



## Historic Preservation Board Meeting Minutes - Final

Chair John Beystehner  
Vice-Chair Robert Lange  
Carlos Salinas  
Mike Borgelt  
Dennis Duffin  
Peter Gould  
Scott Ashburn  
Liaison Ron Claussen

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Wednesday, October 5, 2022

6:00 PM

**Hybrid Board Meeting**  
**Town Hall Council Chambers**  
**100 N. Wilcox Street**  
**Castle Rock, CO 80104**  
**Online: <https://crgov.webex.com/crgov>**  
**Phone-in: 720-650-7664**  
**Meeting Number: 2489 443 7373**  
**Meeting Password: 2022HPBMeeting**

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This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

To access full meeting details, please visit:

[www.crgov.com/Town Government/Boards and Commissions/Historic Preservation Board](http://www.crgov.com/Town%20Government/Boards%20and%20Commissions/Historic%20Preservation) and click on the "View current agenda packet" link.

Remote participants please sign up to speak by sending an email to the Development Services Long Range Project Manager, Brad Boland ([bboland@crgov.com](mailto:bboland@crgov.com)) no later than 1 pm on the day of the hearing, to be added to the list of speakers. Public comments may also be given in person or submitted in writing via email, to be included in the public record.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### **DINNER FOR BOARD MEMBERS**

### **CALL TO ORDER / ROLL CALL**

The meeting was called to order at 6:00 p.m by Chair Beystehner.

- Present** 7 - Chair John Beystehner, Vice Chair Robert Lange, Carlos Salinas, Mike Borgelt, Peter Gould, Scott Ashburn, and Liaison Ron Claussen
- Not Present** 1 - Dennis Duffin
- Attendance** 5 - Caryn Johnson, Brad Boland, David Corliss, Julie Parker, and Sandra Aguilar

### **CERTIFICATION OF MEETING**

Mr. Boland confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

## APPROVAL OF MINUTES

[HPB 2022-017](#) Minutes: July 6, 2022 Historic Preservation Board Meeting Minutes

**Attachments:** [HPB07.06.2022Minutes-DRAFT](#)

**Moved by Vice Chair Lange, seconded by Ashburn, that the Historic Preservation Board meeting minutes for July 6, 2022 be approved as presented. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Gould, and Ashburn

**Not Present:** 1 - Duffin

## TOWN COUNCIL UPDATE

Councilmember Johnson reported that Town Council approved the Town budget and changes to the rates and fees for water. They voted for a designated truck route and provided a resolution in support of mill levy and bond for the school district. They proclaimed it Fire Prevention Week and also chose to vacate a 2.5 acre property behind the AutoPlex.

## PUBLIC HEARING ITEMS

[HPB 2022-018](#) 420 Jerry Street Downtown Historic Preservation Grant Application (Chamber of Commerce)  
North 37.5 Ft Lot 17 And W ½ Lot 18 Block 13 Town of Castle Rock

**Attachments:** [Staff Memorandum](#)

[Attachment A: Vicinity Map](#)

[Attachment B: Downtown Historic Preservation Grant Application](#)

[Attachment C: Downtown Historic Preservation Grant Policy](#)

[Public Record Document: Staff Presentation](#)

Mr. Boland presented the grant application for the Chamber of Commerce building/420 Jerry St. Staff recommends approval as it meets criteria. Applicant: Pam Ridler, Chamber President and CEO, and Sue Turner, Director of Operations, presented additional details and were available for questions from the Board.

Public Comment: None

**Moved by Salinas, seconded by Borgelt, that the Historic Preservation Board approve a Downtown Historic Preservation Grant for \$25,000 to assist with the siding replacement and trim for the Chamber of Commerce, located at 420 Jerry Street, per the grant application submitted by the property owner. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Gould, and Ashburn

**Not Present:** 1 - Duffin

[HPB 2022-019](#) 420 Jerry Street Local Restoration Grant Application

North 37.5 Ft Lot 17 And W ½ Lot 18 Block 13 Town of Castle Rock  
[Chamber of Commerce, Siding Replacement]

**Attachments:** [Staff Memorandum](#)

[Attachment A: Vicinity Map](#)

[Attachment B: Local Restoration Grant Application](#)

[Public Record Document: Staff Presentation](#)

Mr. Boland presented the Local Restoration Grant application for the Chamber of Commerce/420 Jerry St. Staff recommends approval as it meets criteria.

Applicant: Pam Ridler and Sue Turner from the Chamber were available for questions from the Board.

Pubic Comment: None

**Moved by Salinas, seconded by Gould, that the Historic Preservation Board approve a grant for \$2,000 to assist with the replacement of siding with like materials of the Chamber of Commerce building, located at 420 Jerry St. per the grant application submitted by the property owner. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Gould, and Ashburn

**Not Present:** 1 - Duffin

## DISCUSSION ACTION ITEMS

[HPB 2022-020](#) Town Manager's Update

**Attachments:** [Public Record: Communications Flier](#)

Mr. Corliss updated the Board regarding the possible purchase of the historic Cantril School.

## DESIGN REVIEW BOARD UPDATE

Design Review Board liaisons Borgelt and Lange reported there have been no recent meetings.

## CASTLE ROCK HISTORICAL SOCIETY AND MUSEUM LIAISON UPDATE

Mr. Claussen reported on the Oct. 15 fundraising barbecue, the Cedar Hill Cemetery tour on Oct. 11, and Ghost Towns of Douglas County presentation at the Library. Claussen is current restoring three old saddles recovered from the Metzler Homestead Ranch. The saddles and a slew of insulators will be placed in the museum.

## BOARD MEMBER ITEMS

Boardmember Salinas proposed that the Board meet in February regardless if there is an action item to plan for Historic Preservation Month. Boland will look into acquiring a projector with images of the historic building(s).

## Check for quorum for upcoming meetings:

**Nov. 2, 2022**

**Dec. 7, 2022**

Board members present plan to attend the Nov. 2 and Dec. 7 meetings.

### **ITEMS FROM STAFF / INFORMATIONAL ITEMS**

Mr. Boland updated the Board on the demolition of 420 Perry St. and that the Town is working on the Certified Local Government report.

### **ADJOURN**

**Moved by Chair Beystehner, seconded by Borgelt, that the Historic Preservation Board adjourn at 7:18 p.m. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Chair Beystehner, Vice Chair Lange, Salinas, Borgelt, Gould, and Ashburn

**Not Present:** 1 - Duffin