



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, April 19, 2016

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

Mayor Donahue called the meeting to order 6:02 PM.

Present: 7 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Items presented were informational only and did not require direction or action by Council.

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Al Wonstolen
Jim Folkestad
Marney Buckley
John Buckley
Stacey Rogers
Suzi Hackett

The Council and various staff responded to questions, comments, and issues / concerns raised by members of the public.

TOWN MANAGER'S REPORT

[DIR 2016-022](#) Discussion/Direction: 2015 Sales Tax Review

Teal moved, seconded by Green, to direct staff to research the feasibility and impact of removing the Town's sales tax on food items sold in grocery stores.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[ID 2016-029](#) Update: 2016 Signature Events Calendar

[ID 2016-030](#) Update: Quasi-Judicial Projects

[ID 2016-031](#) Update: Monthly Department Reports

TOWN ATTORNEY'S REPORT

Slentz stated for the record the Town was currently in litigation with Storage LLC, a company in which Councilmember Heath had a controlling interest. Noted Heath would be required to recuse himself from participation in any discussions / negotiations related to this issue.

ACCEPTANCE OF AGENDA

Green moved, seconded by Ford, to accept the agenda as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

CONSENT CALENDAR

[RES 2016-038](#) Resolution Approving the Environmental Policy Statement for the Utilities Department

Green moved, seconded by Valentine, to approve the Consent Calendar as read.

The motion passed by a vote of:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2016-037](#) Resolution Approving the Downtown Redevelopment Reimbursement Agreement (221 Wilcox Street)

Tilson, representing the Downtown Alliance, reviewed proposal to develop mixed use project on southwest corner of Wilcox and Third Sts. Reviewed key terms of proposed financing agreement, whereby developer would be reimbursed from tax increment monies related to the project. Noted reimbursement was performance based, and would not occur until project was completed.

The following members of the public made statements or asked questions on this item:

Anne Dorzweiler

The Council and various staff responded to questions, comments, and issues / concerns raised by members of the public.

Donahue moved, seconded by Ford, to approve Resolution No. 2016-037 as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[ORD 2016-010](#) Ordinance Amending Chapter 2.01 of the Castle Rock Municipal Code by Adding a New Article VIII Initiative and Referendum and Providing for Procedures for Removal of Signatures from a Referendum or Initiative Petition

Misare reviewed changes made to Ordinance based on Council feedback to clarify the process used by the Town Clerk's office when considering requests for removal of a signature from a referendum or initiative petition.

Teal moved, seconded by Green, to approve Ordinance No. 2016-010 as presented on second reading.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[RES 2016-039](#) Resolution Approving the Annual Update to the Town of Castle Rock Utilities Department Five-Year Strategic Plan (2014-2018)

Marlowe reviewed key elements of the strategic plan, and status of progress toward accomplishing the established goals within the plan.

Wilson moved, seconded by Teal, to approve Resolution No. 2016-039 as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[RES 2016-040](#) Resolution Approving the Execution of the Intergovernmental Water Infrastructure Cost Sharing, Construction and Capacity Allocation Agreement between the Town of Castle Rock and Parker Water and Sanitation District

Marlowe reviewed key terms of the Intergovernmental Water Infrastructure Cost Sharing, Construction and Capacity Allocation Agreement for the Ridgeway pipeline, noting this was a key element of the local WISE infrastructure needed to bring water to Castle Rock. Town's pro rata share was 20% and the cost was \$3.5 million. Parker Water and Sanitation District would own, operate and maintain the pipeline.

Wilson moved, seconded by Valentine, to approve Resolution No. 2016-040 as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[RES 2016-041](#) Resolution Approving a Construction Contract with 53 Corporation, LLC for the East Plum Creek Stabilization at Meadows Parkway Project

Marlowe reviewed construction contract to provide stream stabilization on East Plum Creek (EPC) and which protected a 16 in water main that crosses EPC at Meadows Parkway. Cost of project was approximately \$620,000 and was scheduled to be completed by the end of May.

Wilson moved, seconded by Ford, to approve Resolution No. 2016-041 as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[ORD 2016-011](#) Ordinance Repealing and Reenacting Section 17.42.090 of the Castle Rock Municipal Code Concerning the Design Review Board; and Providing for its Emergency Adoption on Second and Final Reading

Detweiler requested this item be continued to May 3, 2016, as Planning Commission did not have a quorum and was unable to act on it at their last meeting.

Donahue moved, seconded by Teal, to CONTINUE Ordinance No. 2016-011 to the Regular Council meeting on May 3, 2016 at 6:00 PM in the Council Chambers.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[RES 2016-042](#) Resolution Approving the Town of Castle Rock Services Agreement with HB&A, LLC for Construction Document Preparation Services

Detweiler reviewed request for approval of a Services Agreement with architecture firm HB&A to develop the construction documents for the planned addition to Town Hall so that construction of the addition can be placed out for bid. Noted the proposed expansion would be funded by the Development Services Enterprise, with no general fund money allocated to the project.

Teal moved, seconded by Valentine, to approve Resolution No. 2016-042 as presented.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

[DIR 2016-023](#) Discussion/Direction: Proposed Townwide Civic Academy

Zagurski provided overview of proposal to hold Citizen's Academy for residents interested in learning more about Town government operations and services.

Donahue recommended staff consider developing an on line program for citizens that were not able to attend the class sessions.

Valentine moved, seconded by Green, to direct staff to complete development of the proposed Townwide civic academy so the program can be offered to the community beginning in 2016.

The motion passed by the following vote:

Yes: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

Recuse: 0

ADJOURN

The meeting was adjourned at 8:02 PM