



Planning Commission Meeting Minutes

Chair Laurie Van Court
Vice Chair Sarah Humbargar
Charles Fletcher
Dan Ahrens
Chris Cote
Chris Teem
Jeremy Begley

Thursday, May 27, 2021

6:00 PM

Virtual Commission Meeting
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 146 368 1528
Meeting Password: 2021PCMeeting

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

**** ALL TIMES ARE APPROXIMATE ****

In lieu of appearing in person for public comment, please sign up to speak by sending an email to the Town Planning Manager, Kevin Wrede (kwrede@crgov.com) no later than 1 P.M. on the day of the hearing, to be added to the list of speakers. Public comments may also be submitted in writing via email to the Town Planning Manager, to be included in the public record.

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m by Chair Van Court. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 6 - Laurie Van Court, Charles Fletcher, Dan Ahrens, Chris Teem, Sarah Humbargar, and Jeremy Begley

Not Present 1 - Chris Cote

Attendance 6 - Tim Dietz, Kevin Wrede, Brad Boland, Elizabeth Allen, Julie Parker, and Sandra Aguilar

CERTIFICATION OF MEETING

Mr. Wrede confirmed that the agenda and meeting had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[PC 2021-009](#) Minutes: April 22, 2021 Planning Commission Meeting Minutes

Attachments: [PC04.22.2021Minutes-DRAFT](#)

Moved by Fletcher, seconded by Humbargar, that the Planning Commission meeting minutes of April 22, 2021 be approved as presented. The motion passed by the following vote: 6 to 0

Yes: 6 - Van Court, Fletcher, Ahrens, Teem, Humbargar, and Begley

Not Present: 1 - Cote

PUBLIC HEARING ITEMS

[PC 2021-010](#) Use by Special Review – Tenant Finish – 680 Atchison Way, Suite #500 (Lot 1 Blk 1 Citadel Station Filing #4)

Attachments: [Staff Memorandum](#)

[Attachment A: Bom Jitsu Use by Special Review - Tenant Finish](#)

[Public Record Document: Staff Presentation](#)

Staff member Mr. Boland presented PC 2021-010 Bom Jitsu Use by Special Review - Tenant Finish - 680 Atchison Way, Suite #500. Staff recommends approval as the project meets criteria. Planning Commission will provide the final decision.

Applicant: Michael Bowen, tenant, provided additional details.

Public Comment: none

Moved by Fletcher, seconded by Teem, that the Planning Commission item PC 2021-010 Use by Special Review - Tenant Finish - 680 Atchison Way, Suite #500 be approved as presented. The motion passed by the following vote: 6 to 0

Yes: 6 - Van Court, Fletcher, Ahrens, Teem, Humbargar, and Begley

Not Present: 1 - Cote

TOWN COUNCIL LIAISON UPDATE

Council member Deitz did not provide any updates.

DESIGN REVIEW BOARD UPDATE

Design Review Board representative, Commissioner Begley reported that the DRB had no new business, but did hold a study session.

COMMISSION ITEMS

Check for quorum for upcoming meetings

1. June 10, 2021
2. June 24, 2021

Chair Van Court checked for quorum and Commissioner Teem is tentatively absent on June 10.

STAFF UPDATE/PLANNING COMMISSION DISCUSSION ITEMS

Mr. Wrede reported that Town Council reappointed all four members of the Planning Commission and Mr. Wrede shared his appreciation. Town Council approved a community liaison for the Historic Preservation Board. He reminded the Commission that the June 10 meeting will involve voting for officers. Staff is planning for in-person meetings to resume in July. Mr. Wrede reviewed several projects that he anticipates will be coming to Planning Commission for recommendation.

ADJOURN

Moved by Van Court, seconded by Fletcher, that Planning Commission be adjourned at 6:22 p.m. The motion passed by the following vote: 6 to 0

Yes: 6 - Van Court, Fletcher, Ahrens, Teem, Humbargar, and Begley

Not Present: 1 - Cote

Minutes approved by the Planning Commission on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Minutes submitted electronically by Julie Parker, Sr. Office Assistant