

# **ST. FRANCIS OF ASSISI ANNEXATION SUBSTANTIAL COMPLIANCE**

TOWN COUNCIL  
JANUARY 6, 2026




# VICINITY MAP

- South of Fifth Street
- East of Valley Road
- 16.59 acres



# STATE OF COLORADO ANNEXATION PROCESS

## A THREE STEP PROCESS

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1. Substantial Compliance: State application requirements – ***is*** the Petition accurate and complete?
  2. Eligibility: State annexation requirements – ***can*** the property be annexed?
  3. Annexation and Zoning: Town of Castle Rock consideration – ***should*** it be annexed?



# SUBSTANTIAL COMPLIANCE REQUIREMENTS

- A. Annexation Petition is signed by more than 50% of the landowners, who own more than 50% of the land.
- B. Petition was signed within 180 days of being filing with the Town Clerk.
- C. Petition and Map are complete and contain the details required by State Statute.
- D. Petition and Map have been filed with the Town Clerk.

# ANALYSIS AND FINDINGS

The Annexation Petition complies with the requirements of the 1<sup>st</sup> step in the annexation process, as established in Section 30 of Article II of the Colorado Constitution and with the Colorado Revised Statutes § 31-12-107(1).

## RECOMMENDATION

Staff recommends approval of the Substantial Compliance resolution, and recommends setting the Eligibility hearing date for Tuesday, February 17, 2026.

# PROPOSED MOTION

*“I move to approve the Resolution, as introduced by title.”*

# QUESTIONS?

