



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Laura Cavey
Councilmember Ryan Hollingshead
Councilmember Kevin Bracken
Councilmember Mark Davis
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, June 16, 2026

6:00 PM

Town Hall Council Chambers
100 North Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/CouncilMeeting

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COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION

Mayor Gray provided the Invocation.

CALL TO ORDER / ROLL CALL

Present: 7 - Councilmember Bracken, Councilmember Davis, Councilmember Brooks, Councilmember Dietz, Mayor Gray, Mayor Pro Tem Cavey, Councilmember Hollingshead

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray encouraged everyone to lift each other up.

Councilmember Hollingshead complimented the Police Citizen Academy for students.

Councilmember Bracken is looking forward to the 4th of July and hoped everyone will be safe.

Councilmember Davis would like to request a larger flag for the top of the Rock for our 250th. Corliss stated it is too late for July 4 and getting a larger flag cannot withstand the wind up on the rock.

Councilmember Davis inquired about the parking in the County garage. He spoke to Commissioner Teal to ask residents next door to park on the top floor leaving the first floor open to the public with no overnight parking. Corliss stated they will improve signage for that garage as well.

Councilmember Brooks commented that there is lighter traffic on Plum Creek Blvd to I-25.

Councilmember Dietz announced the opening of the north off and on ramps of the Crystal Valley interchange on the east side of I-25 opened on Friday and they

are already seeing an improvement in traffic. Corliss stated this has been the Town's project. He complimented Town staff and Town Council.

Mayor Pro Tem Cavey reminded citizens of events coming up. The car show is this weekend and the following Sunday is Ducky Derby that raises funds for community needs.

Councilmember Bracken wished everyone Happy Father's Day.

Moved by Councilmember Brooks, seconded by Councilmember Bracken, to direct staff to investigate Kratom sales in Castle Rock, what it is, what are the benefits, what are the potential misuses, and if it would impact businesses if we prohibited sales of Kratom. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[APPT
2026-006](#)

Appointments: Design Review Board, Downtown Development Authority Board, Election Commission, and Public Art Commission

Moved by Councilmember Brooks, seconded by Mayor Pro Tem Cavey, to Approve Appointment APPT 2026-006 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

UNSCHEDULED PUBLIC APPEARANCES

Citizens that addressed Council:

Jon and Mable Lontai spoke to Council and presented information on increasing trails.

TOWN MANAGER'S REPORT

[ID 2026-070](#)

Update: Calendar Reminders

David Corliss, Town Manager, presented calendar reminders.

[ID 2026-071](#)

Update: Monthly Department Reports

[ID 2026-072](#)

Presentation of the 2025 Annual Comprehensive Financial Report (ACFR) and 2025 Popular Annual Financial Report (PAFR)

Trish Muller, Director of Finance, along with the auditors Janeen Hathcock with Eide Bailly presented the results of the audit.

Mayor Gray stated this was his eighth audit committee meeting and he appreciates their efforts.

Councilmember Brooks stated they work closely with the state auditor at the Capitol and it speaks a lot to the company.

Councilmember Dietz feels it is good to have a new company to have a fresh set of eyes looking at it.

Muller stated they audited financial statements and this shows that the quarterly reports that they get are good numbers. She indicated the PAFR is a good resource for details.

Mayor Pro Tem Cavey confirmed that the PAFR is posted online.

[ID 2026-073](#)

2026 General Assembly Legislative Update

Kristin Read, Assistant Town Manager, presented the final report for the legislative update.

Mayor Cavey inquired about HB 1001 regarding Housing Developments on Qualifying Properties. David Corliss, Town Manager, stated he, Mike Hyman, Town Attorney, and Tara Vargish, Development Services Director, are meeting to discuss the ability of Home Rule to opt out of this legislation. Cavey inquired about a proposed Ordinance regarding the timeline for school property to be utilized. Corliss indicated that school designated property is still owned by the Town. If a school does get built at the location, it would be deeded to the school at that time.

Councilmember Dietz highlighted that over 400 new laws just this year passed at the Capitol.

[ID 2026-074](#)

Update: Tall grass Infrastructure Development and Purchase Agreement and Water Lease Agreement between the Town of Castle Rock and Tallgrass Colorado Municipal Water, LLC (Tallgrass) [*Lost creek area of Weld County, Colorado*]

Mark Marlowe, Director of Castle Rock Water, presented the item.

Councilmember Dietz inquired about the watershed area where water flows above and below the ground.

Mayor Pro Tem Cavey inquired about the cost of a desalinization plant. Marlowe stated 12M gallons a day is about \$270M. We have 22% of the WISE project. She inquired about the cost for a regional facility.

[ID 2026-075](#)

Development Services Project Updates

[ID 2026-076](#)

Update: Quasi-Judicial Projects

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Mayor Pro Tem Cavey, seconded by Councilmember Hollingshead, to Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

CONSENT CALENDAR

Moved by Councilmember Bracken, seconded by Mayor Pro Tem Cavey, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[ORD 2026-019](#) Ordinance Repealing and Reenacting Chapter 2.01 of the Castle Rock Municipal Code Regarding the Conduct of Town Elections (Second Reading - First Reading on June 2, 2026, by a vote 7-0)

[RES 2026-071](#) Resolution Approving a Services Agreement Between the Town of Castle Rock and Tetra Tech, Inc. for Phase VI of the SCADA Master Plan Design Project [*Entire Castle Rock Water service area*]

[RES 2026-072](#) Resolution Waiving the Formal Written Bidding Requirement on the Basis of Sole Source and Approving an On-Call Equipment and Service Agreement Between the Town of Castle Rock and Evoqua Water Technologies LLC. [*Entire Castle Rock Water Service Area*]

[RES 2026-073](#) Resolution Approving a True-Up Payment for the WISE DIA Connection Project Invoice from South Metro WISE Authority [*Denver City and County*]

[PROC 2026-010](#) Proclamation: Smart Irrigation Month - July 2026 (For Council Action - Presentation on July 7, 2026)

[MIN 2026-017](#) Minutes: June 2, 2026 Town Council Meeting

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[DIR 2026-017](#) Discussion/Direction of Applications for the 2026 Second Quarter Council Community Grant Program, Three Eligible Applicants

Trish Muller, Director of Finance, presented the applications.

Castle Country Assisted Living \$1,000
Agewise Colorado \$1,000
A Precious Child \$1,000

Bob Braker with Agewise Colorado shared his experience and an overview of what services they provide.

Councilmember Brooks inquired if there were five applicants from Castle Rock based organizations, would we have given preference to them.

Mayor Pro Tem Cavey confirmed there were three applicants that went to the Arts Commission for their grants.

Moved by Councilmember Brooks, seconded by Councilmember Dietz, to Approve Discussion/Direction Item DIR 2026-017 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

RECESS TO EXECUTIVE SESSION

Meeting went into Recess at 7:12 pm.

Moved by Mayor Gray, seconded by Councilmember Bracken, to Recess to Executive Session. The motion passed by a vote of:

Yes: 7 - Gray, Cavey, Hollingshead, Bracken, Davis, Brooks, Dietz

[EXEC
2026-005](#)

Executive Session: Town Manager and Town Attorney Annual Performance Evaluations

[EXEC
2026-006](#)

Executive Session Report: June 16, 2026 - Town Manager and Town Attorney Annual Performance Evaluations

Meeting reconvened at 8:15 pm.

Moved by Mayor Gray, seconded by Mayor Pro Tem Cavey, to award the Town Attorney a 6% raise and the Town Manager a 9% raise. The motion passed by a vote of:

Yes: 7 - Bracken, Davis, Brooks, Dietz, Gray, Cavey, Hollingshead

ADJOURN

Moved by Councilmember Bracken, seconded by Councilmember Brooks, to Adjourn. The motion passed by a vote of:

Yes: 7 - Bracken, Davis, Brooks, Dietz, Gray, Cavey, Hollingshead

Meeting adjourned at 8:16 pm.

Submitted by Lisa Anderson, Town Clerk