

NOVEMBER 8, 2022
COORDINATE ELECTION AND APPROVE IGA
WITH DOUGLAS COUNTY

AUGUST 16, 2022 TOWN COUNCIL MEETING



COORDINATED ELECTION

- Per our Code, we coordinate elections with Douglas County (2.01.300)
- All elections are mail ballot elections (2.01.200) but the County has Voter Service Centers to vote in person, register to vote, or get replacement ballots
- No Castle Rock ballot questions
- Castle Rock election for Mayor-at-Large and Councilmembers for Districts 3 and 5

TOWN CLERK INVOLVEMENT IN TESTING PER IGA

- Logic and Accuracy Testing – ensuring the equipment accurately records votes scanned in and votes recorded when voting utilizing the equipment at the Voter Service Centers (Sept 28)
- Risk Limiting Audit – verifying randomly selected ballots to ensure the results recorded for that ballot match the physical ballot (Nov 21)
- Canvassing Board – final audit and certification of election (Nov 28)

TOWN CLERK DUTIES PER IGA

- Provide Ordinance to coordinate election and approve IGA
- Confirm Town and District Boundaries
- Confirm funds
- Certify ballot contents and Proof ballot
- Publish legal notices
- Verify Candidate petitions and financial reports

FEE STRUCTURE

- No change from previous election
- \$1 per registered voter – current estimate of approximately 59,000 registered voters
- Share of election publication – approximately \$15
- Registered Voter list - \$50

EMERGENCY ADOPTION

Per State Statute, Title 1, the Intergovernmental Agreement must be approved and provided to the County 70 days prior to the election (Aug 30)

- The Town received the IGA on August 1.
- Aug 16 is the only Council meeting scheduled to approve the Ordinance coordinating the election and approving the IGA prior to the due date.
- Staff is requesting that the Ordinance be approved on first and final reading on emergency effective immediately in order to meet this deadline.
- Emergency Ordinances must be approved by $\frac{3}{4}$ of the Council in attendance with a minimum of 5 affirmative votes.

PROPOSED MOTION

1. I move to Approve the Ordinance on first and final reading on emergency to be effective immediately.
2. I move to make the following amendments to the proposed Ordinance.
 - I move to Approve the Ordinance as amended on first and final reading on emergency to be effective immediately.
3. I move to approve the Ordinance on first reading and to call a Special Meeting prior to August 30 for second reading on xxx.