



## **Town Council Meeting Minutes - Draft**

Mayor Jason Gray  
Mayor Pro Tem Jason Bower  
Councilmember Jess Loban  
Councilmember James Townsend  
Councilmember Kevin Bracken  
Councilmember Caryn Johnson  
Councilmember George Teal

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**Tuesday, February 4, 2020**

**6:00 PM**

**Council Chambers  
100 N. Wilcox Street  
Castle Rock, CO 80104**

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**This meeting is open to the public. All times indicated on the agenda are approximate.**

### **COUNCIL DINNER & INFORMAL DISCUSSION**

### **INVOCATION - Father Brad Noonan, St. Francis of Assisi Church**

### **CALL TO ORDER / ROLL CALL**

**Present:** 5 - Councilmember Bracken, Mayor Pro Tem Bower, Councilmember Johnson, Mayor Gray, Councilmember Teal

**Not Present:** 2 - Councilmember Loban, Councilmember Townsend

### **PLEDGE OF ALLEGIANCE**

### **COUNCIL COMMENTS**

Councilmember Bracken thanked staff for the District 3 Open House on January 28. He added he received positive comments from residents.

Councilmember Teal thanked staff for the District 6 Open House on January 23. He added that attending Public Works staff were able to respond to a snow/ice removal request from an attending resident the following day.

No comments from Councilmember Johnson or Mayor Pro Tem Bower.

Mayor mentioned the Night to Shine event on February 7, and Clergy Appreciation Week is this week.

[PROC  
2020-001](#)

### **Proclamation: Cornerstone Tribute Award to Dennis Carnahan**

Lisa Anderson, Town Clerk, delivered a presentation and overview of the Cornerstone Tribute and previous recipients.

Mayor Gray presented the Proclamation to Mr. Carnahan.

Mr. Carnahan thanked Council, the Parks staff, Teen Court staff, and all the volunteers who helped.

### **UNSCHEDULED PUBLIC APPEARANCES**

Citizens that addressed Council:

Anthony Constantino, Jr. (resident) proposed an outdoor art event called

"Smashfest" to be held in Festival Park on May 23-24, to help support local merchants and bring the community together, but is seeking a sponsorship or waiver of park rental fees.

Councilmember James Townsend arrived at 6:20 p.m.

***Councilmember Teal made a motion to approve a sponsorship of the "Smashfest" event, deferring the Park rental fees.  
Motion not seconded, failed.***

***Councilmember Teal made a motion to direct staff to bring a presentation on the nature of a sponsorship back to Council at the next Council meeting.  
Motion not seconded, failed.***

Councilmember Bracken inquired to staff whether the projections for attendance for the event might be a factor in considering waiving fees for the event, asked if it is appropriate to waive fees, and whether it is something we want to do consistently, asked to hear recommendations from Parks & Rec to better understand the numbers. Councilmember Townsend stated there is a process for this and is not sure why Council would get involved; He does not support directing staff to research for more information. Mr. Constantino responded that he expected an attendance of 1,500-2,000, and added there is only 3 months to plan for the event.

Jeff Brauer, Director of Parks and Recreation, added information about the Special Events Committee, the review process, and the current events scheduled at Festival Park. Mayor Gray stated that he would like to see this event, but as a paid event rather than waiving the fees, as a lot of groups that have events and pay their fees. Mayor Pro Tem Bower agreed with Mayor Gray, that this may lead to question why we sponsor this event and not others, and referenced private venue options.

No other public comments.

**Present:** 6 - Councilmember Townsend, Councilmember Bracken, Mayor Pro Tem Bower, Councilmember Johnson, Mayor Gray, Councilmember Teal

**Not Present:** 1 - Councilmember Loban

## TOWN MANAGER'S REPORT

David Corliss, Town Manager, presented upcoming calendar reminders, pointed to the CML Workshop, Presidents' Day and the NLC Conference.

Corliss introduced the Aging Population Report item, to be presented by Matt Gohl (Special Projects Manager), adding that Councilmember Johnson expressed a particular interest in this information.

[ID 2020-011](#)

### **Update: Castle Rock Aging Population Report**

Matt Gohl, Special Projects Manager, presented projections and planning information on the Castle Rock Aging Population, provided an overview of existing Town Programs for Seniors, and other programs available in the community and outside of the Town. Gohl also reviewed potential impacts to the Town of Castle

Rock, particularly as related to Fire and Rescue services, and some recommendations for ways the Town might respond.

Councilmember Johnson thanked staff for putting together the report and information provided, and asked for clarification of how Fire & Rescue charges for emergency services (whether there are charges for repeat visits).

Norris Croom, Fire Chief, answered that Castle Rock Fire & Rescue does not charge for services to the door; however, there are charges for emergency transportation to the hospital. He added that if an individual requires frequent assistance with falls (lift assists), mobility issues, etc., staff would work with family and possibly social services to find alternative resources rather than relying on Fire response.

Councilmember Johnson also asked about recommendations for the 2021 Assessment with DRCOG, and whether Council would be discussing at a future meeting. Corliss responded that the Town is working to complete the transit feasibility study as it relates to key issues. Corliss added the Town is conducting some ADA studies as well, and pointed out that the DRCOG tool might be further refined. Gohl affirmed and added there are other changes currently being implemented for efficiency, and he would continue to monitor.

Councilmember Teal thanked staff, added that challenges exist for DRCOG, and the transit feasibility study as it relates.

Councilmember Bracken asked about the transportation voucher program. Gohl responded there is an application process, registry and rides must be within the Town limits. Dan Sailer, Director of Public Works, affirmed and added this program is available to all Town residents who do not have access to a vehicle, and information is also available on the website.

Mayor thanked staff.

#### [ID 2020-012](#)

#### **Update: Annexation of Town-owned Parcels**

David Corliss, Town Manager, introduced the item:

Matt Gohl, Special Projects Manager, presented information on parcels of property around/near the Town for the purposes of jurisdiction related to zoning, law enforcement, which are currently being considered for annexation.

No questions from Council.

#### [ID 2020-013](#)

#### **Update: Residential Unit Data (through December 31, 2019)**

David Corliss, Town Manager, mentioned previous discussion of this information at the prior Council meeting.

No questions from Council.

#### [ID 2020-014](#)

#### **Development Services Project Updates**

[ID 2020-015](#)**Update: Quasi-Judicial Projects****TOWN ATTORNEY'S REPORT**

Bob Slentz, Town Attorney, thanked Council for approving the recent condemnation item related to the Plum Creek Parkway project.

David Corliss, Town Manager, added that Public Works would be presenting bids for this project in March.

Councilmember Johnson added Plum Creek Parkway has been bad due to weather and potholes.

Slentz remarked the project is coming along thanks to the acquisition.

**ACCEPTANCE OF AGENDA**

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Johnson, to Accept the Agenda as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**CONSENT CALENDAR**[MIN 2020-003](#)**Minutes: January 21, 2020 Town Council Meeting**

**Moved by Councilmember Johnson, seconded by Mayor Pro Tem Bower to approve the Consent Calendar as read. The motion passed by a vote of:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**[RES 2020-012](#)**Resolution Approving the 2020 Conservation Rebate Incentive Program**

Mark Marlowe, Director of Castle Rock Water, presented information on the existing water conservation rebate program, and suggested key program changes.

Councilmember Johnson asked about the Residential SmartScape Program, confirming that it is only residential water savings - Marlowe affirmed, adding that the program has only been in place a couple of years, and data is still being generated on the non-residential savings.

No public comment.

**Moved by Councilmember Townsend, seconded by Mayor Pro Tem Bower, that Resolution 2020-012 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**[RES 2020-013](#) Resolution Approving a Construction Contract with Colorado Pump Service & Supply Co. for Denver Basin Wells Rehabilitation, Pumping Equipment Replacement, and Well Abandonment Project**

Mark Marlowe, Director of Castle Rock Water, emphasized this project is part of the long term capital infrastructure plan, and presented information on the project as proposed: targeting 5 wells for maintenance and abandoning 2 wells no longer used. Marlowe added this project went out to bid, and needed to get started as soon as possible. Marlowe mentioned Castle Rock Water Commission has not yet formally approved, but is supportive.

Councilmember Teal asked what was the budget carryforward amount from 2019. Marlowe responded he does not have that information immediately, but stated that it will be in the first quarter budget amendment, and as a capital project is allowed to carryforward.

David Corliss, Town Manager, added that a number of capital projects carryforward unexpended funds that were already approved automatically and will be included in the first quarter budget amendment, only as appropriated by Council, by law.

No public comment.

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Townsend, that Resolution 2020-013 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**[RES 2020-014](#) Resolution Approving the Contract for Purchase and Sale of Water Assets and Water Line Capacity (Lost Creek)**

Mark Marlowe, Director of Castle Rock Water, pointed out this purchase is a key part of the long term renewable water plan. Marlowe presented information on the Lost Creek Water Rights, background, benefits, budget and schedule. He added Castle Rock Water Commission approved, and staff recommends.

No public comment.

**Moved by Councilmember Johnson, seconded by Councilmember Townsend, that Resolution 2020-014 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**[RES 2020-015](#) Resolution Approving the Town of Castle Rock/Roxborough Water and Sanitation District Water Lease Agreement**

Mark Marlowe, Director of Castle Rock Water, presented background information on the Roxborough Water Lease in Bell Mountain. He added the Castle Rock Water Commission has approved, and staff recommends.

No public comment.

**Moved by Councilmember Johnson, seconded by Councilmember Bracken, that Resolution 2020-015 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**[RES 2020-016](#) Resolution Approving Funding for the Town's Purchase of 2020 Option Shares in the Chatfield Reservoir Reallocation Project**

Mark Marlowe, Director of Castle Rock Water, presented background information on the Chatfield Reallocation Project, benefits for storage, water rights and partnerships. He outlined the budget and schedule, added the Castle Rock Water Commission approved and staff recommends.

No public comment.

**Moved by Councilmember Johnson, seconded by Mayor Pro Tem Bower, that Resolution 2020-016 be Approved as presented. The motion passed by the following vote:**

**Yes:** 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Loban

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

Councilmember Bracken acknowledged the Girls Scouts Troop in attendance.

**ADJOURN**

Mayor Gray adjourned the meeting at 7:22 p.m.

Submitted by:

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Shannon Eklund, Executive Assistant