



## Election Commission Meeting Minutes - Final

Chair Viani  
Vice Chair Kallweit  
Commissioner Polson  
Commissioner Bellis  
Commissioner Gerby

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Tuesday, April 9, 2024

2:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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**This meeting is open to the public.**

### CALL TO ORDER

The meeting was called to order at 2pm.

### ROLL CALL

Commissioner Gerby was excused for a medical emergency.

**Present** 3 - Chair Sherry Viani, Honorary Member Jessica Kallweit, Commissioner Rosalyn Bellis

### ACTION AND DISCUSSION ITEMS

#### [EC 2024-001](#) **Election of Chair and Vice Chair**

**Moved by Commissioner Kallweit, seconded by Commissioner Bellis, to Elect Viani as Chair. The motion passed by a vote of:**

**Yes** 3 - Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Not Present** 2 - Commissioner Polson, Commissioner Gerby

**Present** 4 - Commissioner Leslie Polson, Chair Sherry Viani, Honorary Member Jessica Kallweit, Commissioner Rosalyn Bellis

#### [EC 2024-001](#) **Election of Chair and Vice Chair**

**Moved by Chair Viani, seconded by Commissioner Polson, to Elect Kallweit as Vice Chair. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Not Present** 1 - Commissioner Gerby

#### [EC 2024-002](#) **August 29, 2022 Draft Election Commission Minutes**

**Moved by Vice Chair Kallweit, seconded by Commissioner Bellis, to Approve Election Commission Topic EC 2024-002 as presented. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Not Present** 1 - Commissioner Gerby

#### [EC 2024-003](#) **Determine Election Districts for Annexed Property**

Kristin Read, Assistant Town Manager, presented the item. Drew Anderson, GIS Specialist, presented maps displaying the annexed properties and maps illustrating where they are in relation to the surrounding election districts.

**Moved by Commissioner Polson, seconded by Vice Chair Kallweit, to Approve the property annexed into the Town known as Canyons Far South, approved by Town Council March 7, 2023, be placed into District 2. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Not Present** 1 - Commissioner Gerby

**Moved by Vice Chair Kallweit, seconded by Commissioner Bellis, to Approve the property annexed into the Town known as Crowfoot Valley Road, approved by Town Council November 21, 2023, be placed into District 2. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Moved by Commissioner Bellis, seconded by Commissioner Polson, to Approve the property annexed into the Town known as Tower Open Space, approved by Town Council February 6, 2024, be placed into District 2. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

**Moved by Commissioner Polson, seconded by Vice Chair Kallweit, to Approve the property annexed into the Town known as Alexander Way, approved by Town Council November 21, 2023, be placed into District 4. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

#### [EC 2024-004](#)

#### **Informational Updates for Election Commission**

Kristin Read, Assistant Town Manager, provided an update on election related items. The Commissioners desired a future meeting to be presented with legislative updates and proposed Town Election Code amendments that staff will coordinate.

**Moved by Vice Chair Kallweit, seconded by Commissioner Bellis, to Direct Staff to coordinate an Election Commission meeting after June 1, 2024. The motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

#### **ADJOURN**

**Moved by Commissioner Bellis, seconded by Commissioner Polson to Adjourn. Motion passed by a vote of:**

**Yes** 4 - Commissioner Polson, Chair Viani, Honorary Member Kallweit, Commissioner Bellis

Meeting adjourned at 2:27 pm.

Submitted by:

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Lisa Anderson, Town Clerk for Kristin Read, Assistant Town Manager

