



## Castle Rock Water Commission Meeting Minutes - Draft

Todd Warnke, Chair  
Bill Leung, Vice Chair  
Angie Brown  
Kathryn Gienger  
David Hammelman  
Kevin McHugh  
Tony Rathbun

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Wednesday, May 24, 2023

6:00 PM

Castle Rock Water  
175 Kellogg Ct., Bldg. 171  
Castle Rock, CO 80109

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This meeting is open to the public and will be held in a hybrid format in accordance with Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. The in-person meeting will be held at 175 Kellogg Ct. Bldg. 171 Castle Rock CO 80104 or this meeting can be accessed online at:

<https://crgov.webex.com/crgov/j.php?MTID=mb3153e2317ff49678d1628ed061363cd>  
the Meeting password: CRWCommMtg52423 (27926666 from video systems) or phone in by calling (720) 650-7664, meeting code #25000108626#. One or more Council members may also attend this meeting, during which the items listed herein will be discussed.

### CALL TO ORDER / ROLL CALL

**Present** 7 - Chair Todd Warnke, Vice Chair Bill Leung, Angie Brown, Kathryn Gienger, David Hammelman, Tony Rathbun, and Kevin McHugh  
**Attendance** 7 - Jason Gray, Mark Marlowe, David Van Dellen, Nichol Bussey, Matt Benak, Paul Rementer, and MaryJo Woodrick

### COUNCIL UPDATE

Time was allowed for Mayor Gray to share a council update.

### COMMISSION COMMENTS

Time was allowed for Commissioner Comments.

### ADMINISTRATIVE BUSINESS

#### [WC 2023-051](#) **Approval of the April 28, 2023 Meeting Minutes** **Town Council Agenda Date: NA**

It was moved by Tony Rathbun and seconded by David Hammelman to approve the meeting minutes as presented. The motion passed 6-0-1 (Kevin McHugh Abstained)

**Yes:** 6 - Chair Warnke, Vice Chair Leung, Brown, Gienger, Hammelman, and Rathbun

**Abstain:** 1 - McHugh

#### [WC 2023-052](#) **Recognition of Water Commission Members whose terms are completed as well as an Update on the Interview Process and New Board Members**

**Town Council Agenda Date: NA**

Mr. Warnke introduced and welcomed the new Water Commission members who will be joining the board in June 2023.

**ACTION ITEMS (HIGH PRIORITY / TIME CRITICAL)**[WC 2023-053](#)**An Ordinance Amending Chapter 12.12 of the Town of Castle Rock Municipal Code Pertaining to Camping and Waste Within Public Storm Drain Systems, Stream Riparian Zones and Floodplains, and Providing Penalties for the Violation Thereof**

**Town Council Agenda Date:** June 20, 2023

Mr. Van Dellen explained that this is an important item for the Town of Castle Rock and that there are several departments that helped to create the new language. This Ordinance is to change the language in Castle Rock Municipal Code pertaining to camping and waste within public stream riparian zones flood plains, and stormwater infrastructure.

The town has experienced an influx of unauthorized camping and temporary shelters along Plum Creek as well as in stormwater areas. This results in significant safety concerns such as threats of water contamination, danger to individuals camping in these locations, risk of damage to private and public property and infrastructure and increased potential for flood risk.

The Town currently has a policy regarding removal of abandoned camps; however, the current code provisions do not address efforts to protect against contamination of the Town's surface water supplies and safety concerns related to unauthorized access to public storm drainage systems. The ordinance will allow for the Town to incorporate additional tools to streamline the process when encountering unauthorized activities that put individuals at risk for their health and safety, threaten the Town's water resources or have the potential to contribute to flooding and damage to property and infrastructure.

The ordinance will allow for the Town to better regulate unauthorized camping occurring within and along these sensitive water areas and expeditiously stop unauthorized use.

Commissioner Gienger asked about the fines mentioned in the memo and what that would look like? Mr. Van Dellen explained the fines are similar to any other issue in Municipal Code, but that any fines would be a last resort. The goal is to help people camping in these areas get access to resources.

Commissioner Rathbun asked what type of agreement was used for the removal service and who was responsible for the cost? Mr. Van Dellen explained that we use a third-party company through a standard Town contract. The General Fund covers the costs for these efforts.

Commissioners agreed that they would like to make sure that the homeless

population is treated with respect throughout this entire process. Mr. Van Dellen and the Mayor explained that we have an excellent process already in place to help this population to the maximum extent we can.

**Kevin McHugh moved to recommend to Town Council approval of the Ordinance as presented. Bill Leung seconded the motion. Passed unanimously 7-0.**

**Yes:** 7 - Chair Warnke, Vice Chair Leung, Brown, Gienger, Hammelman, Rathbun, and McHugh

[WC 2023-054](#)

**Resolution Approving an Amendment to the Intergovernmental Agreement with Parker Water and Sanitation District for WISE Pump Station Expansion and Infrastructure Design** *[Rueter-Hess Reservoir Water Purification Facility, Parker Water and Sanitation District, Parker, CO]*

**Town Council Agenda Date:** June 6, 2023

Mr. Benak shared that this item is related to the WISE project. In December 2021 the Town approved an intergovernmental agreement with Parker Water and Sanitation District (PWSD) to design and construct a pump station and associated infrastructure to move WISE water to Castle Rock.

During the design phase, additional items have been identified that need to be included in the final design. Below is a list of the additional items:

- Ten (10) additional progress meetings and workshops;
- Transient modeling and mitigation; and additional effort for:
  - Basis of design report and 30% layout drawing additions;
  - 60% plans, specifications, and development of Engineers Opinion of Probable Construction Cost (EOPCC) for the Pump Station, chemical feed system and flow control vault;
  - 90% plans, specifications, and EOPCC for the Pump Station, chemical feed system and flow control vault;
  - Final bidding plans, specifications, and EOPCC;
  - Permitting for the chemical feed system; and
  - Procurement packaging and submittal reviews.

This item is to request an amendment to the original IGA to approval of these additional items.

Commissioner Rathbun asked if the original bid included hydrologic modeling for the project? Mr. Benak explained that some was included but that significant changes to the modeling needs were identified.

Commissioner Rathbun asked who would be doing the construction? Mr. Benak explained that would be a separate agreement that would go out to bid once the design is completed.

Tony Rathbun moved to recommend to Town Council approval of the Resolution as presented. Kevin McHugh seconded the motion. Passed unanimously 6-0-1. Kathryn Gienger abstained.

**Yes:** 6 - Chair Warnke, Vice Chair Leung, Brown, Hammelman, Rathbun, and McHugh

**Abstain:** 1 - Gienger

## **DIRECTOR FOLLOW-UP AND INFORMATIONAL / UPDATE ITEMS**

### [WC 2023-055](#)

#### **2023 Rates & Fees Study Deliverables**

**Town Council Agenda Date:** NA

Mr. Rementer shared a brief update on the Customer Characteristics Report, which was included in the packets and the interesting trends that staff are seeing at this time.

### [WC 2023-056](#)

#### **Drought Update**

**Town Council Agenda Date:** NA

Mr. Marlowe shared information on how the recent moisture effected the water system and that staff will still be monitoring water use and other conditions.

### [WC 2023-057](#)

#### **Upcoming Town Council Items**

**Town Council Agenda Date:** NA

This is a standing item that will be used to share information about projects that are being worked on at the time of the meeting but that staff doesn't have information ready yet.

Mr. Marlowe explained that CRW has three items that may go to Town Council before the next Water Commission meeting. If they do CRW will send out the packets to WC members prior to the meeting for review.

The potential items are:

Resolution Approving a Service Agreement for Storm Sewer Video Inspection

Resolution Approving Pumping Equipment for the East Plum Creek Open Space Wells

Resolution Approving an Amendment to the 2022 Denver Basin Rehab Project

## **COMMISSIONER MEETING COMMENTS**

Mr. Marlowe thanked those Water Commission members that will be transitioning off of the board and presented them with a picture as a thank you for all that they have done for the Town of Castle Rock, as well as Castle Rock Water.

Time was allowed for Commissioner Comments.