



Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Agenda - Final

Tuesday, September 6, 2016

6:00 PM

Council Chambers

This meeting is open to the public. All times indicated on the agenda are approximate.
Interested parties are encouraged to be present earlier than the posted time.

5:00 PM COUNCIL DINNER & INFORMAL DISCUSSION

6:00 PM INVOCATION

Pastor JR Polhemus, The Rock Church

6:05 PM CALL TO ORDER / ROLL CALL

6:07 PM PLEDGE OF ALLEGIANCE

6:10 PM COUNCIL COMMENTS

1. [EXEC](#) Executive Session Report: August 16, 2016
[2016-010](#)

6:20 PM UNSCHEDULED PUBLIC APPEARANCES

Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up.

Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes. Residents will be given priority (in the order they signed up) to address Council, followed by non-residents as time permits.

6:50 PM TOWN MANAGER'S REPORT

2. [INTRO](#) Introduction: New Police Officers
[2016-002](#)

Attachments: [Attachment A: Biographies](#)

3. [ID 2016-070](#) Update: Quasi-Judicial Projects

Attachments: [Attachment A: Fact Sheets](#)

4. [ID 2016-071](#) Update: 2016 Service Contract Midyear Reports

Attachments: [Chamber of Commerce](#)
[Downtown Development Authority](#)
[Economic Development Council](#)
[Historical Society](#)
[Senior Center](#)
[Douglas County Housing Partnership](#)
[Douglas County Youth Initiative](#)
[Downtown Merchants Association](#)

5. [ID 2016-072](#) Update: Summer Concert Series and Marketing**7:10 PM TOWN ATTORNEY'S REPORT****7:15 PM ACCEPTANCE OF AGENDA**

If there are no changes, additions or deletions to the agenda, a motion to accept the agenda as presented will be accepted.

7:15 PM CONSENT CALENDAR

These items are generally routine in nature and will be voted on in a single motion without discussion. Any member of Town Council may remove an item from the Consent Calendar.

6. [ORD 2016-022](#) Ordinance Amending Title 19 of the Castle Rock Municipal Code Concerning Posting of Signs in the Public Rights-of-Way (Second Reading)

Attachments: [Attachment A: Ordinance](#)
[ORDINANCE - First Reading Copy](#)

7. [RES 2016-081](#) Resolution Approving the First Amendment to Option Agreement and Joint Escrow Instructions between the Town of Castle Rock and Box Elder Creek Properties, LLC

Attachments: [Attachment A: Resolution](#)
[Exhibit 1: Amendment](#)

8. [MIN 2016-013](#) Minutes: August 2, 2016 Town Council Meeting

Attachments: [Minutes](#)

9. [MIN 2016-014](#) Minutes: August 16, 2016 Town Council Meeting

Attachments: [August 16, 2016 Minutes](#)

7:20 PM ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

10. [ORD](#)
[2016-026](#) **Ordinance Amending Title 2 of the Castle Rock Municipal Code by the Addition of a New Chapter 2.35 Concerning Reimbursement of Certain Recall Expenses (First Reading)**
- Attachments:** [Attachment A: Ordinance](#)
11. [DIR](#)
[2016-052](#) **Discussion/Direction: Pot-Bellied Pigs**
12. [DIR](#)
[2016-053](#) **Nomination: 208 N. Cantril St. (Dyer House) National Register Nomination** *[Nomination - Craig and Gould's]*
- Attachments:** [Staff Report](#)
 [Attachment A: Vicinity Map](#)
 [Attachment B: Recommendation](#)
 [Attachment C: Application](#)
13. [ORD](#)
[2016-023](#) **Ordinance Vacating a Portion of Valley View Drive (west of McMurdo Gulch); and Providing for Its Emergency Adoption on Second and Final Reading (Second Reading)**
- Attachments:** [Staff Report](#)
 [Attachment A: Ordinance](#)
 [Exhibit 1](#)
 [Attachment B: Emergency Ordinance Request](#)
14. [ORD](#)
[2016-024](#) **Ordinance Vacating Portions of Valley View Drive; and Providing for Its Emergency Adoption on Second and Final Reading (Second Reading)**
- Attachments:** [Staff Report](#)
 [Attachment A: Ordinance](#)
 [Exhibit 1](#)
 [Exhibit 2](#)
 [Exhibit 3](#)
 [Attachment B: Emergency Ordinance Request](#)
15. [ORD](#)
[2016-025](#) **Ordinance Vacating Portions of Valley View Drive and Rocky View Road; and Providing for Its Emergency Adoption on Second and Final Reading (Second Reading)**
- Attachments:** [Staff Report](#)
 [Attachment A: Ordinance](#)
 [Exhibit 1](#)
 [Exhibit 2](#)
 [Attachment B: Emergency Ordinance Request](#)

16. [RES](#)
[2016-082](#) **Resolution of the Castle Rock Town Council Making Required Statutory Findings Concerning the Eligibility of Certain Property for Annexation (*Alexander Place Annexation*)**

Attachments: [Staff Report](#)
[Attachment A: Map](#)
[Attachment B: Resolution](#)
[Exhibit A: Legal Description](#)
[Attachment C: Plat](#)

17. [ORD](#)
[2016-027](#) **Ordinance Authorizing the Organization of the Miller's Landing Business Improvement District, Designating the Service Area of the District as a Location for New Business or Commercial Development, Appointing the Board of Directors, and Placing Certain Restrictions and Limitations on the Exercise of District Powers Prior to Approval of an Operating Plan and Budget for the District (First Reading)**

Attachments: [Attachment A: Ordinance](#)
[Exhibit 1](#)
[Exhibit 2](#)
[Attachment B: Vicinity Map](#)
[Attachment C: Letter](#)

8:00 PM BREAK

8:10 PM RECONVENE

8:10 PM ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

Public comment will be taken on items and limited to four (4) minutes per speaker.

18. [ORD](#)
[2016-028](#) **Ordinance Approving a Two Million Five Hundred Thousand Dollar Term Loan with Firstbank On Behalf of The Castle Rock Downtown Development Authority and In Conjunction Therewith Approving a Promissory Note, Sales and Property Tax Pledge Agreement, and Account Pledge Agreement; and Providing for Its Emergency Adoption on Second and Final Reading (First Reading)**

Attachments: [Attachment A: Ordinance](#)
[Exhibit 1: Promissory Note](#)
[Exhibit 2: Sales and Property Tax Pledge Agreement](#)
[Exhibit 3: Account Pledge Agreement](#)
[Attachment B: Loan Commitment](#)

19. [ORD](#)
[2016-029](#) **Ordinance Adopting the 2017 Budget for the Town of Castle Rock, Colorado (First Reading)**
- Attachments:** [A: Ordinance 1st Reading](#)
 [B: 2017 Preliminary Budget Message](#)
 [C: 2017 Budget Presentation](#)
 [D: Fleet Replacements-Additions](#)
 [E: 2016 Retirement Contribution Recommendation](#)
 [a: Retirement Survey](#)
 [b: Public Safety Retirement Survey](#)
20. [DIR](#)
[2016-055](#) **Discussion/Direction: Impact and Development Fee Study**
- Attachments:** [A-Study](#)
 [B-Current Recommended Fees](#)
 [C-Initial Recommended Fees](#)
 [D-Next Steps](#)
21. [ORD](#)
[2016-030](#) **Ordinance Amending Titles 3, 4, and 13 of the Castle Rock Municipal Code by Changing the Water and Storm Water Monthly Services Charges and Fees, the Renewable Water Resource Fees, the Water and Wastewater System Development Fees and the Storm Water Development Impact Fee, and Making Certain Administrative Updates to Definitions and Provisions Related to Application for Service, Information Provided to Customers, Utility Discontinuance Liens, Utility Service Disconnection Procedures, Customer Dispute and Appeal, and Limitations on Disconnection (First Reading)**
- Attachments:** [Attachment A: Ordinance](#)
 [Exhibit 1: Vol 1](#)
 [Exhibit 2: Vol 2](#)
 [Staff Report](#)
22. [DIR](#)
[2016-054](#) **Discussion/Direction: Creative Crosswalks in Downtown Castle Rock**
- Attachments:** [Attachment A: Staff Report](#)
 [Attachment B: Alliance Letter of Support - Creative Crosswalks.pdf](#)
23. [RES](#)
[2016-083](#) **Resolution Approving the Purchase of 87 Additional Project Shares in Chatfield Reservoir Reallocation from the State of Colorado**
- Attachments:** [Attachment A: Resolution](#)

9:20 PM ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

The Council has reserved this time only if the original 30 minutes allocated for Unscheduled Public Appearances as an earlier part of this agenda has been fully exhausted and speakers who signed up to speak were unable to be heard during the original 30 minutes allocated this topic. Residents will be given priority (in the order they signed up) followed by nonresidents.

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