



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Paul Donahue  
Mayor Pro Tem Jennifer Green  
Mark Heath  
Chip Wilson  
Renee Valentine  
George Teal  
Brett J. Ford

**Town Council Meeting Agenda - Final-Revised**

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**Tuesday, May 3, 2016**

**6:00 PM**

**Council Chambers**

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This meeting is open to the public. All times indicated on the agenda are approximate. Interested parties are encouraged to be present earlier than the posted time.

**5:00 PM COUNCIL DINNER & INFORMAL DISCUSSION**

**5:55 PM INVOCATION**

*Pastor Shawn Young, Cornerstone Presbyterian Church*

**6:00 PM CALL TO ORDER / ROLL CALL**

**6:02 PM PLEDGE OF ALLEGIANCE**

**6:05 PM COUNCIL COMMENTS**

1. [PROC 2016-003](#) Proclamation: National Historic Preservation Month  
**Attachments:** [Proclamation](#)
2. [PROC 2016-004](#) Proclamation: Ducky Derby Month  
**Attachments:** [Ducky Derby 2016](#)
3. [PROC 2016-005](#) Proclamation: Peace Officers Memorial Day and Police Week  
**Attachments:** [Attachment A: Proclamation](#)

**6:10 PM UNSCHEDULED PUBLIC APPEARANCES**

*Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.*

**6:40 PM TOWN MANAGER'S REPORT**

4. [ID 2016-034](#) Update: First Quarter 2016 Major Projects Update  
**Attachments:** [First Quarter 2016 Major Projects Update](#)
5. [DIR 2016-027](#) Discussion/Direction: Process Leading to Development of 2017 Budget

6. [ID 2016-036](#) Update: Administrative Easement Abandonment

7. [ID 2016-037](#) Update: Quasi-Judicial Projects

Attachments: [Fact Sheets](#)

**6:45 PM TOWN ATTORNEY'S REPORT**

**6:50 PM ACCEPTANCE OF AGENDA**

**6:50 PM CONSENT CALENDAR**

*These items are generally routine in nature and will be voted on a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.*

8. [RES 2016-043](#) Resolution Approving the Lease of Building and Real Property Agreement between the Town of Castle Rock and Moore Returns for the Property Located at 1335 Park Street for Use as a Public Safety Training Facility

Attachments: [Attachment A: Resolution](#)  
[Attachment B: Lease Agreement](#)

9. [RES 2016-044](#) Resolution Approving an Agreement between the Town of Castle Rock and WL Contractors, Inc. for Traffic Signal Installation (Founders Parkway/Copper Cloud Drive, Founders Parkway/Black Pine Drive and Ridge Road / King Soopers Intersections)

Attachments: [Attachment A: Resolution](#)  
[Attachment B: Traffic Signal Installation Location Map](#)

10. [RES 2016-045](#) Resolution Approving a Purchase Agreement with Pierce Manufacturing Inc. for a Velocity Pumper

Attachments: [Attachment A: Resolution](#)  
[Exhibit 1: Contract](#)

11. [RES 2016-046](#) Resolution Approving the Purchase Agreement Between the Town of Castle Rock and Faris Machinery Company for the Purchase of a 2016 Elgin Eagle Street Sweeper

Attachments: [Attachment A: Resolution](#)  
[Attachment B: 2016 Schedule of Vehicle & Equipment Purchase](#)

12. [RES 2016-047](#) Resolution Authorizing Additional Funding for Railroad Flagging Services Related to the North Meadows Drive Extension Project

Attachments: [Attachment A: Resolution](#)  
[Attachment B: Unencumbered Funds Certification Letter](#)

13. [RES  
2016-048](#)      **Resolution Approving an Agreement between the Town of Castle Rock and Technology Constructors, Inc. for the Downtown Alley Rehabilitation Project**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Attachment B: Map](#)
14. [RES  
2016-049](#)      **Resolution Approving an Agreement between the Town of Castle Rock and PLM Asphalt and Concrete, Inc. for the Plum Creek Parkway Intersection Improvements Project**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Attachment B: Bid Summary](#)
15. [RES  
2016-050](#)      **Resolution Approving the Amended and Restated Intergovernmental Agreement Establishing the Chatfield Watershed Authority and Bylaws**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: IGA and Bylaws](#)
16. [RES  
2016-051](#)      **Resolution Approving an Extraterritorial Water and Wastewater Service Agreement with the Board of County Commissioners, County of Douglas for property located at 3020 and 3026 N. Industrial Way**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: Service Agreement](#)  
                                 [Attachment B: Location map](#)
17. [RES  
2016-052](#)      **Resolution Approving the Third Amendment to Town of Castle Rock Equipment and Services Acquisition Agreement with Colorado Commercial Roofing Inc. for the Community Recreation Center Metal Roof Replacement**
- Attachments:**      [Attachment A: Resolution](#)  
                                 [Exhibit 1: Amendment](#)  
                                 [Exhibit A: Bodis Group Report](#)  
                                 [Exhibit B: Estimate](#)  
                                 [Exhibit C: White Mountain Weatherproofing Report](#)

## 6:55 PM    QUASI JUDICIAL HEARINGS

*This is the due process hearing as required under Colorado law. Public comments will be taken on all items and will be limited to four (4) minutes per speaker.*

18. [RES](#)  
[2016-053](#)      **Resolution Approving a Request for Relocation of the Garage Located at 17 South Lewis Street [*Relocation - Craig and Gould's*]**
- Attachments:**      [Staff Report](#)  
[Attachment A: Vicinity Map](#)  
[Attachment B: Resolution](#)  
[Attachment C: Cultural Resource Survey](#)  
[Attachment D: HP Board Minutes](#)
19. [ORD](#)  
[2016-012](#)      **Ordinance Amending the Town's Zoning District Map by Approving the Pinon Manor Apartments Planned Development Plan and the Pinon Manor Planned Development Zoning Regulations [*Corner of Gilbert Street and Oman Road*] (First Reading)**
- Attachments:**      [Staff Report](#)  
[Attachment A: Ordinance](#)  
[Exhibit 1: Legal Description](#)  
[Exhibit 2: PD Plan](#)  
[Exhibit 3: PD Zoning Regulations](#)  
[Attachment B: Resolution](#)  
[Exhibit 1: Development Agreement](#)
20. [ORD](#)  
[2016-013](#)      **Ordinance Amending the Burt at Castle Rock PD Zoning Regulations Concerning Permitted Uses and Development Standards for Designated Use Areas [*Wilcox where it intersects Perry Street north of World Compass*] (First Reading)**
- Attachments:**      [Staff Report](#)  
[Attachment A: Ordinance](#)

**7:35 PM BREAK**

**7:45 PM ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

*Public comment will be taken on items and limited to four (4) minutes per speaker.*

21. [RES](#)  
[2016-057](#)      **Resolution Setting The Date For An Election Pursuant To Statutory Mandate For The Purpose Of Submitting To The Registered Electors Of Town Council District No. 1 The Question Of Whether District No. 1 Councilmember Paul Donahue Should Be Recalled From Office And Prescribing The Manner By Which Such Election Shall Be Conducted**
- Attachments:**      [Attachment A: Resolution](#)
22. [DIR](#)  
[2016-028](#)      **Discussion/Direction: Update Report on TABOR**

23. [ORD  
2016-011](#) **Ordinance Repealing and Reenacting Section 17.42.090 of the Castle Rock Municipal Code Concerning the Design Review Board; and Providing for its Emergency Adoption on Second and Final Reading (First Reading)**

**Attachments:**     [Staff Report](#)  
                                 [Attachment A: Ordinance](#)

24. [RES  
2016-054](#) **Resolution Approving the Hillside at Castle Rock Metropolitan District Service Plan and Master Intergovernmental Agreement**

**Attachments:**     [Attachment A: Resolution](#)  
                                 [Attachment B: Service Plan](#)  
                                 [Attachment C: MIGA](#)  
                                 [Attachment D: Letter](#)

25. [RES  
2016-055](#) **Resolution Finding a Certain Petition for Annexation Known as the Calvary Chapel Castle Rock Annexation to be in Substantial Compliance with Section 30 of Article II of the Colorado Constitution and with the Requirements of §31-12-107(1), C.R.S.; and Establishing a Date, Time and Place for the Hearing prescribed under §31-12-108, C.R.S. to Determine if the Property Petitioned for Annexation to the Town of Castle Rock is Eligible for Annexation under Section 30, Article II of the Colorado Constitution and the Municipal Annexation Act of 1965 [*Substantial Compliance Hearing, northwest corner of 5th Street and Woodlands Boulevard, 5.4346 acres*]**

**Attachments:**     [Staff Report](#)  
                                 [Attachment A: Resolution](#)  
                                 [Exhibit A: Legal Description](#)  
                                 [Attachment B: Annexation Petition and Map](#)

26. [RES](#)  
[2016-056](#)
- Resolution: A Resolution Finding a Certain Petition for Annexation Known as the Ridge Estates Annexation to be in Substantial Compliance with Section 30 of Article II of the Colorado Constitution and with the Requirements of §31-12-107(1), C.R.S.; and Establishing a Date, Time and Place for the Hearing prescribed under §31-12-108, C.R.S. to Determine if the Property Petitioned for Annexation to the Town of Castle Rock is Eligible for Annexation under Section 30, Article II of the Colorado Constitution and the Municipal Annexation Act of 1965 [Substantial Compliance Hearing, south of Crystal Valley Ranch, east of Bell Mountain Ranch, north and west of Sellers Creek Ranch, 70.010 acres]**

**Attachments:**

- [Staff Report](#)
- [Attachment A: Resolution](#)
- [Exhibit A: Legal Description](#)
- [Attachment B: Annexation Petition and Map](#)

### **9:00 PM ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

*The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.*

### **ADJOURN TO EXECUTIVE SESSION (Not to Return)**

27. [EXEC](#)  
[2016-004](#)
- Executive Session: Town Manager Performance Evaluation**