



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Paul Donahue  
Mayor Pro Tem Jennifer Green  
Mark Heath  
Chip Wilson  
Renee Valentine  
George Teal  
Brett J. Ford

**Town Council Meeting Agenda - Final-Revised**

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**Tuesday, December 15, 2015**

**6:00 PM**

**Council Chambers**

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**This meeting is open to the public. All times indicated on the agenda are approximate. Interested parties are encouraged to be present earlier than the posted time.**

**5:00 PM COUNCIL DINNER & INFORMAL DISCUSSION**

**5:55 PM INVOCATION**

*Father Theron Walker, Emmaus Anglican Church*

**6:00 PM CALL TO ORDER / ROLL CALL**

**6:02 PM PLEDGE OF ALLEGIANCE**

**6:05 PM COUNCIL COMMENTS**

**6:10 PM UNSCHEDULED PUBLIC APPEARANCES**

*Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up.*

*Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.*

**6:40 PM TOWN MANAGER'S REPORT**

1. [ID 2015-292](#) Presentation: Castle Rock Rotary Club Citizen of the Year
2. [ID 2015-293](#) Update: Monthly Department Reports

**Attachments:**

[DTMO](#)  
[Development Services](#)  
[Finance](#)  
[Fire](#)  
[Liquor Report](#)  
[Police](#)  
[Parks and Recreation](#)  
[Public Works](#)  
[Utilities](#)

3. [ID 2015-294](#) Quasi-Judicial Projects

**Attachments:** [Attachment A: Fact Sheets](#)

### 6:50 pm TOWN ATTORNEY'S REPORT

4. [ID 2015-295](#) Town Attorney's Report: Crystal Valley Metropolitan District Nos. 1 and 2  
2015 Refunding Loan

**Attachments:** [Attachment A: Memorandum from District Counsel](#)

### 6:55 pm ACCEPTANCE OF AGENDA

### 7:00 pm CONSENT CALENDAR

*These items are generally routine in nature and will be voted on a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.*

5. [ORD 2015-54](#) Ordinance: Amending Section 17.06.020.B.2 of the Castle Rock Municipal Code Revising the Criteria for Approval of a Variance by the Board of Adjustment (Second Reading)

**Attachments:** [Attachment A: Ordinance 2nd Reading](#)

6. [RES 2015-104](#) Resolution: Appointing the Municipal Judge and Approving a Professional Services Contract

**Attachments:** [Resolution Appointing a Municipal Judge and Approving a Professional Service Exhibit 1 - Professional Services Contract - Gresh](#)

7. [RES 2015-105](#) Resolution: Appointing Substitute Municipal Court Judges

**Attachments:** [Resolution](#)  
[Exhibit 1 - 2016 Substitute Municipal Court Judges](#)

8. [ID 2015-296](#) Minutes: November 17, 2015 Town Council Meeting

**Attachments:** [November 17, 2015](#)

### 7:05 pm QUASI JUDICIAL HEARINGS

*This is the due process hearing as required under Colorado law. Public comments will be taken and all items but will be limited to four (4) minutes per speaker.*

9. [ORD 2015-56](#) Ordinance: Approving the Annexation to the Town of Castle Rock, Colorado a 59.931 Acre Parcel in Sections 21 and 28, Township 7 South, Range 67 West of the 6<sup>th</sup> Principal Meridian, County of Douglas, State of Colorado (Lower East Plum Creek Park and Open Space Annexation) (First Reading)

**Attachments:**      [Staff Report](#)  
[Attachment A: Map](#)  
[Attachment B: Annexation Ordinance](#)  
[Exhibit 1: Legal Description](#)  
[Attachment C: Zoning Ordinance](#)  
[Exhibit 1: Legal Description](#)  
[Attachment D - PC Update](#)

10. [ORD 2015-57](#) Ordinance: Approving an Amendment to the Town of Castle Rock Zoning District Map by Rezoning a 59.9 Acre Parcel Denominated as the Lower East Plum Creek Park and Open Space Annexation to Parks, Recreation, and Open Space (POS-1 - Active Uses) (First Reading)

**Attachments:**      [Attachment A: Zoning Ordinance](#)  
[Exhibit 1: Legal Description](#)

11. [ORD 2015-58](#) Ordinance: Amending the Town's Zone District Map by Approving the Castle Meadows Interchange Overlay Planned Development Plan; Approving the Castle Meadows Interchange Overlay Planned Development Zoning Regulations; Approving the Castle Meadows Interchange Overlay Planned Development Zoning Regulations; Approving the Castle Meadows Development Agreement; and Vesting a Site Specific Development Plan (First Reading of the rezoning of land west of I-25 along Plum Creek Parkway, east of P.S. Miller Park, from a Planned Development that allows single family residential, multi-family residential, public land dedication, and integrated business to Interchange Overlay PD, or mixed use zoning; and approving the Development Agreement) (Project #PPD11-0004 and # AGR13-0003) (First Reading)

**Attachments:**      [Staff Report](#)  
[Attachment A: Ordinance with Exhibits](#)

## 7:35 pm **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

*Public comment will be taken on items and limited to four (4) minutes per speaker.*

12. [ID 2015-297](#) Discussion/Direction: Applications for the Council Community Grant Program for the 4th Quarter 2015 (2 Applications)

**Attachments:**      [Attachment A: Applications](#)  
[Attachment B: 2013-2015 CCGP Awards](#)

13. [ORD 2015-55](#) Ordinance: Approving an Easement Agreement between the Town of Castle Rock and Intermountain Rural Electric Association; and Providing for its Emergency Adoption on Second and Final Reading (Mercantile Commons Underground Electric Service) (Second Reading)

**Attachments:**     [Attachment A: Ordinance](#)  
                              [Exhibit 1: General Right-of-Way Easement](#)  
                              [Attachment B: Map](#)  
                              [Attachment C: Emergency Adoption Request](#)

### **Service Contracts**

14. [RES 2015-106](#) Resolution: Approving the Service Contract Between the Town of Castle Rock and the Castle Rock Chamber of Commerce

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Service Contract](#)

15. [RES 2015-107](#) Resolution: Approving the Intergovernmental Agreement Between the Town of Castle Rock and the Downtown Development Authority

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Intergovernmental Agreement](#)  
                              [Exhibit 1](#)

16. [RES 2015-108](#) Resolution: Approving the Service Contract Between the Town of Castle Rock and the Downtown Merchants Association

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Service Contract](#)

17. [RES 2015-109](#) Resolution: Approving the Service Contract Between the Town of Castle Rock and the Castle Rock Economic Development Council

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Service Contract](#)

18. [RES 2015-110](#) Resolution: Approving the Service Contract Between the Town of Castle Rock and the Castle Rock Historical Society

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Service Contract](#)

19. [RES 2015-111](#) Resolution: Approving the Service Contract Between the Town of Castle Rock and the Castle Rock Senior Center

**Attachments:**     [Attachment A - Resolution](#)  
                              [Attachment B - Service Contract](#)

20. [ID 2015-298](#) Discussion/Direction: Douglas County Housing Partnership 2016 Service Contract Funding Request

**Attachments:** [Attachment A - Service Contract Funding Application](#)  
[Attachment B - Intergovernmental Agreement](#)

**7:45 pm BREAK**

**7:55 pm RECONVENE**

21. [ORD 2015-59](#) Ordinance: An Ordinance Amending Chapter 17.24 of the Castle Rock Municipal Code by the Addition of a New Section 17.24.050 Concerning Plat Note for Multi-Family Development Plan (First Reading)

**Attachments:** [Attachment A: Ordinance](#)

22. [ID 2015-299](#) Discussion/Direction: Residential Care Facilities (Group Homes/Assisted Living Facilities in Residential Zoned Areas)

**Attachments:** [Attachment A: Citizen Letter](#)  
[Attachment B: Assisted Living Residence Calls UPDATE NOV 16 2015](#)  
[Attachment C: Facility Listing](#)

23. [RES 2015-112](#) Resolution: Approving Change Order #6 to the Phase 2 Philip S. Miller Park Construction Contract with MW Golden Constructors

**Attachments:** [Attachment A: Resolution](#)  
[Exhibit 1: Change Order](#)

24. [ORD 2015-60](#) Ordinance: Amending Section 17.42.070.C of the Castle Rock Municipal Code Regarding the Criteria for Increasing Building Heights in the Downtown Overlay District (First Reading)

**Attachments:** [Attachment A: Ordinance](#)

25. [ID 2015-300](#) Discussion/Direction: Downtown Alley Rehabilitation Project

**Attachments:** [Attachment A: Map](#)  
[Attachment B: CDBG Program Sub-Grantee Agreement Template](#)  
[Attachment C: Resolutions 2013-60 and 2014-90 – 2014 and 2015 CDBG Grar](#)

**9:30 pm ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

*The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.*

**ADJOURN**