



Historic Preservation Board Meeting Minutes

Chair John Beystehner
Vice-Chair Robert Lange
Carlos Salinas
Mike Borgelt
Dennis Duffin
Peter Gould
Scott Ashburn
Liaison Ron Claussen

Wednesday, March 1, 2023

6:00 PM

Hybrid Board Meeting
Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 2485 626 2476
Meeting Password: 2023HPBMeeting

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

To access full meeting details, please visit:

[www.crgov.com/Town Government/Boards and Commissions/Historic Preservation Board](http://www.crgov.com/Town%20Government/Boards%20and%20Commissions/Historic%20Preservation%20Board) and click on the "View current agenda packet" link.

Remote participants please sign up to speak by sending an email to the Development Services Long Range Project Manager, Brad Boland (bboland@crgov.com) no later than 1 pm on the day of the hearing, to be added to the list of speakers. Public comments may also be given in person or submitted in writing via email, to be included in the public record.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:01 p.m. by Chair Beystehner.

Present 7 - Chair John Beystehner, Vice Chair Robert Lange, Carlos Salinas, Mike Borgelt, Dennis Duffin, Peter Gould, and Scott Ashburn

Not Present 1 - Liaison Ron Claussen

Attendance 2 - Brad Boland, and Sandra Aguilar

CERTIFICATION OF MEETING

Mr. Boland confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2023-002](#) Minutes: February 1, 2023 Historic Preservation Board Meeting Minutes

Attachments: [HPB02.01.2023Minutes-DRAFT](#)

Moved by Vice Chair Lange, seconded by Duffin, to approve the Historic Preservation Board meeting minutes for February 1, 2023 as presented. The motion passed by a vote of: 7 to 0

Yes: 7 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Duffin, Gould, and Ashburn

TOWN COUNCIL UPDATE

None.

DISCUSSION ACTION ITEMS

[HPB 2023-003](#) 2023 Historic Preservation Month Planning (Follow up on Communications meeting summary)

Attachments: [Public Record Doc: Historic Preservation Month Planning](#)

[Public Record Doc: Historic Preservation Month Communication Plan 2023](#)

Board members have not yet met with the superintendent of schools. Communications will design three or four sidewalk graphics with input from the Board. The posters will incorporate a QR code and will direct visitors to the historical website where there is information on the scavenger hunt, trolley, walking tour, etc. The Board has a budget of \$1500 available for the event. The Board discussed images for the posters including the original Town map/plat, sepia image of the museum, and 'Know Your Town?' tagline. Mockups will be emailed to the Board next week. The Board would like to track traffic from the posters (and maybe even each location) if possible. These posters should be made into 11x17 printed versions for businesses to post. Communications will update the webpage and put in a slideshow/gallery and also a comment section for ideas and stories. The Board discussed how to use the posters to solicit student engagement, as well as a coloring contest, book development, a place mat graphic, and other media. Katy Houston provided a communication plan in the Board packet and expects to have a draft of materials by the April meeting. The Board is looking into a coloring/art contest for students with prizes for different age groups.

Moved by Chair Beystehner, seconded by Duffin, to approve the request that the Town look into providing gift certificates of \$25 for 1st, 2nd, and 3rd place for four age groups for an artistic creation depicting a historical significance, and to use the remaining funds to create posters for the sidewalks and business windows. The motion passed by a vote of: 6 to 0

Yes: 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Duffin, and Gould

Not Present: 1 - Ashburn, and Liaison Claussen

DESIGN REVIEW BOARD UPDATE

None.

CASTLE ROCK HISTORICAL SOCIETY AND MUSEUM LIAISON UPDATE

None.

BOARD MEMBER ITEMS

Check for quorum for upcoming meetings

April 5, 2023

May 3, 2023

All board members present plan to attend.

ITEMS FROM STAFF / INFORMATIONAL ITEMS

The Cantril School closing has been pushed back a little. Its use will most likely be for arts and classes.

ADJOURN

Moved by Chair Beystehner, seconded by Vice Chair Lange to adjourn the meeting at 7:31 p.m. The motion passed by a vote of: 6 to 0

Yes: 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Duffin, and Gould

Not Present: 1 - Ashburn, and Liaison Claussen

Minutes approved by the Historic Preservation Board on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Historic Preservation Board