



## Public Safety Commission Meeting Minutes - Final

Janet Peterson, Chairperson  
Dan Smoker, Vice-chairperson  
Tim Arvidson  
Bonnie Dews  
David Dostaler  
Jose Guerrero  
Kerstin Keough  
Ruby Martinez  
Chrissy Williams

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Thursday, August 1, 2019

3:00 PM

Castle Rock Fire & Rescue  
Headquarters  
300 Perry Street  
Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

### Call to Order and Attendance

Chairperson Peterson called the meeting to order at 3:07 p.m.

**Present** 8 - Bonnie Dews, Ruby Martinez, Chairperson Janet Peterson, Tim Arvidson, David Dostaler, Kerstin Keough, Vice Chair Dan Smoker, and Jose Guerrero

**Not Present** 1 - Chrissy Williams

**Attendance** 3 - Jack Cauley, Norris Croom, and Deborah Stanley

### Approval of Meeting Minutes

[PS 2019-026](#) Public Safety Commission meeting minutes - Jun. 6, 2019

**Attachments:** [PSC06-06-2019 Minutes](#)

**Ms. Keough moved to approve the June 6, 2019 minutes. Ms. Martinez seconded the motion; the motion carried.**

**Yes:** 8 - Dews, Martinez, Chairperson Peterson, Arvidson, Dostaler, Keough, Vice Chair Smoker, and Guerrero

**Not Present:** 1 - Williams

### Fire Department Report

[PS 2019-022](#) CRFD May Report

**Attachments:** [CRFD May Report](#)

[PS 2019-023](#) CRFD June Report

**Attachments:** [CRFD June Report](#)

- Chief Croom distributed the Fire Department's May and June monthly reports.

- Call volume is up over 2018. We average 16 calls per day, but for the last couple of days, it has been 26 to 30 calls.
- Chief Croom thanked all Public Safety Commission members who attended the in-service ceremonies for Engine 152 and 154 in June.
- The four newly hired FF candidates began their orientation with the department this week.
  - The candidates officially start at the academy on Monday, August 5, 2019.
  - A lieutenant from the department is attending the academy as an adjunct instructor.
  - Graduation is in December.
- The department has filled the three fire prevention officer vacancies. One candidate was internal and the other two, are from the Police Department.
  - The Fire Prevention Bureau will be fully staffed.
  - One of these positions has been vacant for 18 months.
  - The two police officers will start September 9.
  - All three positions will be responsible for plan reviews, inspections, HazMat and arson investigations and be post certified.
- Ground breaking on Building II of the PSTC is scheduled for next week.
  - Anticipate the completion and move-in date will be next spring.
  - The 6,000 square foot building will be located on the empty lot on Malibu Street next to the Training Tower.
  - Facility will provide needed classrooms and indoor training space.
  - Several different Town departments share funding for the project (its use will not be exclusive to Fire and Police).
- The fire danger is increasing daily as evident by the West Douglas fire that occurred on Tuesday.
  - Fire season is now year round.
  - The County will have access to the helicopter (Trans Aero) late September/early October. Full time use would cost the County \$1,000,000 a year. By contracting services in 90-day blocks, the County is able to save money.
  - Does the Town contribute to the cost? No, the County funds it all. We are the only County that contracts with private providers. The County also has several other contracts for similar services that are pay-per-use.
- The department is working on its updated Master Plan (forecasting future resource needs) and Strategic Plan (direction and objectives). The documents will be presented to Council late this year. The Public Safety Commission will be given an opportunity to review the documents prior to the Council presentation.
- The department just had its yearly accreditation review. We received a positive recommendation maintaining our accreditation status.
- Crews had the opportunity in July, to conduct basic skills training (breaching, ladder skills) utilizing the building next to Town Hall.
  - Crews are participating in a large-scale training with South Metro at Orchard and I-25 today and next week.

## Police Department Report

[PS 2019-024](#) CRPD May Report

**Attachments:** [CRPD May Report](#)

[PS 2019-025](#) CRPD June Report

**Attachments:** [CRPD June Report](#)

- Chief Cauley distributed the Police Department's May and June monthly reports.
  - In June, the Community Response Team gave a presentation at the 2019 NAMI conference in Seattle, WA.
- The Police Department is hosting its annual National Night Out on Tuesday, August 6 from 5 to 8 p.m. at the Philip S. Miller Park.
  - The event will have police and fire vehicles, K9 demonstrations and free burgers and hotdogs.
- The opening and dedication of the Deputy Zack S. Parrish III Memorial Park is scheduled for August 17 from 11 to 1 p.m.
  - The ceremony is informal.
  - The park is adjacent to Aspen View Academy in the Meadows neighborhood.
  - For those who cannot attend the ceremony, Chief Cauley recommended visiting the memorial in the evening when it is lit up.
- The Town is working on the final touches of the 2020 budget, which will be given to Council for initial review, on August 20.
  - There are only four new positions recommended for all Town departments. Three of those positions are for Police (1 training position, 1 SRO and 1 detective).
- Even though the department recently hired seven candidates, the department has no reserves due to seven recent and expected vacancies (FPO positions, Denver hiring, SRO and relocations).
  - The department will conduct another hiring process in the fall.
- The department is halfway through the hiring process for the records clerk and dispatcher positions.
  - The department received approximately 300 applications for each posting.
- The new animal control officer will start the week of August 12. He is transferring from the Town's Facilities Department.
- On July 16, Chief Cauley and the Physical School Safety & Protection Funding Committee presented their recommendations for the \$13.3 million in approved funds for school security and mental health services for Douglas County students.
  - The nine-member committee (comprised of private citizens, School Board, Police and Fire) was given four weeks to research and

report back to the Board of County Commissioners.

- The recommendations included all schools in Douglas County (public, charter and private).
- What was the timeline for implementation? There is a short timeline for some of the simpler recommendations, will a few taking a little longer to implement. Some items are already in place because of the bond issue. Ultimately, it is the school district's decision to set the timelines.
- The Bike Unit will be out on patrol for another month.
  - It is amazing what they can do out in the community, and their interaction with citizens is positive.
  - Chief Cauley spoke about the success of the Bike Unit's adapABILITY cycling classes at Wellspring.

## **New Business**

- Discussion on Council representation at Public Safety Commission meetings.
  - Chief Cauley explained the workload of our Council members.
  - Our Council liaison is attuned to our needs and will champion our cause when needed.
  - If there is an issue, we can request the liaison's presence.
- Suggestion to continue informal meetings outside of the scheduled Public Safety Commission meetings.

## **Old Business**

N/A

## **Commissioner Comments and Questions**

- Ms. Dews gave Chiefs Croom and Cauley a copy of the thank you letter sent to New Hope Presbyterian Church from Sheriff Spurlock.
- Compliments to the Chiefs for traffic control during the cattle drive downtown last Friday.
- Compliments on the roundabout video produced by Public Works. Very informative.
- Brief discussion on Town development.
- Discussion on community involvement. Public Safety Commission members are the champions for Police and Fire. Share information and educate the community. The Police Department welcomes PSC members to participate in any of their community events.

## **Adjourn**

Ms. Peterson made a motion to adjourn the meeting; Ms. Keough seconded the motion. All were in favor.

The meeting adjourned at 4:45 p.m.

**The next Public Safety Commission meeting is scheduled for September 5, 2019 at 3:00 p.m. at the Police Department**