



Election Commission Meeting Minutes - Draft

Chair Tim Arvidson
Vice Chair Charles Fletcher, III
Commissioner Dana Bonham
Commissioner Rosalyn Bellis
Commissioner Bob Jensen

Monday, October 27, 2025

5:30 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed. If you are unable to access any portion of these materials due to a disability as defined under Colorado House Bill 21-1110, please call us at 303-663-4440, email the Town's accessibility team at accessibility@CRgov.com or submit an accommodation request form at CRgov.com/A11yRequest.

CALL TO ORDER

Chair Arvidson called the meeting to order at 5:30pm.

ROLL CALL

Present 5 - Commissioner Rosalyn Bellis, Commissioner Dana Bonham, Chair Tim Arvidson, Commissioner Bob Jensen, Vice-Chair Charles Fletcher III

APPROVAL OF MINUTES

[EC 2025-005](#)

Election Commission Minutes - September 22, 2025

Moved by Vice Chair Fletcher, seconded by Commissioner Bellis, to Approve Election Minutes EC 2025-005 as presented. The motion passed by a vote of:

Yes 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

ACTION AND DISCUSSION ITEMS

Councilmember Dietz thanked the Commissioners for attending and their participation. Council is reviewing the boards and commissions regulations. They are proposing to have tighter restrictions on attendance, not allow remote participation, etc.

[EC 2025-006](#)

Update from Town Attorney on Election Offenses

Mike Hyman, Town Attorney, stated that staff is updating proposed changes to our Election code and retained an outside source that is working with several municipalities around the state to ensure we streamline our code. Title 1 is what governs our coordinated elections per our Charter, and Title 31 is the state municipal code. Proposed amendments concentrate on three areas that may differ from Title 31 to take our own approach in our Election code: Campaign finance (i.e., contributions to candidates), process for validating petitions, and ensure our initiative petition process is our own.

Commissioner Fletcher questioned when complaints are raised, what is the

enforcement process. Hyman suggests we adopt the state election code for election offenses with coordinated elections. With coordinated elections, it is the County Clerk's obligation to report it to the Sheriff and DA. If we are conducting our own election we would turn to our Police department and municipal court.

Hyman confirmed if there is a municipal election offense, it is conducted by the Town Clerk, and it would reside within Municipal Court.

Councilmember Dietz confirmed that the complaint would come to the Town Clerk for municipal offenses in a Town-conducted election and would be investigated by our Police department and heard in Municipal court; or the County Clerk if it is for election offenses in a coordinated election.

Chair Arvidson confirmed that any issues of election integrity would be reported directly to law enforcement.

Chair Arvidson introduced a letter sent to the Governor and the Secretary of State (Exhibit A).

Vice Chair Fletcher objects to introducing the letter as it has been disproved and is not appropriate.

Commissioner Jensen feels the Commission should not be dealing with this and would be more appropriate to present to Town Council from a citizen.

Commissioner Bonham feels information is always helpful.

Moved by Chair Arvidson, seconded by Commissioner Bonham, to Admit the letter (Exhibit A) into the public record for Council to be aware of it. The motion passed by a vote of:

Yes 4 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen

No 1 - Vice-Chair Fletcher

[EC 2025-007](#)

Determining Election Districts for Newly Annexed Property

Town Clerk, Lisa Anderson and Drew Anderson, GIS Specialist, presented the item. Based on estimated homes to be built in the Town from Development Services, Drew Anderson incorporated those estimates into the Town map and where the parcels reside in relation to the existing Election Districts. Per our Charter, the Election Commission determines Election District boundaries and the number of registered voters in each District to be within 15% of each other, and they should be contiguous and compact. The only property that was annexed that will contain residents is Pine Canyon. The other parcels are Town-owned right of way and Lost Canyon will remain open space. The next full redistricting that will evaluate boundaries of all Election Districts will occur in early 2027.

Vice Chair Fletcher asked for confirmation of how many homes would be at full build-out and estimates of number of voters in Pine Canyon.

Anderson stated they estimate 1800 homes with an estimated 3600 voters

beginning late 2027 with about 200 homes being built per year.

Chair Arvidson confirmed that each parcel can be divided into separate districts if desired.

Commissioner Jensen noted that even at complete build out, putting Pine Canyon in District 4 would equalize the districts.

Chair Arvidson noted District 4 is limited for growth.

Vice Chair Fletcher noted that District 4 would contain the oldest and newest residents.

Commissioner Jensen noted we have more redistricting opportunities in the future.

Moved by Chair Arvidson, seconded by Vice Chair Fletcher, to place the Pine Canyon parcel into Election District 4. The motion passed by a vote of:

- Yes** 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

Chair Arvidson feels Lost Canyon should be in District 5. Vice Chair Fletcher agrees. Commissioner Jensen stated it only makes sense to put it in District 5.

Hyman confirmed that Lost Canyon has a conservation easement on it and it cannot be developed.

Moved by Vice Chair Fletcher, seconded by Commissioner Bonham, to place the Lost Canyon parcel into Election District 5. The motion passed by a vote of:

- Yes** 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

Moved by Commissioner Jensen, seconded by Commissioner Bonham, to place the Four Corners Town-owned right of way parcel into Election District 4. The motion passed by a vote of:

- Yes** 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

Moved by Commissioner Bonham, seconded by Vice Chair Fletcher, to place the South Ridge 1 - Enderud and South Ridge 2 - Plum Creek Town-owned right of way parcels into Election District 5. The motion passed by a vote of:

- Yes** 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

Moved by Commissioner Jensen, seconded by Commissioner Bonham, to place the Gilbert and Plum Creek Town-owned right of way parcel into Election District 5. The motion passed by a vote of:

- Yes** 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

NEXT MEETING

Will call the next meeting as needed.

ADJOURN

Moved by Chair Arvidson, seconded by Vice Chair Fletcher, to Adjourn. The motion passed by a vote of:

Yes 5 - Commissioner Bellis, Commissioner Bonham, Chair Arvidson, Commissioner Jensen, Vice-Chair Fletcher

Meeting Adourned at 6:25pm.

Submitted by Lisa Anderson, Town Clerk