



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, September 15, 2015

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

Mayor Donahue called the meeting to order at 6:01 PM

Present: 5 - Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, and Council Member Heath

Not Present: 2 - Council Member Ford, and Council Member Wilson

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Unless otherwise noted, comments were informational only and did not require direction from or action by Town Council.

[ID 2015-216](#)

Proclamation: Fire Prevention Week October 4-10, 2015

Teal read the proclamation into the record.

[ID 2015-241](#)

Executive Session Report: September 1, 2015

Donahue read the following statement into the record:

An Executive Session was held at the conclusion of the September 1, 2015 regular Town Council meeting. The purpose of the Executive Session was to conduct the performance evaluation of the Acting Town Manager as a personnel matter under C.R.S. §24-6-402(4)(f)(I).

If anyone believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. *(No objections were stated)*

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Kimberly Decker
Dawn Ostrye
John Buckley
Michael Macgowan

Dave Hieronymus
Kathy Keyes
Janet Confer

TOWN MANAGER'S REPORT

[ID 2015-217](#) Introduction: Assistant Development Services Director

[ID 2015-218](#) Quasi-Judicial Projects

[ID 2015-219](#) Update: Monthly Department Reports

ACCEPTANCE OF AGENDA

Green moved, seconded by Valentine, to accept the agenda as presented.

The motion passed by the following vote:

Aye: 5 - Teal, Valentine, Donahue, Green, and Heath

Not Present: 2 - Ford, and Wilson

CONSENT CALENDAR

[RES 2015-78](#) Resolution: Approving a Construction Contract with Copestone General Contractors regarding the Castle Rock Police Department Basement Remodel Project

[RES 2015-79](#) Resolution: Approving a Construction Contract with Sabell's Enterprises LLLP for the Heckendorf Pond Rundown Improvement Project

[ID 2015-220](#) Minutes: August 18 and September 1, 2015 Town Council Meeting

Green moved, seconded by Valentine to approve the Consent Calendar as read.

The motion passed by a vote of:

Aye: 5 - Teal, Valentine, Donahue, Green, and Heath

Not Present: 2 - Ford, and Wilson

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

Councilmember Ford arrived at 6:41 PM. A second roll call was taken to show him in attendance for voting purposes.

Present: 6 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, and Council Member Heath

Not Present: 1 - Council Member Wilson

[ID 2015-221](#) Discussion/Direction: Applications for the Council Community Grant Program for the 3rd Quarter 2015 (3 Applications)

Muller noted three applications had been received for the grant money available in the third quarter. Noted each requested \$500. The applicants were:

Castle Rock Band Castle Rock Chorale
Historic Douglas County

Representatives from each of the organizations addressed the Council regarding their request for funding.

Heath moved, seconded by Valentine, to award \$500 to the Castle Rock Band.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

Teal moved, seconded by Valentine, to award \$500 to Historic Douglas County.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

Heath moved, seconded by Valentine, to award \$500 to the Castle Rock Chorale.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

[RES 2015-80](#)

Resolution: Approving the Town of Castle Rock 2014-2019 Fire Master Plan

Chief Morales provided an overview of the key elements of the Fire Master Plan. Noted Plan established criteria for determining what new facilities and equipment would be needed in given areas over the next five years based on projected growth and development patterns. Plan included goals, policies and implementation strategies.

Public Safety Commission unanimously recommended approval.

Green moved, seconded by Teal, to approve Resolution No. 2015-80 as presented.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

[ID 2015-223](#)

Discussion/Direction: Summary of Ballot Questions for the Castle Rock Special Election

Staff presented draft "blue book" summary of ballot questions to be presented to voters on November 3, 2015 and pros and cons developed for each ballot question.

Teal moved, seconded by Green, to approve the Summary of Ballot Questions for the Castle Rock Special Election as presented, and authorized it to be mailed out to voters and residents for the November 3, 2015 election.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

[ID 2015-224](#)

Discussion/Direction: Starlighting Decorations

Zagurski /John Woodrick (Castle Rock Chamber) provided overview of the 2014 program and recommended enhancements for 2015. Total cost of program with enhancements was estimated at approximately \$205,000. Recommended funding come from the \$1.2 million within the Town's General Fund that was reserved for downtown projects.

It was the consensus of Council that additional funding be appropriated in order that a longer fireworks show could be included in the program.

Valentine moved, seconded by Ford, to approve the expenditure of up to \$214,455 from the downtown projects line item within the General Fund for 2015 Starlighting decorations.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

[ORD 2015-40](#)

Ordinance: Authorizing The Issuance of The Town of Castle Rock Golf Course Enterprise Revenue Refunding and Improvement Bonds, Series 2015 and Providing For Its Emergency Adoption on Second and Final Reading (Second Reading)

Miuller provided overview of parameters which must be met in order for Town to re-issue bonds. Noted if criteria were met as anticipated, the Town would save approximately \$310,000 over the life of the bonds.

Persichetti reviewed the improvements to the course and associated facilities that would be made with the cash available from the refinancing.

Teal moved, seconded by Green, to approve Ordinance No. 2015-40 as presented on first reading.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

[ORD 2015-41](#)

Ordinance: Approving an Easement Agreement between the Town of Castle Rock and Intermountain Rural Electric Association (Valley View Drive) (Second Reading)

Detweiler reviewed proposed Ordinance which granted IREA a 15-foot wide easement on Town owned property along the platted, yet unbuilt, Valley View Rd. for an underground electric tie line.

Green moved, seconded by Valentine, to approved Ordinance No. 2015-41 as presented on first reading.

The motion passed by the following vote:

Aye: 6 - Ford, Teal, Valentine, Donahue, Green, and Heath

Not Present: 1 - Wilson

ADJOURN

The meeting was adjourned at 7:48 PM