



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, March 4, 2025

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

Mayor Gray provided the Invocation.

CALL TO ORDER / ROLL CALL

Present: 7 - Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead, Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Councilmember Dietz believes that you can be anything, and our President is keeping his promises. He asked to remember joy and patriotism.

[PROC
2025-002](#)

Proclamation Honoring William Roy (Bill) McDonald (For Presentation - Approved on February 18, 2025 by a vote 7-0)

Mayor Gray read the proclamation into the record. Two of his daughters Barb McDonald Larson and Kellie McDonald were present. They accepted the Proclamation and thanked Town Council.

UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Council:

John Delay, resident, reflected on a tragedy at a home in downtown by the Cantril building. He commended the Town for purchasing the Cantril building, and for getting rid of the train horn. He also remembered Bill McDonald and thanked Council for honoring him. He also mentioned that Dave Corliss was honored by being named advocate of the year at the Chamber gala.

Dana Bonham, resident, was able to interview Bill McDonald and thanked Council for honoring him. She thanked Max for his stand at the Capitol and appreciates the work he is doing there. They are also against rapid transit in the Town, the

crime it brings, the higher taxes and demand on our roads. She urged Council to say no to rapid transit.

Brooke Bernstein, lives in Castle Rock, is a parent of two trans kids, and is with the Pride group in Douglas County. She is asking Council to reaffirm the 2019 proclamation on human rights.

[ID 2025-034](#) **Unscheduled Public Appearances: March 4, 2025**

TOWN MANAGER'S REPORT

[ID 2025-026](#) **Update: Calendar Reminders**

Kristin Read, Assistant Town Manager, provided an overview of upcoming calendar items.

[ID 2025-027](#) **Update: Legislative Update**

Kristin Read, Assistant Town Manager, provided an update.

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Dietz, to Affirm staff's recommended positions on state legislation as presented and direct staff to communicate the positions to the town's legislative delegation, CMLand others. The motion passed by a vote of:

Yes: 7 - Cavey, Hollingshead, Bracken, Davis, Gray, Brooks, Dietz

[ID 2025-028](#) **Update: Downtown Parking Study Request for Proposals**

[ID 2025-029](#) **Downtown Development Authority Investment in Town Right of Way on 300 Block of Wilcox Street**

Kevin Tilson, director of the Castle Rock Downtown Alliance, presented the item.

[ID 2025-030](#) **Awards of Contracts for the 2025 Pavement Maintenance Program Projects**

Dan Sailer, Director of Public Works, presented all of the pavement maintenance program project contracts.

Councilmember Davis asked about the additional savings and asked to look at Front Street and 6th Street and put it on the priority list. Sailer stated it is part of the improvements on their list. Davis asked that CDOT look at the bridge on Liggett. Sailer stated that is on the radar and they will continue to push that.

Mayor Pro Tem Cavey confirmed the pavement lifespan is about 25 years and asked if there are anything we can do to extend that. Sailer stated it depends on the prioritization of the treatments in between that they can do.

[ID 2025-031](#) **Advanced Metering Infrastructure Update**

Mark Marlowe, Director of Castle Rock Water, presented the item.

[ID 2025-032](#) **Development Services Project Updates**

Tara Vargish, Director of Development Services, provided the update.

[ID 2025-033](#) **Update: Quasi-Judicial Projects**

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Councilmember Dietz, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-020](#) **Resolution Approving a Construction Contract with Western Plains Construction LLC, for the 2025 Asphalt Overlay Project**

[RES 2025-021](#) **Resolution Approving a Construction Contract with Colorado Paving Inc. for the 2025 Full Depth Reclamation Project**

[RES 2025-022](#) **Resolution Approving a Construction Contract with Merriman Land Works, LLC, for the 2025 Curb, Gutter, and Sidewalk Project**

[RES 2025-023](#) **Resolution Approving a Construction Contract with Vance Brothers, LLC, for the 2025 Slurry Seal Project**

[RES 2025-024](#) **Resolution Approving a Construction Contract with Western Plains Construction LLC, for the 2025 Town Facility Parking Lot Improvement Project**

[RES 2025-025](#) **Resolution Approving a Construction Contract with ABCO Contracting, Inc., for the 2025 Bridge Rehabilitation Project**

[RES 2025-026](#) **Resolution Approving a Town of Castle Rock Services Agreement Barricade Holdings LLC for the 2025 Pavement Markings Maintenance Program**

[RES 2025-027](#) **Resolution Approving Variances Pursuant to Chapter 9.16.070.E of the Castle Rock Municipal Code for Nighttime Construction Activities Related to Various 2025 Public Works Projects**

[RES 2025-028](#) **Resolution Authorizing the Town Manager and Finance Director to Reallocate Approved Funds for the 2025 Pavement Maintenance Program**

[RES 2025-029](#) **Resolution Authorizing the Assignment and Transfer to the Douglas County Housing Partnership All of the Town of Castle Rock's 2025 Private Activity Bond Volume Cap Allocation from the State Ceiling for Private Activity Bonds; and Authorizing the Execution and Delivery of an Assignment and Other Documents in Connection Therewith**

[RES 2025-030](#) **Resolution Approving and Adopting the Town of Castle Rock 2025 Water use Management Plan (WUMP) [Castle Rock Service Area]**

[RES 2025-031](#) **Resolution Approving a Construction Contract with Applied Ingenuity PM, LLC for the 2025 Denver Basin Aquifer Wells Rehabilitation and Pumping Equipment Replacement Project**

[MIN 2025-005](#) **Minutes: February 18, 2025 Town Council Meeting**

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2025-032](#) **Resolution Approving the Consolidated Service Plan for Brickyard Metropolitan District Nos. 1-3; and Authorizing the Execution of an Intergovernmental Agreement by and Among the Town of Castle Rock and Said Districts**

Mike Hyman, Town Attorney, presented the item.

Councilmember Dietz asked Hyman to reiterate what the Town has done. Hyman stated the new model plan limits debt service levy of 50 mils, overall levy of 60 mils, and 35 year limit on debt service levy and requires refinancing comes to Council for their comments.

Mayor Pro Tem Cavey asked if homeowners can be on the board. Hyman stated property owners would be eligible to serve on the board.

Councilmember Davis asked the purpose of a metro district. Suzanne Meintzer with McGrady Becker, PC representing some metro districts stated they finance and install public infrastructure, roads, sewer, etc.

Councilmember Bracken confirmed that the savings to the Town is \$32M because of the infrastructure the metro district will put in.

Councilmember Brooks stated there is some possible legislation regarding metro districts to look at the state level. He asked if there are further specificities to ensure our communities are resident controlled.

Councilmember Davis asked if there is a term limit for a board member. The state legislature requires metro districts to post a notice of their elections and send each eligible electors a notice for elections that happen in May in odd years. The organizational election can vote out term limits if they wish.

No public comment.

Councilmember Bracken noted that the previous Town Attorney, Bob Slentz, put in the current guardrails before he retired. Bracken reminded citizens when they go to their house closing, to pay attention and be informed on their metro district.

Moved by Councilmember Brooks, seconded by Councilmember Hollingshead, to Approve Resolution RES 2025-032 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-033](#) **Resolution Approving the Third Amendment to the Construction Contract with Garney Companies, Inc. for the Plum Creek Water Purification Facility Expansion Project [1929 Liggett Road Castle Rock, CO]**

Mark Marlowe, Director of Castle Rock Water, presented the item.

No public comment.

Moved by Councilmember Davis, seconded by Councilmember Dietz, to Approve Resolution RES 2025-033 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2025-010](#) **Ordinance Amending the Castle Rock Municipal Code by the Addition of a New Chapter 4.06 Regarding Plumbing Fixtures (First Reading)**
[The entire Castle Rock Service Area]

Mark Marlowe, Director of Castle Rock Water, presented Ordinance 2025-010 and Resolution 2025-034 together and voted on separately.

No public comment.

Moved by Councilmember Hollingshead, seconded by Councilmember Davis, to Approve Ordinance ORD 2025-010 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[RES 2025-034](#) **Resolution Approving the 2025 Town of Castle Rock Water Conservation Rebate Incentive Program [The entire Castle Rock Water Service Area]**

Moved by Councilmember Davis, seconded by Mayor Pro Tem Cavey, to Approve Resolution RES 2025-034 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

ADJOURN

Meeting Adjourned at 8:01 pm.

Submitted by:

Lisa Anderson, Town Clerk

Moved by Councilmember Bracken, seconded by Councilmember Hollingshead, to Adjourn. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz