



Design Review Board Meeting Minutes - Draft

Chair Stuart Butler
Vice Chair Max Brooks
Garo Chalian
Dennis Dickey
Desiree LaFleur
Bob Pasicznyuk
Michelle Wimmer

Wednesday, August 22, 2018

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

CALL TO ORDER / ROLL CALL / CERTIFICATION OF MEETING

CALL TO ORDER

Chair Butler called the meeting to order at 6:00 p.m.

CERTIFICATION OF MEETING

Recording Secretary, Jackie Jensen, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the Open Meetings Law.

ROLL CALL

Present 4 - Michelle Wimmer, Desiree LaFleur, Chair Stuart Butler, and Garo Chalian

Not Present 3 - Dennis Dickey, Vice Chair Max Brooks, and Bob Pasicznyuk

Attendance 2 - Julie Kirkpatrick, and Jackie Jensen

APPROVAL OF MINUTES

[DRB 2018-010](#) Minutes: July 11, 2018 Design Review Board Meeting

Attachments: [Minutes](#)

Motion: Board Member Wimmer moved to approve the July 11, 2018 minutes, as written. Chair Butler seconded the motion.

Yes: 4 - Wimmer, LaFleur, Chair Butler, and Chalian

Not Present: 3 - Dickey, Vice Chair Brooks, and Pasicznyuk

UNSCHEDULED PUBLIC APPEARANCES

None.

PUBLIC HEARING ITEMS

[DRB 2018-009](#) Canopy Sign - 310 S. Wilcox Street (Valero/Circle K Fuel Station)

Attachments: [Staff Memorandum and Attachments](#)

Staff Presentation: Julie Kirkpatrick, Long Range Project Manager and Staff Liaison, presented and answered questions.

Applicant Presentation: None.

Public Comment: None.

Motion: Board Member LaFleur moved to approve the signs for 310 S. Wilcox Street. Board Member Chalian seconded the motion.

Yes: 4 - Wimmer, LaFleur, Chair Butler, and Chalian

Not Present: 3 - Dickey, Vice Chair Brooks, and Pasicznyuk

TOWN COUNCIL UPDATE

None.

BOARD MEMBER ITEMS

None.

ITEMS FROM STAFF

DRB/HP Work Session Picnic Availability for September 12th

Ms. Kirkpatrick advised the Board that she is planning a joint Design Review Board and Historic Preservation Board Picnic and Work Session for Wednesday, September 12, 2018. All Board members present were in favor and stated they could attend.

ADJOURN

Chair Butler adjourned the meeting at 6:06 p.m.