



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Jennifer Green  
Mayor Pro Tem Renee Valentine  
Councilmember Jess Loban  
Councilmember James Townsend  
Councilmember Jason Bower  
Councilmember George Teal  
Councilmember Brett Ford

**Town Council Meeting Minutes - Draft**

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**Tuesday, June 6, 2017**

**6:00 PM**

**Council Chambers**

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This meeting is open to the public. All times indicated on the agenda are approximate.  
Interested parties are encouraged to be present earlier than the posted time.

**COUNCIL DINNER & INFORMAL DISCUSSION**

**INVOCATION - Pastor Doug Miller, Plum Creek Community Church**

**CALL TO ORDER / ROLL CALL**

**Present:** 7 - Council Member Loban, Council Member Townsend, Mayor Green, Council Member Bower, Mayor Pro Tem Valentine, Council Member Teal, and Council Member Ford

**PLEDGE OF ALLEGIANCE**

**COUNCIL COMMENTS**

Townsend brought up an issue from his constituents regarding noise from jake brakes being used.

Council directed staff to bring back more information in a staff report on this issue, how it is enforced by the state, and how we are able to enforce it.

Bower announced his open houses on 6/13 and 6/15 at the Fire Station downtown and the other at the Mill House.

Valentine reminded citizens of the Thompson Square Concert on June 10 and that the Comprehensive Master Plan Open House at the Mill House on 6/7.

Green brought up a concern raised about the sign code enforcement.

Council directed staff to bring back more information on signs in the right of way - what other communities do, options, pros and cons, and is a sign in a right of way public property.

[PROC  
2017-010](#)

**Proclamation: Veteran's Issues Awareness Day**

Mayor Green recognized the Memorial Day ceremony at Cedar Hill Cemetery and noted that today is the 73rd anniversary of D Day. To recognize those that came home, she presented the Proclamation for Veteran's Issues Awareness Day.

**[DIR 2017-025](#) Discussion/Direction: Town Board and Commission Appointments**

Corliss mentioned that staff would be asking for direction for appointment of a representative for the Douglas County Housing Partnership at a future Council meeting.

**Loban moved, seconded by Townsend, to approve the recommended appointments as outlined in the Town Clerk's memo. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

**[EXEC 2017-012](#) Executive Session Report: May 16, 2017 Town Manager Performance Evaluation Discussion**

Mayor Green gave the Executive Session report.

**UNSCHEDULED PUBLIC APPEARANCES**

The following citizens spoke regarding the tennis courts in Founders:

Easton Scaffidi  
Lincoln Scaffidi  
Stephanie Scaffidi  
Anthony Scaffidi  
Jim Henderson  
Mary Ellsworth  
Dennis Carnahan  
Jill Herr

**TOWN MANAGER'S REPORT****[ID 2017-035](#) Update: Quasi-Judicial Projects****TOWN ATTORNEY'S REPORT**

No report.

**ACCEPTANCE OF AGENDA**

**Green moved, seconded by Loban to Accept the Agenda. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

**CONSENT CALENDAR****[MIN 2017-009](#) Minutes: May 16, 2017 Town Council Meeting**

**Valentine moved, seconded by Loban to approve the Consent Calendar as read. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

## QUASI JUDICIAL HEARINGS

[ORD 2017-015](#) **Ordinance Amending the Town's Zone District Map by Rezoning the Property Located at 249 S. Gilbert Street from I-1 Light Industrial and R-1 Single-Family Residence to I-1 Light Industrial (Second Reading - Approved on First Reading on May 16 with a vote of 6-0)**

Detweiller was available for any questions. No public comment.

Loban moved, seconded by Bower that the Quasi-Judicial Ordinance No. 2017-015 be approved as introduced on second reading. The motion passed by the following vote:

[ORD 2017-017](#) **Ordinance Annexing to the Town of Castle Rock, Colorado a 5.4346 Acre Parcel Located in the Southwest ¼ of Section 1, Township 8 South, Range 67 West of the 6th Principal Meridian, Douglas County, State of Colorado (First Reading) [Calvary Chapel Annexation - 5th Street and Woodlands Boulevard]**

Opened public hearing for Ordinance 2017-017 and 2017-018. Detweiler gave the presentation.

The following citizens spoke:

Dennis Carnahan  
David Love, Pastor of Calvary Chapel in Castle Rock  
Richard Weide

Bower moved, seconded by Valentine to approve Ordinance No. 2017-017 as introduced. The motion passed by the following vote:

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[ORD 2017-018](#) **Ordinance Amending the Town's Zone District Map by Approving the Calvary Chapel Castle Rock Planned Development Plan and the Calvary Chapel Planned Development Plan Zoning Regulations (First Reading) [Calvary Chapel Annexation - 5th Street and Woodlands Boulevard]**

Valentine moved, seconded by Bower to approve Ordinance No. 2017-018 as introduced. The motion passed by the following vote:

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

## ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

**DIR 2017-026 Discussion/Direction: 2016 Design Award Program (Nominations)**

Detweiler asked Council to accept the following nominations:

Large commercial - Shoppes at Promenade  
Small Commercial - Montana Vista  
Downtown New Construction - Mirage Dental  
Commercial Remodel/Facade - Union, An American Bistro  
Community Character/Sense of Place - MAC Amphitheater, Millhouse and Splashpad  
Neighborhood Project/Enhancement - Terrain Swim Club and Dog Park  
Environmental - The Move  
Public Facility - Aspen View Academy  
Historic Preservation - 208 North Cantril Street

Nominees will attend the June 20th Town Council meeting to be presented with their plaques. No public comment.

**Bower moved, seconded by Valentine, following recommendations made by the Design Award Team and Planning Commission, accept the 2016 Castle Rock Design Award nominations as presented. Further to acknowledge and congratulate all nominees listed in the staff report for their contribution to the community character of Castle Rock . The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

**DIR 2017-027 Discussion/Direction: 2018 Budget and Strategic Priority Planning**

Corliss gave a presentation to Town Council. No public comment.

**DIR 2017-024 Discussion/Direction: Public Safety Training Campus Development  
*[1259 Park Street]***

Morales and Cauley presented this item. No public comment.

**Teal moved, seconded by Loban, to direct staff to proceed with preparation of necessary property acquisition agreement and related documents for the future Council consideration and approve the Public Safety Training Campus plan and budget as presented by staff. The motion passed by the following vote:**

**Yes:** 4 - Loban, Townsend, Teal, and Ford

**No:** 3 - Green, Bower, and Valentine

**ORD 2017-019 Ordinance Approving the Second Amendment to the 2017 Budget  
Authorizing Changes for Year 2017 (First Reading)**

Muller presented to Council. No public comment.

**Loban moved, seconded by Teal, to approve Ordinance No. 2017-019 as introduced. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[RES 2017-049](#) **Resolution Approving a Construction Contract Between the Town of Castle Rock and Villalobos Concrete Inc. for the 2017 Coachline Concrete Pavement Restoration Project**

Goebel presented to Council. No public comment.

**Valentine moved, seconded by Teal, to approve Resolution No. 2017-049 as introduced. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

## **Water**

[RES 2017-050](#) **Resolution Approving an Intergovernmental Water Infrastructure Cost Sharing and Capacity Allocation Agreement [Outer Marker Road Waterline]**

Marlowe presented to Council. No public comment.

**Bower moved, seconded by Loban, to approve Resolution No. 2017-050 as introduced. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[RES 2017-051](#) **Resolution Approving Town of Castle Rock and Parker Water and Sanitation District Intergovernmental Water Infrastructure Design, Construction Cost Sharing and Capacity Allocation Agreement**

Marlowe presented to Council. No public comment.

**Bower moved, seconded by Loban, to approve Resolution No. 2017-051 as introduced. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

## **ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

## **RECESS TO EXECUTIVE SESSION**

**Green moved, seconded by Bower by to extend the meeting until 10pm. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

**Green moved to Recess to Executive Session.**

[EXEC](#)  
[2017-013](#)

**Executive Session: Town Attorney and Town Manager's Performance Evaluations**

**RECONVENE**

[EXEC](#)  
[2017-014](#)

**Executive Session Report: June 6, 2017 Town Attorney and Town Manager's Performance Evaluations**

Valentine moved, seconded by Bower to approve a 4% raise for Town Attorney Bob Slentz retroactive to his contractual date. The motion passed by the following vote:

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

Valentine moved, seconded by Loban, to approve a 4% raise for Town Manager, David Corliss according to his contractual date. The motion passed by the following vote:

**Yes:** 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

**ADJOURN**

Adjourned at 9:59 pm