



## Town Council Meeting Minutes - Final

Mayor Jason Gray  
Mayor Pro Tem Desiree LaFleur  
Councilmember Ryan Hollingshead  
Councilmember Laura Cavey  
Councilmember Kevin Bracken  
Councilmember Max Brooks  
Councilmember Tim Dietz

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Tuesday, July 16, 2024

6:00 PM

Town Hall Council Chambers  
100 North Wilcox Street  
Castle Rock, CO 80104  
[www.CRgov.com/CouncilMeeting](http://www.CRgov.com/CouncilMeeting)

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This meeting is open to the public. All times indicated on the agenda are approximate. Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast). Public Comments may also be submitted in writing online at [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) by 1:00 p.m. July 16, to be included in the public record. If you are unable to access any portion of these materials due to a disability as defined under Colorado House Bill 21-1110, please call us at 303-663-4440, email the Town's accessibility team at [accessibility@CRgov.com](mailto:accessibility@CRgov.com) or submit an accommodation request form at [CRgov.com/A11yRequest](http://CRgov.com/A11yRequest).

### COUNCIL DINNER & INFORMAL DISCUSSION

### INVOCATION

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Mayor Gray, Mayor Pro Tem LaFleur, Councilmember Hollingshead, Councilmember Cavey, Councilmember Bracken, Councilmember Brooks, Councilmember Dietz

### PLEDGE OF ALLEGIANCE

### COUNCIL COMMENTS

### UNSCHEDULED PUBLIC APPEARANCES

### TOWN MANAGER'S REPORT

- [ID 2024-079](#) Update: Calendar Reminders
- [ID 2024-080](#) Update: Monthly Department Reports
- [ID 2024-081](#) Update: Second Quarter Major Projects
- [ID 2024-082](#) Update: June 9, 2024 Storm Response
- [ID 2024-083](#) Update: Residential Unit Data (through June 30, 2024) with Potential Buildout Estimates
- [ID 2024-084](#) Update: Undeveloped Property Inquiries (through July 2, 2024)
- [ID 2024-085](#) Development Services Project Updates

[ID 2024-086](#)      **Update: Quasi-Judicial Projects**

## **TOWN ATTORNEY'S REPORT**

## **ACCEPTANCE OF AGENDA**

## **CONSENT CALENDAR**

Moved to Approve the Consent Calendar as presented. The motion passed by a vote of:

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-075](#)      **Resolution Approving the Town of Castle Rock's 2024 Community Development Block Grant Annual Action Plan**

[RES 2024-076](#)      **Resolution Assigning and Transferring to the Douglas County Housing Partnership, a Multijurisdictional Housing Authority, All of the Town of Castle Rock's 2024 Private Activity Bond Volume Cap Allocation from the State Ceiling for Private Activity Bonds; and Authorizing the Execution and Delivery of an Assignment and Other Documents in Connection Therewith**

[RES 2024-077](#)      **Resolution Amending Resolution 2023-123 to Increase the Contingency Amount for the Town of Castle Rock's Construction Contract with Applied Ingenuity, LLC for the 2023-2024 Denver Basin Aquifer Rehabilitation and Pumping Equipment Replacement Project**

[RES 2024-078](#)      **Resolution Approving the Memorandum of Understanding with the Board of County Commissioners of the County of Douglas Regarding the Douglas County Household Hazardous Waste Collection Program**  
*[Located in Douglas County]*

[MIN 2024-014](#)      **Minutes: July 2, 2024 Draft Minutes**

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[ORD 2024-009](#)      **Ordinance Approving the Second Amendment to the 2024 Fiscal Year Budget by Making Supplemental Appropriations for the 2024 Fiscal Year (First Reading)**

Moved to Approve Ordinance ORD 2024-009 as presented. The motion passed by a vote of:

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[ORD 2024-010](#)      **Ordinance Submitting to the Electorate at the Regular Municipal Election on November 5, 2024, the Question of Authorizing an Increase in the Tax Imposed on Sales of Tangible Personal Property as Provided in Section 3.04.050 of the Castle Rock Municipal Code and Providing for the Emergency Adoption of this Ordinance on**

**Second and Final Reading**

Ordinance amended to add "If Town Council determines there are any remaining funds and subject to Town Council approval," road maintenance and parks and recreation services.

**Moved to Approve Ordinance ORD 2024-010 as amended on Emergency on Second and Final Reading. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-079](#)**Resolution Directing that the November 5, 2024, Regular Municipal Election of the Town of Castle Rock be Conducted by Douglas County as a Coordinated Election**

**Moved to Approve Resolution RES 2024-079 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-080](#)**Resolution Approving the Intergovernmental Agreement for Law Enforcement Services Relating to the Enforcement of an Ordinance Limiting the Unloading of Commercially-Transported Passengers Between the Board of County Commissioners of Douglas County, on Behalf of the Douglas County Sheriff's Office, and the Town of Castle Rock, Colorado**

**Moved to Approve Resolution RES 2024-080 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[ORD 2024-011](#)**Ordinance Amending Title 17 of the Castle Rock Municipal Code Regarding Local Regulation of Natural Medicine Businesses (First Reading)**

Continued to a September Town Council meeting.

**Moved to Continue Ordinance ORD 2024-011 to a September Town Council meeting. The motion passed by a vote of:**

**Yes:** 5 - Gray, LaFleur, Hollingshead, Bracken, Brooks

**No:** 2 - Cavey, Dietz

[DIR 2024-013](#)**Discussion/Direction: Castle Rock Right of Way Parking Regulations**

Staff will bring an Ordinance back to Town Council.

**Directed staff to bring back an Ordinance to a future Town Council meeting. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-081](#)**Resolution Approving the Service Plan for Castle Meadows Metropolitan District Nos. 1-3; and Authorizing the Execution of an Intergovernmental Agreement by and Among the Town of Castle Rock**

**and Such Districts** *[136.2 acres located at the southwest corner of Interstate 25 and Plum Creek Parkway]*

**Moved to Approve Resolution RES 2024-081 as presented. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

[RES 2024-082](#) **Resolution Approving the Purchase of Motorola Radios for the Castle Rock Fire and Rescue Department**

**Moved to Approve Resolution RES 2024-082 as presented. The motion passed by a vote of:**

**Yes:** 6 - Gray, LaFleur, Hollingshead, Bracken, Brooks, Dietz

**Abstain:** 1 - Cavey

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

**ADJOURN**

**Moved to Adjourn. The motion passed by a vote of:**

**Yes:** 7 - Gray, LaFleur, Hollingshead, Cavey, Bracken, Brooks, Dietz

Meeting adjourned at 10:26 pm.

Submitted by:

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Shannon Eklund, Acting Deputy Town Clerk