



Public Works Commission Meeting Minutes - Draft

Gio DiDomenico
Joel Wood
Keith Novak
Aidan Gray
Tami Reeder
Oscar Rangel

Monday, August 4, 2025

5:30 PM

Castle Rock Service Center
4175 Castleton Court
Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

Dinner and Informal Discussion

Call To Order

- Present** 5 - Vice-Chair Joel Wood, Commissioner Keith Novak, Commissioner Aidan Gray, Commissioner Tami Reeder, and Commissioner Oscar Rangel
- Not Present** 1 - Chair Gio DiDomenico
- Attendance** 8 - Ryan Hollingshead, Dan Sailer, John LaSala, Jim Paral, Aaron Monks, Andrew Focht, Jason Hauser, and Monica Cammalleri

Public Comment on Items Not on the Agenda

There were no public comments.

Action Items

[PWC 2025-026](#) July 7, 2025 Public Works Commission Meeting Minutes

A motion made by Commissioner Novak and seconded by Commissioner Rangel to approve the minutes from July 7, 2025 meeting. Motion passes 5-0.

- Yes:** 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel
- Not Present:** 1 - Chair DiDomenico

[PWC 2025-027](#) Recommendation for an Intergovernmental Agreement with Douglas County for Operation and Maintenance of Traffic Signal at Crowfoot Valley Road and Macanta Drive

Intergovernmental Agreement (IGA) between the Town of Castle Rock and Douglas County for the operation and maintenance (O&M) of a new County owned traffic signal located at Crowfoot Valley Road and Macanta Drive, near the Town-County boundary.

The following questions were asked by the Commission:

1. How many lights are owned by Douglas County and managed by the Town?
 - a. This will be the first traffic signal owned by Douglas County and managed by the Town of Castle Rock. There are some CDOT signals we have similar roles.

A motion made by Commissioner Novak and seconded by Commissioner Rangel to

approve the Recommendation for an Intergovernmental Agreement with Douglas County for Operation and Maintenance of Traffic Signal at Crowfoot Valley Road and Macanta Drive. Motion passes 5-0.

Yes: 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel

Not Present: 1 - Chair DiDomenico

[PWC 2025-028](#) A Resolution Approving the Construction Contract Between the Town of Castle Rock and CMH Concrete and Pumping, for the Street Repairs and Safety Projects

A construction contract with CMH Concrete and Pumping for the Street Repairs and Safety Projects. This annual project focuses on repairing sidewalks, upgrading non-compliant ADA ramps, installing chase drains and addressing safety concerns.

The following questions were asked by the Commission:

1. What is the purpose of removing the curb ramps?
 - a. The purpose for removing a curb ramp is to upgrade to the new ADA standards or we will completely remove it if there is a true safety issue with where it was originally placed
2. Is ADA compliance the main drive to replace?
 - a. Most of the time, yes. Occasionally, a handicap ramp may be damaged, and we take the opportunity to upgrade it while completing the necessary repairs.
3. How do you pick and prioritize the ramps?
 - a. For the Street Repairs and Safety Project, we follow the Town's ADA Transition Plan, which identifies priority areas such as schools, public buildings, and parks
4. What is the percentage of ramps that are out of compliance?
 - a. Roughly estimates are 60 to 70 percent
5. How often do the ADA Standards change?
 - a. Revisions occur **as needed**, normally every couple year's they will send out a revision to the standards.

A motion made by Commissioner Novak and seconded by Commissioner Rangel to approve the Resolution Approving the Construction Contract Between the Town of Castle Rock and CMH Concrete and Pumping, for the Street Repairs and Safety Projects. Motion passes 5-0.

Yes: 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel

Not Present: 1 - Chair DiDomenico

[PWC 2025-029](#) Resolution recommending Town Council approve a Construction Contract with Native Sun Construction for the Fifth Street Improvements Phase 1 Project

Fifth Street is a major arterial connecting local and regional travel between the

easterly portions of Town and I-25. Phase 1 includes road widening for additional vehicle travel lanes and on-street bicycle lanes between Valley Drive and Castle Crest Drive, a complete sidewalk connection between Ridge Road and Woodlands Boulevard, storm drainage and water quality improvements, and a traffic signal at Valley Drive.

The following questions were asked by the Commission:

1. Has the Town worked with Native Sun before?
 - a. Yes. Native Sun has performed work for the Parks Department, whom gave project staff positive feedback on their performance.
2. Is there any funding from CDOT?
 - a. No. Federal grant funding in the amount of \$3.5M will be awarded to the Town in reimbursement fashion. CDOT is a pass through agency responsible to administer the funds and ensure compliance with federal requirements.
3. Since there is current work with sanitary sewer will that work be complete before this work begins?
 - a. A separate construction project is ongoing onsite to install a new sanitary sewer system underneath Fifth Street. The sewer contractor has encountered numerous challenges which has slowed construction progress. It is expected that the sewer work will overlap slightly with some roadway construction activities in 2025.

A motion made by Commissioner Novak and seconded by Commissioner Rangel to approve the Resolution recommending Town Council approve a Construction Contract with Native Sun Construction for the Fifth Street Improvements Phase 1 Project. Motion passes 5-0.

Yes: 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel

Not Present: 1 - Chair DiDomenico

[PWC 2025-030](#) Resolution recommending Town Council approve a Service Agreement with Emprise Concepts for Construction Management and Inspection Services for the Fifth Street Improvements Phase 1 Project

Service agreement with Emprise Concepts for Construction Management and Inspection Services for the Fifth Street Improvements Phase 1 Project. The utilization of these services will help ensure construction of the Project is in accordance with contract documents and will in turn be crucial for delivering high value to the community.

The following questions were asked by the Commission:

1. When will the biggest impact be and how do will we communicate to the residents?
 - a. The roadway work will require a number of lane shifts, and lane closures to safely complete the project. The biggest impacts are expected to be in spring and summer of 2026. Town staff have

developed a communications plan for construction that identifies specific activities that will engage and inform residents and stakeholders of the project, and construction impacts. The plan includes a multifaceted approach using Town and project webpages, social media, print media (mailers, newsletter articles), project email, and roadside variable message signs to inform the community of impacts throughout the duration of construction which will include lane closure and traffic impact notifications.

2. Is there additional communication with the churches?
 - a. In addition to the communication approach outlined above, Town staff will inform directly adjacent properties (churches included) of project progress and impacts throughout construction.
3. What has been the reception from the residents that are being impacting with their driveways?
 - a. Reception has been mixed.

A motion made by Commissioner Novak and seconded by Commissioner Rangel to approve the Resolution recommending Town Council approve a Service Agreement with Emprise Concepts for Construction Management and Inspection Services for the Fifth Street Improvements Phase 1 Project. Motion passes 5-0.

Yes: 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel

Not Present: 1 - Chair DiDomenico

[PWC 2025-031](#) Resolution Approving an Intergovernmental Agreement with The Castle View Metropolitan District 1 for the Plum Creek Parkway Reconstruction Project

A utility project led by Castle View Metropolitan District No. 1 (the District) with the Town's pavement reconstruction work on Plum Creek Parkway. Under the proposed structure, the District would manage and construct the full pavement reconstruction within the project limits, while the Town would fund its portion of the work.

The following questions were asked by the Commission:

1. Why is the contingency so large?
 - a. The contingency within the bid schedule is 5% (\$26,928.5). The additional contingency within the IGA is \$5,609. The Total contingency for the project of \$32,538 is 5.8%. The typical contingency for construction contracts is 10%. With minimal utilities in the roadway and minimal curb & gutter and sidewalk repairs, staff was comfortable with the lower than typical contingency.

A motion made by Commissioner Novak and seconded by Commissioner Rangel to approve the Resolution Approving an Intergovernmental Agreement with The Castle View Metropolitan District 1 for the Plum Creek Parkway Reconstruction Project. Motion passes 5-0.

Yes: 5 - Wood, Commissioner Novak, Commissioner Gray, Commissioner Reeder, and Commissioner Rangel

Not Present: 1 - Chair DiDomenico

Informational / Discussion Items

[PWC 2025-032](#) Project Updates

Dan Sailer, Public Works Director gave an overview of the current Public Works project/programs which was provided to the Commission in their packet.

Town Council Liaison Comments

Councilperson Hollingshead updated the Commission staff of Council items.

Commissioner Comments / Questions

Adjourn

There being no further business, the meeting was adjourned at 7:11 p.m.