



## **Town Council Meeting Minutes - Final**

Mayor Jason Gray  
Mayor Pro Tem Desiree LaFleur  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Kevin Bracken  
Councilmember Max Brooks  
Councilmember Tim Dietz

---

**Tuesday, April 16, 2024**

**6:00 PM**

**Town Hall Council Chambers**

**100 North Wilcox Street**

**Castle Rock, CO 80104**

**[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)**

---

This meeting is open to the public. All times indicated on the agenda are approximate. Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast). Public Comments may also be submitted in writing online at [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) by 1:00 p.m. April 16, 2024, to be included in the public record.

### **COUNCIL DINNER & INFORMAL DISCUSSION**

#### **INVOCATION**

Mayor Gray provided the Invocation.

#### **CALL TO ORDER / ROLL CALL**

Councilmember Hollingshead attended remotely.

**Present:** 7 - Mayor Gray, Mayor Pro Tem LaFleur, Councilmember Hollingshead, Councilmember Cavey, Councilmember Bracken, Councilmember Brooks, Councilmember Dietz

#### **PLEDGE OF ALLEGIANCE**

#### **COUNCIL COMMENTS**

Mayor Gray stated the Town Attorney looked into the option of opting into the County's ordinance and a support for their lawsuit regarding local law enforcement working with federal agencies. A motion was made.

Mayor Gray was honored to be invited to celebrate our oldest citizen's birthday.

Councilmember Cavey thanked Commissioners for being proactive to create and ordinance and bring the lawsuit against the state regarding illegal immigrants. She also thanked them for their help and generosity in obtaining Lost Canyon Open Space.

Councilmember Bracken stated it is expensive to maintain the Lost Canyon property and appreciates the Commissioners' contribution. Bracken announced there will be a service for Jay Weise on May 2 at 6pm who was a photographer and worked closely with the school.

Councilmember Brooks was glad to see the Commissioners' unanimous support for the Lost Canyon acquisition.

Councilmember Dietz wants to remind people to do the right thing.

Mayor Pro Tem LaFleur thanked the Commissioners for their help in obtaining Lost Canyon open space.

**Moved by Mayor Gray, seconded by Mayor Pro Tem LaFleur, to opt into the County ordinance and lawsuit to enable law enforcement to work with Federal agencies in regards to illegal immigration. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[PROC  
2024-003](#)

**Proclamation: 2024 Arbor Day Proclamation** (For Presentation - Approved on April 2, 2024, by a vote 7-0)

Mayor Gray read the proclamation into the record.

## UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Council:

Dana Bonham thanked Council for their support of the Commissioners ordinance and lawsuit. She referenced recent legislation that takes away from local control and affecting our freedoms.

Marne Hanson with Parks and Trails Foundation read a statement from the board supporting the acquisition of Lost Canyon ranch.

## TOWN MANAGER'S REPORT

[ID 2024-039](#)

**Update: Calendar Reminders**

[ID 2024-040](#)

**Update: Monthly Department Reports**

[ID 2024-041](#)

**Update: Legislative Update**

Kristin Read, Assistant Town Manager, provided an update on current legislation. HB1007 on residential occupancy limits eliminating the cap the Town currently has of 5 unrelated persons living together passed effective July 1.

Mayor Gray asked if staff could provide information on passed legislation, how it affects us, and anything that we can do.

Councilmember Cavey discussed the ones that we are opposing. David Corliss, Town Manager, stated there may be some bills that we feel we have authority as Home Rule. Cavey also inquired about the assault weapon ban proposed.

Councilmember Brooks feels the assault weapon ban will not pass the Senate; and there are organizations prepared to sue if it does pass.

[ID 2024-042](#)

**Update: Election District Designation for Annexed Properties**

[ID 2024-043](#)

**Town Boards and Commissions Appointee Attendance and Guidelines**

[ID 2024-044](#)

**Development Services Project Updates**

[ID 2024-045](#)      **Update: Quasi-Judicial Projects**

## **TOWN ATTORNEY'S REPORT**

Mike Hyman, Town Attorney, stated next Monday the US Supreme Court will hear a case regarding addressing Grants Pass homelessness and camping ban that involved civil fines.

## **ACCEPTANCE OF AGENDA**

**Moved by Councilmember Bracken, seconded by Councilmember Cavey, to Approve the agenda as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

## **CONSENT CALENDAR**

**Moved by Councilmember Bracken, seconded by Councilmember Cavey, to Approve the Consent Calendar] as presented. The motion passed by a vote of:**

**Yes:** 6 - Gray, Hollingshead, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - LaFleur

[RES 2024-037](#)      **Resolution Approving the First Amendment to the Parking Lease Agreement with The Move LLC**

[RES 2024-038](#)      **Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving an Equipment Acquisition Agreement with BNT Enterprises, LLC d/b/a Peak Motor Coach for the Acquisition of an Ambulance/Medic Unit**

[RES 2024-039](#)      **Resolution Approving a Services Agreement with Burns & McDonnell Engineering Company, Inc. for the Front Street Downtown Connection, RWRWTC Pump Upgrades, And Liggett Road Pipe Upsize Projects [*Located in various locations throughout Castle Rock, CO*]**

[PROC 2024-004](#)      **Proclamation: Peace Officers Memorial Day and Police Week (For Council Action - Presentation on May 7, 2024)**

[PROC 2024-005](#)      **Proclamation: Historic Preservation Month - May 2024 (For Council Action - Presentation on May 7, 2024)**

[PROC 2024-006](#)      **Proclamation: Ducky Derby Month - June 2024 (For Council Action - Presentation on May 7, 2024)**

[MIN 2024-008](#)      **Minutes: April 2, 2024 Draft Minutes**

## **QUASI JUDICIAL HEARINGS**

Mayor Gray confirmed Council did not voice any conflict of interest and that the item was properly noticed.

[RES 2024-041](#) **Resolution Approving a Site Development Plan for The Estates Above Plum Creek Filing 4, Block 2, Tract B Single-Family Detached Residential Housing Development (Plum Creek Planned Development, 3rd Amendment)**

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Resolution RES 2024-041 as presented. The motion passed by a vote of:

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[RES 2024-040](#) **Resolution Finding that the Petitions for Annexation Submitted by the Town of Castle Rock are in Substantial Compliance with Article II, Section 30(1)(B) of the Colorado Constitution and Section 31-12-107(1), C.R.S.; and Setting a Date, Time and Place for the Hearing Prescribed Under Section 31-12-108, C.R.S. to Determine if the Subject Properties are Eligible for Annexation Under Article II, Section 30 of the Colorado Constitution and Sections 31-12-104 And 31-12-105, C.R.S. (Four Corners Annexation; South Ridge Road No. 1 Annexation; South Ridge Road No. 2 Annexation; Gilbert Street/Plum Creek Parkway Annexation)**

Tara Vargish, Director of Development Services provided an overview of the four Town-owned parcels the Town wishes to annex into the Town limits that are right-of-way.

No public comment.

Moved by Councilmember Dietz, seconded by Mayor Pro Tem LaFleur, to Approve Resolution RES 2024-040 as presented. The motion passed by a vote of:

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

[RES 2024-042](#) **Resolution Approving the Purchase, Sale, and Management Agreement between the Conservation Fund and the Town of Castle Rock for Lost Canyon Ranch [Location: 6581 Lost Canyon Ranch Road]**

David Corliss, Town Manager, and Jeff Smullen, Assistant Director of Parks and Recreation; provided an overview of the acquisition of Lost Canyon Ranch.

Councilmember Brooks asked when residents would have access. Corliss feels it could be in about 18 months to fulfill all requirements and put in trails, parking, gates, restrooms, etc. Corliss feels there could be educational visits arranged.

Councilmember Cavey wanted to reiterate that this property will always be protected from development. Corliss stated the conservation easement on the property, GOCO, and the County will ensure it is protected. Cavey confirmed that any trails that enter into existing development that would be coordinated and engage with those residents. Cavey inquired about ensuring we do not disturb

endangered species. Corliss stated trails will be sensitive to those areas and appropriate barriers be installed.

Citizens that addressed Council:

Caryn Johnson thanked staff for pursuing the purchase of this property and the participating entities.

**Moved by Councilmember Brooks, seconded by Councilmember Bracken, to Approve Resolution RES 2024-042 as presented. The motion passed by a vote of:**

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

[RES 2024-043](#) **Resolution Approving the Intergovernmental Agreement Between the Town of Castle Rock and the Board of County Commissioners of the County Of Douglas, State of Colorado, Regarding A Financial Contribution to the Town for the Acquisition of Lost Canyon Ranch [Location: 6581 Lost Canyon Ranch Road]**

**Moved by Mayor Pro Tem LaFleur, seconded by Councilmember Cavey, to Approve Resolution RES 2024-043 as presented. The motion passed by a vote of:**

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

[RES 2024-044](#) **Resolution Approving an Intergovernmental Agreement for the Cost Sharing, Construction and Capacity Allocation of a WISE Pump Station at Parker Water & Sanitation District [PWSD's Rueter-Hess Water Purification Facility in Parker, Colorado]**

Mark Marlowe, Director of Castle Rock Water, presented the item. This structure will also serve Box Elder water. Parker and Dominion water will have a pro-rata share of this. and projected to be complete summer of 2025. Staff and the Commission recommend approval.

No public comment.

**Moved by Councilmember Cavey, seconded by Councilmember Dietz, to Approve Resolution RES 2024-044 as presented. The motion passed by a vote of:**

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

## **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

## **ADJOURN**

**Moved by Councilmember Bracken, seconded by Councilmember Cavey, to Adjourn. The motion passed by a vote of:**

**Yes:** 6 - Gray, LaFleur, Cavey, Bracken, Brooks, Dietz

**Not Present:** 1 - Hollingshead

Meeting Adjourned at 7:36 pm.

Submitted by:

\_\_\_\_\_  
Lisa Anderson, Town Clerk