



## Board of Adjustment Meeting Minutes

Linda Baumann - Chair  
Talena Jensen - Vice Chair  
Kenneth Arnold  
Richard Coffey  
Kathryn Gienger

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Thursday, March 4, 2021

6:00 PM

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 187 162 7233

Meeting Password: 9uFmjpmHx62

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This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

### Virtual Board Meeting

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**\*\* ALL TIMES ARE APPROXIMATE \*\***

### CALL TO ORDER

The meeting was called to order at 6:00 pm by Chair Baumann. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

**Present** 5 - Linda Baumann, Talena Jensen, Kenneth Arnold, Richard Coffey, and Kathryn Gienger

**Attendance** 5 - Tim Dietz, Tammy King, Tony Felts, Julie Parker, and Sandra Aguilar

### ROLL CALL

### CERTIFICATION OF MEETING

Mrs. King confirmed that the meeting has been noticed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[BOA 2021-001](#) Approval of January 7, 2021 Board of Adjustment Meeting Minutes

**Attachments:** [January 7, 2021 Board of Adjustment Minutes](#)

**Moved by Baumann, seconded by Jensen, that the January 7, 2021 Board of Adjustment meeting minutes be approved as presented. The motion passed by the following vote: 4 to 0**

**Yes:** 4 - Baumann, Jensen, Coffey, and Gienger

**Not Present:** 1 - Arnold

**PUBLIC HEARING ITEMS**

[BOA 2021-002](#) Request for Approval of a Variance from Minimum Required Front and Rear Yard Set Back in the R-2 Zone - Request to be continued to April 1, 2021 per Applicant

**Moved by Jensen, seconded by Gienger, that BOA 2021-002 Request for Approval of a Variance from Minimum Required Front and Rear Yard Set Back in the R-2 Zone at 121 N. Gilbert be continued to the April 1, 2021 BOA meeting. The motion passed by the following vote: 4 to 0. Arnold abstained due to conference audio difficulties.**

**Yes:** 4 - Baumann, Jensen, Coffey, and Gienger

**Abstain:** 1 - Arnold

[BOA 2021-003](#) Request for Approval of Variance from the Minimum Rear Yard Setback PD (Planned Development)  
2166 Holmby Court

**Attachments:** [Staff Memorandum](#)

[Attachment A: BOA Application Packet - BOA21-0001 - 2166](#)

[Holmby Court](#)

[Public Record Document: Staff Presentation](#)

Mrs. King presented the request for approval of variance from the Minimum Rear Yard Setback Planned Development at 2166 Holmby Court. Staff recommends approval as it meets criteria.

Applicant: Jennifer Hunsinger, property owner, provided additional details.

Public Comment: none

**Moved by Jensen, seconded by Gienger, that Board of Adjustment approve the request for approval of a variance from the minimum required rear yard setback to construct a deck enclosure on an existing deck on a single-family resident in the PD zone; based upon meeting the criteria set forth by the BOA. The motion passed by the following vote: 4 to 0. Arnold abstained due to conference audio difficulties.**

**Yes:** 4 - Baumann, Jensen, Coffey, and Gienger

**Abstain:** 1 - Arnold

**TOWN COUNCIL UPDATE**

Tim Dietz appreciated the diligence on the variance procedure and the approval for one of his constituents.

**BOARD MEMBER ITEMS**

Board Baumann checked for quorum and Board members present plan to attend upcoming meetings.

**ITEMS FROM STAFF**

Mrs. King has no further reports, but reminded the Board of the Boards and Commissions Virtual Dinner on Monday, March 8.

**ADJOURN**

**Moved by Baumann, seconded by Jensen, that the Board of Adjustments meeting be adjourned at 6:26 p.m. The motion passed by the following vote: 4 to 0. Arnold abstained due to conference audio difficulties.**

**Yes:** 4 - Baumann, Jensen, Coffey, and Gienger

**Abstain:** 1 - Arnold