

Town of Castle Rock
First Amendment to the 2025 Budget
Requests for Supplemental Appropriations

GENERAL FUND - 110
REVENUES

110-1530-391.30-14	Transfers In - Public Safety Fund	\$ 500,000
	The Fire Department is requesting additional appropriation to recognize revenue transferred in from the Public Safety Fund for the purchase of a new ambulance as well as the equipment necessary to put the ambulance into service.	
110-2100-334.10-00	Intergovernmental - Operating Grants	141,230
	The Police Department is requesting supplemental appropriation for continued mental support funded through a grant awarded in 2024 by Colorado Department of Local affairs.	
110-1530-332.20-00	Capital Grants	126,840
	Town Manager's Office is requesting additional appropriation to recognize revenue from the Efficiency and Energy Conservation Block Grant for the purchase of electric-powered equipment for Parks, Golf, Public Works, and Castle Rock Water to help Departments comply with the Air Quality Commission's Regulation 29 (effective 2025) which prohibits use of small gas-powered equipment during the months of June, July and August.	
TOTAL GENERAL FUND REVENUES		\$ 641,230

EXPENDITURES

110-2275-422.91-80	Transfers Out - Fleet Fund	\$ 724,500
	The Fire Department is requesting supplemental appropriation to purchase a reserve engine due to parts no longer being manufactured for the International engines that are currently in the KME apparatus'. This engine will serve as a reserve engine in the event that a KME engine is out of service. Source of Funds for this purchase is fund balance due to expenditure savings in Fire for the 2024 budget year.	
110-2275-422.70-30	Capital - Machinery & Equipment	75,500
	The Fire Department is requesting additional funds to purchase equipment for a reserve engine due to parts no longer being manufactured for the International engines that are currently in the KME apparatus'. This engine will serve as a reserve engine in the event that a KME engine is out of service. Source of Funds for this purchase is fund balance due to expenditure savings in Fire for the 2024 budget year.	
110-2275-422.91-80	Transfers Out - Fleet Fund	335,000
	The Fire Department is requesting supplemental appropriation to purchase a new ambulance for Fire Station 155 due to increased call volume. The staff for this unit was added in the 2025 budget as part of the passing of the .2% public safety sales and use tax ballot item.	
110-2275-422.70-30	Capital - Machinery & Equipment	165,000
	The Fire Department is requesting supplemental appropriation to purchase the necessary equipment needed to put the new ambulance for Fire Station 155 into service. The staff for this unit was added in the 2025 budget as part of the passing of the .2% public safety sales and use tax ballot item.	
110-2200-422.30-70	Services & Other - Oth Professional Services	40,000
	The Fire Department is requesting supplemental appropriation for a Continuity of Operation Plan (COOP) Consultant to assist in the development of the Town's plan. This item was approved as part of the 2025 budget, however, it was not included in the final budget	
110-2110-421.30-43	Services & Other - Wellness Services	141,230
	The Police Department is requesting supplemental appropriation for continued mental health support funded through a grant awarded in 2024 by Colorado Department of Local affairs.	
110-5220-452.40-31	Services & Other - Repair & Maint-Grounds	50,000
	The Parks and Recreation Department is requesting supplemental appropriation to repair the Rock Park Access Road. This was originally budgeted in 2024 but due to price increases the project was delayed and was not able to be completed in 2024.	

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110-1530-415.70-30	Capital - Machinery & Equipment	126,840
	The Town Manager's Office is requesting additional appropriation in Finance Non-Departmental to purchase electric-powered equipment for Parks, Golf, Public Works, and Castle Rock Water, which will help Departments comply with the Air Quality Commission's Regulation 29 (effective 2025) which prohibits use of small gas-powered equipment during the months of June, July and August. This purchase is offset by federal funds from the Efficiency and Energy Conservation Block Grant.	
110-5290-452.91-XX	Transfers Out - Transportation Capital Fund	6,500,000
	The Finance Department is requesting to re-appropriate unspent 2024 funds for an interfund loan to the Transportation Capital Fund to provide cash flow for Crystal Valley Parkway Interchange project. Unrestricted fund balance will be used to fund this transfer. The loan will be paid back in accordance with the agreement.	
TOTAL GENERAL FUND EXPENDITURES		\$ 8,158,070

TRANSPORTATION FUND - 120

REVENUES

120-3175-331.61-00	Intergovernmental Revenue	\$ 50,000
	Public Works is requesting to recognize revenue from Douglas County and Castle Pines, per intergovernmental agreement, to perform a study to evaluate the impacts, requirements and opportunities by the new Castle Rock Urbanized Area (UZA) designation and the potential for additional funds through the Federal Transit Administration (FTA).	
TOTAL TRANSPORTATION FUND REVENUES		\$ 50,000

EXPENDITURES

120-3110-431.70-30	Capital - Machinery & Equipment	\$ 27,000
	Public Works is requesting supplemental appropriation to purchase a box blade for a front end loader to improve snow plowing efficiency. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	
120-3110-431.XX-XX	Various Account Codes	118,244
	Public works is requesting supplemental appropriation for a new Street Maintenance Technician, including personnel, uniform and operating costs. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	
120-3120-431.70-30	Capital - Machinery & Equipment	50,000
	The Public Works Department is requesting supplemental funds to purchase a replacement sign printer, as the current printer is frequently inoperable. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	
120-3120-431.XX-XX	Various Account Codes	35,000
	Public Works is requesting additional funds to supplement the Transportation Planning and Traffic Engineering budget for repair and maintenance of signals and street lights, as well as to conduct traffic counts and underground locates. Funds are needed in order to maintain current level of service, as costs have increased due to inflation. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	
120-3120-431.40-35	Services & Other - Repair & Maint-Streets	94,300
	The Public Works Department is requesting supplemental funds to supplement the Transportation Planning and Traffic Engineering roadway repair and maintenance budget. Funds are needed to ensure public safety on our roadways and to maintain the current level of service, as costs have increased due to inflation. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	

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120-3100-431.40-30	Services & Other - Repair & Maint-Buildings	18,400
	The Public Works Department is requesting supplemental funds to repair the floor in the Service Center bathrooms which is peeling. This request was presented as part of the 2025 budget for Transportation but due to the timing it was not included in the final budget request.	
120-3175-431.75-24	Capital - Misc Projects & Studies	80,000
	The Public Works Department is requesting supplemental funds to perform a study to evaluate the impacts, requirements, and opportunities of the new Castle Rock Urbanized Area (UZA) designation and the potential for additional funds through the Federal Transit Administration (FTA). This study is partially funded by Douglas County and Castle Pines per intergovernmental agreement.	
120-3140-431.40-42	Services & Other - Repair & Maint - Bridges	500,000
	The Public Works Department is requesting additional funds to supplement maintenance for the N. Meadows Bridge over Highway 85 and Plum Creek Parkway Bridge over the Union Pacific Railroad (UPRR) project. Funds are needed in order to maintain current level of service for bridge maintenance program.	
120-3175-431.40-35	Services & Other - Repair & Maint-Streets	800,000
	The Public Works Department is requesting supplemental funds for the reconstruction portion of Crowfoot Valley Road Widening project. These funds were budgeted in 2024, but due to delays the project will not go out for bid until 2025.	
120-3190-431.91-11	Transfers out to Transportation Capital	1,000,000
	The Public Works Department is requesting to re-appropriate unspent 2024 funds for an interfund loan to the Transportation Capital Fund to provide cash flow for the Crystal Valley Parkway Interchange project. The funds are coming from unrestricted fund balance. The loan will be paid back in accordance with the agreement.	
TOTAL TRANSPORTATION FUND EXPENDITURES		\$ 2,722,944

PUBLIC ART FUND - 124

REVENUES

124-5001-391.30-13	Transfers In - From Lodging Tax Fund	\$ 100,000
	The Parks and Recreation Department is requesting additional appropriation in the Public Art fund to recognize a transfer in from the Lodging Tax Fund in accordance with Section 5 of Ordinance No. 2024-010, a one-time contribution of \$100,000 from Town lodging tax revenues shall be placed in the Public Art Fund for fiscal year 2025. It is noted that funding for the Public Art expense was appropriated in the Lodging Tax Fund in the 2025 budget, however, the corresponding transfer into the Public Art fund did not get included in the	
TOTAL PUBLIC ART FUND REVENUES		\$ 100,000

EXPENDITURES

124-5001-450.30-70	Services & Other - Oth Professional Services	\$ 100,000
	The Parks and Recreation Department is requesting additional appropriation in the Public Art fund in accordance with Ordinance No. 2024-010, which indicates funds shall be used for public art programming and community grants, which shall be subject to the approval of Town Council. This expense appropriation is off-set by a transfer of revenue from the Lodging Tax Fund.	
TOTAL PUBLIC ART FUND EXPENDITURES		\$ 100,000

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PUBLIC SAFETY FUND - 128
REVENUES

128-0000-313.30-00	Motor Vehicle - Motor Vehicle Tax	\$ 500,000
	Additional revenue appropriation is requested due to an expected increase in Use Tax revenue to be recognized for the .2% public safety sales and use tax that passed in the November 2024 election.	
TOTAL PUBLIC SAFETY FUND REVENUES		\$ 500,000

EXPENDITURES

128-1300-413.91-05	Transfers Out - General Fund	\$ 500,000
	The Fire Department is requesting supplemental appropriation to transfer funds to the General Fund for the purchase of a new ambulance and required equipment for Fire Station 155 due to increased call volume. The staff for this unit was added in the 2025 budget as part of the .2% public safety sales and use tax that passed in the November 2024 election.	
TOTAL PUBLIC SAFETY FUND EXPENDITURES		\$ 500,000

PARKS & RECREATION CAPITAL FUND - 130
EXPENDITURES

130-5275-452.30-70	Services & Other - Oth Professional Services	\$ 1,110,232
	The Parks and Recreation Department is requesting supplemental appropriation to obtain Contract Administration services for the proposed Sports Development Center. This was not included in the original 2025 budget request as the project had not yet been finalized at the time of budget development.	
TOTAL PARKS & RECREATION CAPITAL FUND EXPENDITURES		\$ 1,110,232

TRANSPORTATION CAPITAL FUND - 135
REVENUES

135-0000-380.20-00	Dawson Trails Metro District Contribution	27,504,468
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from a contribution in an agreement with the Dawson Trails Metro District. These funds are to be spent on the Crystal Valley Interchange project in accordance with the development agreement.	
135-0000-380.20-00	Douglas County Contribution	24,000,000
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive contribution revenue from an agreement with Douglas County. These funds are to be spent on the Crystal Valley Interchange project in accordance with the intergovernmental agreement.	
135-0000-380.20-00	DRCOG Grant Revenue	430,789
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from a grant with DRCOG. These grant funds will be used towards the Crystal Valley Interchange project in accordance with the grant agreement.	
135-0000-380.20-00	Build Grant	89,389
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from the Build Grant. These grant funds will be used towards the Crystal Valley Interchange project in accordance with the grant agreement.	
135-0000-380.20-00	Crystal Valley Interchange Project Escrow Account	1,846,926
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to recognize revenue from the Crystal Valley Interchange project escrow account. These funds will be used towards the Crystal Valley Interchange project in accordance with the escrow agreement.	

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135-0000-380.20-00	CORE Electric Cooperative Revenue	1,700,000
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from CORE Electric Cooperative. These grant funds will be used towards the Crystal Valley Interchange project in accordance with the agreement.	
135-0000-380.20-00	Railroad Proceeds	920,243
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from the railroad. These funds will be used towards the Crystal Valley Interchange project in accordance with the agreement.	
135-0000-391.30-10	Transfers In - From Transportation Fund	1,000,000
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from an interfund loan from the Transportation fund to help cash flow of the Crystal Valley Parkway Interchange project. This loan will be paid back according to the agreed upon pay structure.	
135-0000-391.30-05	Transfers In - Trans From General Fund	6,500,000
	The Public Works Department is requesting to re-appropriate 2024 revenue budget to receive revenue from an interfund loan from the General fund to help cash flow of the Crystal Valley Parkway Interchange project. This loan will be paid back according to the agreed upon pay structure.	
TOTAL TRANSPORTATION CAPITAL FUND REVENUES		\$ 63,991,815

GENERAL LONG-TERM PLANNING FUND - 136

EXPENDITURES

136-1830-418.40-31	Services & Other - Repair & Maint-Grounds	\$ 129,500
	The Parks and Recreation Department is requesting to re-appropriate unspent 2024 funds for the resurfacing of Metzler Ranch Park inline courts and Gemstone Park tennis courts as the projects were unable to be completed in 2024.	
TOTAL GENERAL LONG-TERM PLANNING FUND EXPENDITURES		\$ 129,500

WATER FUND - 210

EXPENDITURES

210-4265-422.XX-XX	Various Account Codes	\$ 170,599
	Castle Rock Water is requesting supplemental appropriation for the addition of two new Supervisory Control and Data Acquisition (SCADA) positions: one Network Engineer and one System Administrator, split 50/25/25 to Water, Water Resources, and Wastewater respectfully. The need for these positions was identified in the 2025-2029 SCADA Master Plan.	
210-4290-442.91-80	Transfers Out - Fleet Fund	51,000
	Castle Rock Water is requesting supplemental appropriation for the purchase of one vehicle/truck for the two new SCADA Positions: Network Engineer and System Administrator.	
210-4200-442.XX-XX	Various Account Codes	5,769
	Castle Rock Water is requesting supplemental appropriation for maintenance and operating expenses related to the purchase of the new vehicle/truck for the two new SCADA Positions: Network Engineer and System Administrator.	
210-4275-442.79-39	Capital - Fifth Street Construction	500,877
	Castle Rock Water is requesting supplemental funds for the Fifth Street Water and Sanitary Improvements Project Construction phase.	
TOTAL WATER FUND EXPENDITURES		\$ 728,245

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WATER RESOURCES FUND - 211
EXPENDITURES

211-4345-443.XX-XX	Various Account Codes	\$ 130,359
	Castle Rock Water is requesting supplemental appropriation for the addition of two Raw Water System Operator positions which will be split between Field Operations and SCADA. These positions are necessary to continue operating the surface water diversions in a safe, efficient, and cost-effective manner.	
211-4360-443.XX-XX	Various Account Codes	130,359
	Castle Rock Water is requesting supplemental appropriation for the addition of two Raw Water System Operator positions which will be split between Field Operations and SCADA. These positions are necessary to continue operating the surface water diversions in a safe, efficient, and cost-effective manner.	
211-4390-443.91-80	Transfers Out - Fleet Fund	227,000
	Castle Rock Water is requesting supplemental appropriation for the purchase of one additional vehicle/truck and an additional #308E Mini Excavator for the two new Raw Water System Operator positions.	
211-4340-443.XX-XX	Various Account Codes	8,750
	Castle Rock Water is requesting supplemental appropriation for maintenance and operating expenses related to the purchase of the new vehicle/truck and #308E Mini Excavator for the two Raw Water System Operator positions.	
211-4365-443.XX-XX	Various Account Codes	85,300
	Castle Rock Water is requesting supplemental appropriation for the addition of two new Supervisory Control and Data Acquisition (SCADA) positions: one Network Engineer and one System Administrator, split 50/25/25 to Water, Water Resources, and Wastewater respectfully. The need for these positions was identified in the 2025-2029 SCADA Master Plan.	
TOTAL WATER RESOURCES FUND EXPENDITURES		\$ 581,768

WASTEWATER FUND - 213
REVENUES

213-4575-395.10-00	Other Revenue - Reimbursements	\$ 97,195
	Castle Rock Water will receive funds from Public Works 5th Street Widening account 135-3175-431.78-85 for the sanitary service connection for the Degarmo property (2864 Fifth St) upon approval of the Extraterritorial wastewater service agreement by Town Council.	
TOTAL WASTEWATER FUND REVENUES		\$ 97,195

EXPENDITURES

213-4590-445.91-80	Transfers Out - Fleet Fund	\$ 318,241
	Castle Rock Water is requesting supplemental appropriation to fund an anticipated shortfall in the funds needed to purchase a replacement Vacuum Truck. This was partially budgeted in 2024, but due to timing the purchase of the replacement Vacuum Truck was not made.	
213-4565-445.XX-XX	Various Account Codes	85,300
	Castle Rock Water is requesting supplemental appropriation for the addition of two new Supervisory Control and Data Acquisition (SCADA) positions: one Network Engineer and one System Administrator, split 50/25/25 to Water, Water Resources, and Wastewater respectfully. The need for these positions was identified in the 2025-2029 SCADA Master Plan.	
213-4575-445.79-34	Capital - Fifth Street Construction	1,261,543
	Castle Rock Water is requesting supplemental funds for the Fifth Street Water and Sanitary Improvements Project Construction phase.	
TOTAL WASTEWATER FUND EXPENDITURES		\$ 1,665,084

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GOLF COURSE FUND - 214
EXPENDITURES

214-5375-453.70-10	Capital - Site Improvements	\$ 150,000
	The Golf course is requesting supplemental appropriation to update the pump station, which includes all electrical work and roof removal and replacement. Funds were included in the 2025 budget for this but costs have continued to increase, therefore, these additional funds are needed. Source of funds is capital reserve balance.	
TOTAL GOLF COURSE FUND EXPENDITURES		\$ 150,000

FLEET SERVICES FUND - 221
REVENUES

221-8100-391.30-05	Transfers In - Trans From General Fund	\$ 1,135,000
	The Fleet Division is requesting supplemental appropriation to increase revenue from the General Fund for the purchase of one Reserve Engine and one Ambulance for the Fire and Rescue Department.	
221-8100-391.30-50	Transfers In - From Water Fund	40,000
	The Fleet Division is requesting supplemental appropriation to increase revenue from the Water Fund for the purchase of one vehicle/truck for two new positions being added.	
221-8100-391.30-55	Transfers In - From Water Resources Fund	227,000
	The Fleet Division is requesting supplemental appropriation to increase revenue from the Water Resources Fund for the purchase of one vehicle/truck and one mini excavator for two new positions being added.	
221-8100-391.30-65	Transfers In - From Wastewater Fund	318,241
	The Fleet Division is requesting supplemental appropriation to increase revenue from the Wastewater Fund to supplement the purchase of a replacement Vacuum Truck.	
TOTAL FLEET SERVICES FUND REVENUES		\$ 1,720,241

EXPENDITURES

221-8100-481.70-40	Capital - Vehicles	\$ 800,000
	The Fleet Division is requesting supplemental appropriation to increase the vehicle budget for the purchase of one Reserve Engine for the Fire and Rescue Department	
221-8100-481.70-40	Capital - Vehicles	335,000
	The Fleet Division is requesting supplemental appropriation to increase the vehicle budget for the purchase of an Ambulance for the Fire and Rescue Department.	
221-8100-481.70-40	Capital - Vehicles	267,000
	The Fleet Division is requesting supplemental appropriation to increase the vehicle budget for the purchase of two vehicles/trucks and one mini excavator for Castle Rock Water.	
221-8100-481.70-40	Capital - Vehicles	318,241
	The Fleet Division is requesting supplemental appropriation to increase the vehicle budget to supplement the purchase of a replacement Vacuum Truck for the Wastewater Fund.	
TOTAL FLEET SERVICES FUND EXPENDITURES		\$ 1,720,241

REVENUES ALL FUNDS
\$ 67,100,481
EXPENDITURES ALL FUNDS
\$ 17,566,084