquent account collections.



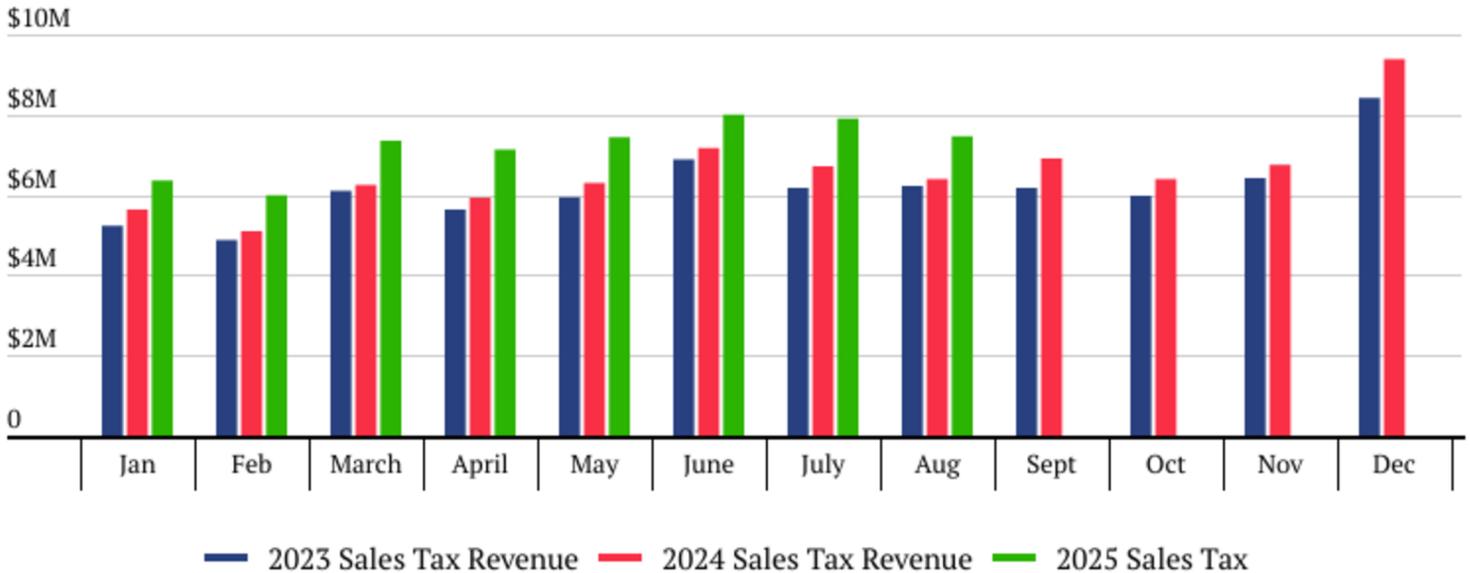
130

Audits in process



\$46,372

Audit revenue collected for the month of August.



— 2023 Sales Tax Revenue — 2024 Sales Tax Revenue — 2025 Sales Tax

August	Gross Sales Tax Collections	Town Audit Revenue and Amounts Collected	Net Collections	YTD	Gross Sales Tax Collections	Town Audit Revenue and Amounts Collected on Behalf of Others	Net Collections
2024	\$6,429,640	\$430,598	\$5,999,042	2024 YTD	\$49,968,663	\$3,817,446	\$46,151,217
2025	\$7,460,258	\$420,845	\$7,039,413	2025 YTD	\$58,063,849	\$4,401,449	\$53,662,400
Dollar +/-	\$1,030,618	\$(9,753)	\$1,040,371	Dollar +/-	\$8,095,186	\$584,003	\$7,511,183
Percent Change	16.0%	-2.3%	17.3%	Percent Change	16.2%	15.3%	16.3%

Sales tax collections for August were up **16 percent, or up \$1,030,618** compared to August 2024. Year-to-date (YTD) collections are up **\$8,095,186 or 16.2 percent** compared to the same time frame in 2024. Staff will continue to monitor this very important revenue stream for the Town and inform as needed.



How Can My Voice Be Heard?

Finance Department

Finance Tentative Town Council Schedule.

This schedule is not finalized and is subject to change.

OCT

- 2026 Proposed Budget
- 2026 Capital Improvement Program
- 2026 Balance Financial Plan
- 2026 Proposed Budget - Urban Renewal Authority
- Town of Castle Rock Mill Levy

NOV

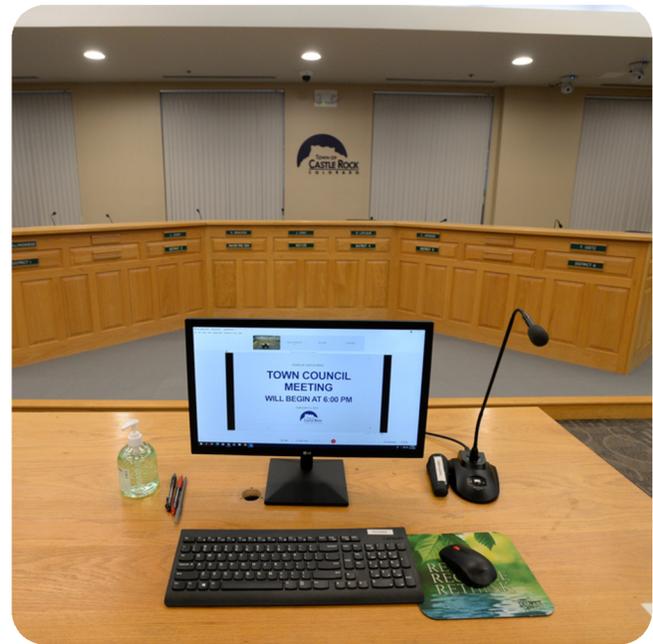
- 2026 Philip S. Miller Grant
- Financial Review
- Budget Amendment 3

DEC

- ToCR Mill Levy (Second Reading)
- DDA Mill Levy (Second Reading)
- 2025 Community Council Grant Program

Your Voice. Your Town. Your Future.

Speak up at the next Town Council meeting and be the change you want to see!



Questions or Concerns?

Citizens are always encouraged to attend upcoming Town Council Meetings! See calendar below for upcoming events.

2025 October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 TOWN COUNCIL	8	9	10	11
12	13	14	15	16	17	18
19	20	21 TOWN COUNCIL	22	23	24	25
26	27	28	29	30	31	

2025 November

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 TOWN COUNCIL	5	6	7	8
9	10	11	12	13	14	15
16	17	18 TOWN COUNCIL	19	20	21	22
23	24	25	26	27	28	29
30						



Team Updates

Finance Department



3

New Hires for Month of August



11

Interviews Conducted in the Month of September



2

Current Job Openings



22

Total Candidates Hired to Date

September marked a fresh start - a new season, new faces, and a renewed sense of direction.

As fall arrives, we embraced the energy that comes with change. This month, we welcomed **three new team members**, each bringing unique strengths that are already adding value to our work and culture.

We focused on creating clarity - around roles, processes, and expectations - so that everyone feels empowered to contribute meaningfully. Whether it was through onboarding, team check-ins, or refining how we work together, September **helped us build a stronger foundation** for what's ahead.

With a solid structure taking shape and new perspectives on board, we're heading into the rest of the year focused, aligned, and **excited for what's next**.



Thank you for reading the Finance Department's monthly report!
To see previous issues check out CRgov.com or email Finance@crgov.com.



Trish Muller, CPA
Finance Director

