



Youth Commission Agenda - Final

Ryan Agresti
Chris Gawlikowski
Evan George
Matthew Hans
Mei James
Abigail Reynolds
Yusuf Sayedy
Lilianna Turk
Jackson Young

Monday, December 8, 2025

6:30 PM

Town Hall
Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. All times indicated on the agenda are approximate. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

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6:30 PM CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

1. YC 2025-017

Attachments: MeetingMinutes20-Nov-2025-02-22-09

PUBLIC COMMENTS

COUNCIL LIAISON COMMENTS

YOUTH COMMISSION COORDINATOR COMMENTS

2. [YC 2025-011](#) Festival of Trees

3. [YC 2025-018](#) Thank you, Jake Coover

YOUTH COMMISSION MEMBER COMMENTS

ADMINISTRATIVE BUSINESS

4. [YC 2025-012](#) 2026 HOA Outreach, January Edition

5. [YC 2025-013](#) Rules of Order

ACTION ITEMS

- 6. [YC 2025-014](#) 2026 Budget
Attachments: [2026 Youth Commission Finances - Overview](#)

- 7. [YC 2025-015](#) Rising Star Scholarship
Attachments: [Youth Commission Rising Star Scholarship 2026.pptx](#)
[2026 Youth Commission Rising Star Flyer](#)

- 8. [YC 2025-016](#) Outstanding Youth Leadership and Service in Castle Rock
Attachments: [Outstanding Youth Leadership and Service in Castle Rock.pptx](#)

INFORMATIONAL/UPDATE ITEMS

ADJOURN



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 1. **File #:** YC 2025-017



Youth Commission Meeting Minutes - Draft

Ryan Agresti
Chris Gawlikowski
Evan George
Matthew Hans
Mei James
Abigail Reynolds
Yusuf Sayedy
Lilianna Turk
Jackson Young

Monday, November 10, 2025

6:30 PM

**Town Hall
Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104**

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CALL TO ORDER / ROLL CALL

- Present** 7 - Abigail Reynolds , Chair Evan George, Treasurer Jackson Young, Commissioner Ryan Agresti, Commissioner Matthew Hans, Commissioner Yusuf Sayedy, and Commissioner Lilianna Turk
- Not Present** 2 - Secretary Mei James, and Commissioner Chris Gawlikowski

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

[MIN 2025-020](#)

September 8, 2025 Youth Commission Meeting Minutes

- Yes:** 7 - Reynolds, Chair George, Treasurer Young, Commissioner Agresti, Commissioner Hans, Commissioner Sayedy, and Commissioner Turk
- Not Present:** 2 - Secretary James, and Commissioner Gawlikowski

PUBLIC COMMENTS

COUNCIL LIAISON COMMENTS

Council Member Dietz thanks Commissioners for their commitments. Reminder to attend Castle Rock Starlighting on November 22 downtown.

YOUTH COMMISSION COORDINATOR COMMENTS

Becca expressed her appreciation to the Commissioners for their attentiveness, responsiveness, and professional communication. She announced that she will be on maternity leave from December 10 through March 3. During her absence, Karla McCrimmon, Chynna Grant, and Kristin Reed will support the coordination of the Youth Commission. The next regular Youth Commission meeting is scheduled for Monday, December 8 at 6:30 p.m

YOUTH COMMISSION MEMBER COMMENTS

Chair George delivered a heartfelt Veteran's Day message, expressing deep

gratitude for the service and sacrifice of all veterans. He acknowledged the veterans in the room and recognized the young adults preparing to enter the military, commending their dedication and commitment to serving the nation. George also shared stories from his recent visit to West Point, reflecting on the inspiration he gained from the experience and his excitement for the opportunity to one day serve his country.

Vice-Chair Abigail announced the upcoming Engineering Expo at Aspen Ridge, where students will have the opportunity to participate in hands on STEM challenges in areas such as robotics, circuitry and mechanical design. The event is designed to spark creativity, build problem solving skills and introduce students to real world engineering concepts. For more information, reach out to Abigail Reynolds at avigailnika@gmail.com.

ADMINISTRATIVE BUSINESS

[YC 2025-003](#) Budget Update

[YC 2025-004](#) The Brief

Lilianna Turk was nominated to serve as the lead on the Brief.

Yes: 7 - Reynolds, Chair George, Treasurer Young, Commissioner Agresti, Commissioner Hans, Commissioner Sayedy, and Commissioner Turk

Not Present: 2 - Secretary James, and Commissioner Gawlikowski

[YC 2025-005](#) Winter Legislative Kick-Off at the Capitol

Becca will get Youth Commissioners registered for the Legislative Kick-Off.

[YC 2025-006](#) Service Project, Project Linus

On Thursday, November 13, 42 teens from Castle Rock gathered at the Castle Rock Library from 5:15-7:15 p.m. to participate in a Project Linus service event, where they made 22 blankets for children in need. The total cost of the event was \$1,106.14, slightly over the \$1,000 budget; however, several expenses were for reusable items such as scissors, rulers, plates, and cutlery that can be used at future Youth Commission events.

Participating teens represented Teen Court, Teen Advisory Group, Youth Commission, Colorado Early Colleges Student Government, Castle View Student Government, and Douglas County High School. Each teen earned two hours of volunteer time toward graduation and enjoyed coming together to support a meaningful cause.

[YC 2025-007](#) Festival of Trees

\$446.11 total

November 11, Becca
November 22, Matthew
Week of November 23, Abigail
Week of November 30, Jackson

Week of December 7, Evan
Week of December 14, Lilianna
Week of December 21, Ryan
Week of December 28, Yusuf
Week of January 4, open
Week of January 11 Evan

[YC 2025-008](#)

Rising Star Scholarship

Jackson Young was nominated and selected as the lead for the Rising Star Scholarship.

[YC 2025-009](#)

6-Month Vision Lab

Commissioners engaged in deep discussion around the four pillars for the Youth Commission.

Involvement: How can we increase youth participation in local government?

Communication: How should we share Commission news with youth and community?

Engagement: What projects or events should we plan that benefit youth?

Recognition: How can we celebrate youth making a difference?

ACTION ITEMS

[YC 2025-010](#)

Dress Code

Business casual attire was recommended and approved for Youth Commission meetings held in Council Chambers. Commissioners agreed that this is a prestigious opportunity and emphasized the importance of "dressing for the part."

"I move to establish guidelines for appropriate dress when the Youth Commission is present in Council Chambers."

Yes: 7 - Reynolds, Chair George, Treasurer Young, Commissioner Agresti, Commissioner Hans, Commissioner Sayedy, and Commissioner Turk

Not Present: 2 - Secretary James, and Commissioner Gawlikowski

INFORMATIONAL/UPDATE ITEMS

ADJOURN



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 2. **File #:** YC 2025-011

To: Members of the Youth Commission

From: Becca Schnorr, Staff
Festival of Trees

Discussion

Commissioners will replenish the tree during the following weeks;

- November 21 or 22 (before Starlighting) Matthew
- Week of November 23 Abigail
- Week of November 30 Jackson
- Week of December 7 Evan
- Week of December 14 Lilianna
- Week of December 21 Ryan
- Week of December 28 Yusuf
- Week of January 4 (open)
- Week of January 11 Evan



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 3. **File #:** YC 2025-018

To: Members of the Youth Commission

From: Becca Schnorr, Youth Commission Coordinator and the Youth Commission

Thank you, Jake Coover

Discussion

We would like to take a moment to recognize our honorary Youth Commission member, Jake Coover.

Jake has consistently brought a thoughtful and authentic perspective to the Youth Commission. His input keeps our conversations balanced and ensures youth voices remain at the center of our work. He has played an important role in setting a strong foundation for future Commissions.

Over the past year, we have had the opportunity to work closely with Jake and he has shown steady leadership, maturity and a genuine commitment to serving both the youth and the Town of Castle Rock. His reliability and clear judgment were key reasons he was recommended to us and we're grateful to have had him helping shape the path forward for this Commission.

Jake, thank you for your service and for the role you've played in moving this Commission forward.



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 4. **File #:** YC 2025-012

To: Members of the Youth Commission

From: Cara Reed - Neighborhood Liaison, Developmental Services
2026 HOA Outreach, January Edition

Discussion

Cara Reed will be joining the Youth Commission meeting on December 8 to discuss opportunities for collaboration on the Rising Star Scholarship feature that will appear in the January 2026 HOA Outreach newsletter.

During her visit, Cara will:

- Introduce her role as the Town's Neighborhood Liaison and provide an overview of how Development Services engages with Castle Rock residents through neighborhood communication channels.
- Discuss the January HOA Outreach article, which will highlight the Rising Star Scholarship, a youth-led initiative recognizing high school seniors who have made a positive impact in the Castle Rock community.
- Invite Youth Commissioners to participate in shaping the content for the article, such as providing quotes, perspectives or short blurbs about the importance of community service and youth leadership.
- Coordinate next steps with interested Commissioners to collaborate on the piece following the meeting, finalizing contributions in December for publication in January.

This will help strengthen the connection between the Youth Commission and Development Services, while also promoting the Town's scholarship program to residents across Castle Rock.

Recommendation

Nominate and select one or more Youth Commissioners to partner with Cara on this project.



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 5. **File #:** YC 2025-013

To: Members of the Youth Commission

From: **Mike Hyman, Town Attorney**

Rules of Order

Discussion

The Town of Castle Rock's Town Attorney, Mike Hyman, will present to the Youth Commission the Rules of Order when conducting a Youth Commission meeting.

The purpose is for all members to have a basic understanding about how to effectively run meetings and learn how our own Town Council operates.



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 6. **File #:** YC 2025-014

To: Members of the Youth Commission

From: Jackson Young, Treasurer
2026 Budget

Financial Information

\$12,000 total budget for the Youth Commission

Recommendation

Treasurer Young recommends the following projected costs for the Youth Commission:

- Operating Supplies \$4,000
- Food & Beverage \$2,000
- Clothing & Uniforms \$500
- Youth Awards \$4,150
- Training \$350
- Miscellaneous (teambuilding) \$1,000

Proposed Motion

"I move to approve the 2026 Youth Commission budget."

Attachments

Attachment A 2026 Youth Commission Budget

110-1300-413.80-53 YTHCOM	2026 Castle Rock Youth Commission Budget				
	Category	Description	Budget Amount	Actual	Remaining
100-1300-413.61-20	Operating Supplies	Tangible items, supplies and services for events	4000	0	4000
100-1300-413.50-61	Food & Beverage	Dinner and snacks at meetings	2000	0	2000
100-1300-413.61-27	Clothing & Uniforms	Youth Commission apparel	500	0	500
100-1300-413.80-53	Youth Awards	Rising Star Awards	4150	0	4150
100-1300-413.51-10	Training	On-site learning, speaker or training	350	0	350
100-1300-413.50-80	Miscellaneous	Teambuilding activities	1,000	0	1,000
	Totals		\$12,000.00	0	\$12,000.00



Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 7. **File #:** YC 2025-015

To: Members of the Youth Commission

From: Jackson Young, Commissioner
Rising Star Scholarship

Discussion

The Rising Star Scholarship is all about celebrating high school seniors who have made a real impact in the Castle Rock community. Whether it's through helping friends, making a difference at school, volunteering in the neighborhood or being active in clubs and organizations - if you've been doing great things, we want to hear about it.

A panel of judges representing the Castle Rock Youth Commission will review all applications. This is your chance to show them why you deserve this award!

Applications will open Feb. 3 through March 31.

Eligibility criteria

- Be a senior in high school, graduating in the spring
- Live in or attend a high school in Castle Rock. Homeschool students living in Castle Rock are encouraged to apply
- Explain how you've been involved in community service or made other positive community contributions

Application requirements

1. Online application: Complete the form (Form will be available in February)
2. Personal statement: Tell us who you are. Include your strengths, goals and how you plan to achieve those goals. Share your contributions to the community, the positive impact of the project and what Castle Rock means to you.
3. Letter of support: Submit a letter from someone who can vouch for your community impact. Let them brag about how awesome you are. This can be a teacher, coach, neighbor or even a peer
4. Media release form: Complete and upload the form

Award details

- Recipients will be notified by April 20

Item #: 7. File #: YC 2025-015

- Recipients will be celebrated at an award ceremony during the Town Council meeting on May 5, which begins at 6 p.m.
- At least four winners will receive a \$1,000 award each
 - Scholarships will go directly to higher education institutions and are nonrenewable

Financial Information

\$4,000 towards the scholarship and \$150 towards the acrylic star awards

Recommendation

Commissioner Young alongside the Communications team created a flyer to distribute to local businesses, schools, and other groups to get the word out about the Rising Star Scholarship.

Proposed Motion

"I move to approve the Rising Star Scholarship as presented."

DISCUSSION/DIRECTION:

TOWN OF CASTLE ROCK RISING STAR SCHOLARSHIP

YOUTH COMMISSION
DECEMBER 8, 2025



ABOUT THE SCHOLARSHIP

- The Town of Castle Rock Rising Star supports the power of **Recognition** for the Castle Rock Youth Commission
 - “Support the Castle Rock community by developing, organizing and planning recognition programs for youth.”
- This program aims to foster civic engagement, celebrate local youth leadership and strengthen ties between the Town and its residents
- Surrounding Youth Commissions offer similar scholarships

SCHOLARSHIP DETAILS

- Honor local high school seniors who have made significant positive contributions in the community
 - Must be a senior in high school, graduating this spring
 - Either live in or attend a high school in Castle Rock
 - Homeschool students living in Castle Rock are encouraged to apply
 - Explain positive involvement in community
- Up to four \$1,000 scholarships would be awarded
 - Initially from the Youth Commission's budget
 - Vision includes Youth Commission members pursuing sponsorships toward the scholarships in the future – still working on a Extra Contribution Policy through the Town
 - Nonrenewable and directly distributed to the recipient's choice of continuing education
 - Students attending trade schools are encouraged to apply

APPLICATION PROCESS

- The application process for interested students would have four parts:
 1. Fill out an application form online at CRgov.com/RisingStar
 2. Submit a personal statement, sharing future aspirations and the impacts of contributions to the community to date. This could be in the form of writing, photo journal, slide deck or video essay.
 3. Submit a letter of support from a non-family member that speaks to the contributions.
 4. Fill out a media release form.

SCHOLARSHIP DETAILS

- 2026 applications would be accepted February 3 through March 31
 - Youth Commissioners will score applications using a rubric to ensure fair and consistent evaluation
 - Recipients will be celebrated at the May 5 Town Council meeting.
- Our communications plan starts February 3:
 - Attend the Town Council meeting on Feb. 3 and announce the opening of the scholarship
 - Publish webpage
 - Post on the Town's social media sites
 - Launch a news release
 - Release electronic flyers to local high schools
 - Distribute hard copy flyers to high schools and local businesses
 - Work with councilors and admins to announce the opportunity for seniors



Rising Star Scholarship

PRESENTED BY THE CASTLE ROCK YOUTH COMMISSION

Eligibility criteria

- You must be a senior in high school, graduating in spring 2026
- You have to live in Castle Rock or attend a high school in Castle Rock. Homeschool students living in Castle Rock may apply
- You should be able to explain how you've been involved in community service or made other positive contributions to our community

Award details

- You will be notified by April 20 if you are selected as a scholarship recipient
- Recipients will be celebrated at an award ceremony during the Town Council meeting on May 5 at 6 p.m.
- At least four winners will receive a \$1,000 award each
- Scholarships will go directly to higher education institutions and are nonrenewable

Contact bschnorr@CRgov.com with questions.

Learn more at CRgov.com/RisingStar.

There is no cost to participate in the scholarship application process.

Applications
open Feb. 3 through
March 31



Scan to
learn more



2025 RECIPIENTES

Maya Ayres, Douglas County High School

- Colorado School of Mines, Quantitative Biosciences and Engineering

MariaJose Miranda, Colorado Early Colleges

- Colorado University Boulder, Molecular Cellular and Developmental Biology

Ren Rosenberg, Ponderosa High School

- Brigham Young University, Mechanical Engineering and Business Strategy

Kaelani Salinas, Colorado Early Colleges

- New Mexico State University, Actuarial Sciences and Insurance





PROPOSED MOTION

“I move to approve the Rising Star Scholarship as presented.”



Rising Star Scholarship

PRESENTED BY THE CASTLE ROCK YOUTH COMMISSION

Eligibility criteria

- You must be a senior in high school, graduating in spring 2026
- You have to live in Castle Rock or attend a high school in Castle Rock. Homeschool students living in Castle Rock may apply
- You should be able to explain how you've been involved in community service or made other positive contributions to our community

Award details

- You will be notified by April 20 if you are selected as a scholarship recipient
- Recipients will be celebrated at an award ceremony during the Town Council meeting on May 5 at 6 p.m.
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Contact bschnorr@CRgov.com with questions.
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open Feb. 3 through
March 31



Scan to
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There is no cost to participate in the scholarship application process.





Town of Castle Rock

Agenda Memorandum

Agenda Date: 12/8/2025

Item #: 8. **File #:** YC 2025-016

To: Members of the Youth Commission

From: Evan George, Chair and Abigail Reynolds, Vice-Chair

Outstanding Youth Leadership and Service in Castle Rock

Discussion

Commissioners will nominate peers and briefly speak to the accomplishments and character of the individuals they put forward. All nominations will then be considered and voted on as a single action item.

The purpose of this recognition is to highlight and celebrate more youth who are making a positive impact in our community. This process also encourages greater engagement at Youth Commission meetings and provides meaningful accolades that students can include on college or scholarship applications.

Recommendation

Commissioners recommend proceeding with the peer-nomination recognition process as outlined.

Youth Recognition Criteria

To ensure nominations are thoughtful, equitable, and aligned with the values of the Youth Commission, nominees should meet at least one of the following criteria;

1. Leadership & Initiative

- Has taken initiative on a project, program or idea that benefits the Castle Rock community
- Demonstrates positive leadership among peers (formal or informal)
- Models responsibility, reliability and follow-through

2. Community Service & Impact

- Volunteers time to support others, inside or outside of Youth Commission activities
- Has made a measurable or visible impact in the community (events, service projects, school initiatives, etc.)
- Shows dedication to improving quality of life in Castle Rock

3. Collaboration & Teamwork

Item #: 8. File #: YC 2025-016

- Works effectively with peers and adults to achieve shared goals
- Contributes meaningfully to group discussions, planning and activities
- Supports, encourages, and uplifts fellow commissioners or students

4. Character & Integrity

- Displays honesty, respect, kindness and inclusivity
- Acts as a role model to peers through consistent positive behavior
- Demonstrates resilience and a strong work ethic

5. Innovation & Creativity

- Brings creative ideas that help solve problems or improve programs
- Approaches challenges with new perspectives and thoughtful solutions
- Helps elevate Youth Commission initiatives with imaginative thinking

6. Commitment to Youth Commission or Community Involvement

- Shows consistent engagement in meetings, events, and responsibilities
- Actively supports Youth Commission goals and core values
- Demonstrates a pattern of contribution to the betterment of youth in Castle Rock

Proposed Motion

"I move to recognize Jesminda Richmond for outstanding youth leadership and service in Castle Rock."

DISCUSSION/DIRECTION:

OUTSTANDING YOUTH LEADERSHIP AND SERVICE IN CASTLE ROCK

YOUTH COMMISSION
DECEMBER 8, 2025



ABOUT THE AWARD

- Supports the power of **Recognition** for the Castle Rock Youth Commission
 - “Support the Castle Rock community by developing, organizing and planning recognition programs for youth.”
- Commissioners will nominate peers and briefly speak to the accomplishments and character of the individuals they put forward
 - Send your nominations to Chair George at least 10 days before a scheduled meeting
 - All nominations will then be considered and voted on as a single action item
- The purpose of this recognition is to highlight and celebrate more youth who are making a positive impact in our community. This process also encourages greater engagement at Youth Commission meetings and provides meaningful accolades that students can include on college or scholarship applications.

PEER- NOMINATION RECOMMENDATION

1. Leadership & Initiative

- Has taken initiative on a project, program or idea that benefits the Castle Rock community
- Demonstrates positive leadership among peers (formal or informal)
- Models responsibility, reliability and follow-through

2. Community Service & Impact

- Volunteers time to support others, inside or outside of Youth Commission activities
- Has made a measurable or visible impact in the community
- Shows dedication to improving quality of life in Castle Rock

3. Collaboration & Teamwork

- Works effectively with peers and adults to achieve shared goals
- Contributes meaningfully to group discussions, planning and activities
- Supports, encourages, and uplifts fellow commissioners or students

4. Character & Integrity

- Displays honesty, respect, kindness and inclusivity
- Acts as a role model to peers through consistent positive behavior
- Demonstrates resilience and a strong work ethic

5. Innovation & Creativity

- Brings creative ideas that help solve problems or improve programs
- Approaches challenges with new perspectives and thoughtful solutions
- Helps elevate Youth Commission initiatives with imaginative thinking

6. Commitment to Youth Commission or Community Involvement

- Shows consistent engagement in meetings, events, and responsibilities
- Actively supports Youth Commission goals and core values
- Demonstrates a pattern of contribution to the betterment of youth in Castle Rock

DECEMBER NOMINEES

- Jesminda Richmond



PROPOSED MOTION

“I move to recognize Jesminda Richmond for outstanding youth leadership and service in Castle Rock.”

CERTIFICATE

FOR OUTSTANDING YOUTH LEADERSHIP AND SERVICE

This Certificate Is Presented To

Jesminda Richmond

On Behalf of the Town Of Castle Rock Youth Commission, Thank
you for your service to our town.

Evan George
Chair



Tim Dietz
Councilmember / Liaison