



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Kevin Bracken
Councilmember Ryan Hollingshead
Councilmember Laura Cavey
Councilmember Desiree LaFleur
Councilmember Max Brooks
Councilmember Tim Dietz

Tuesday, April 4, 2023

6:00 PM

Town Hall Council Chambers

100 North Wilcox Street

Castle Rock, CO 80104

Phone in: 720-650-7664

Meeting code: 2491 422 5185

www.CRgov.com/CouncilMeeting

This meeting is open to the public and will be held in a virtual format in accordance with the Town Council Electronic Participation, Connected, and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred. This meeting will be hosted online and can be accessed at www.CRgov.com/CouncilMeeting, or phone in by calling 720-650-7664, meeting code 2491 422 5185 (if prompted for a password enter "April4Council"). All Town Council Meetings are also streamed online in real time at www.CRgov.com/WatchCouncil, and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. April 4, to be included in the public record.

COUNCIL DINNER & INFORMAL DISCUSSION

INVOCATION - Jack Serr, Castlewood Canyon Church

CALL TO ORDER / ROLL CALL

Present: 7 - Mayor Gray, Mayor Pro Tem Bracken, Councilmember Hollingshead, Councilmember Cavey, Councilmember LaFleur, Councilmember Brooks, Councilmember Dietz

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Mayor Gray thanked everyone for their condolences in the passing of his mom.

Councilmember Hollingshead acknowledged that season passes to the summer Parks & Recreation concert series are available tomorrow.

Councilmember Cavey spoke in opposition to State Bill 23-213 and acknowledged the recent tragedy in Nashville.

Councilmember LaFleur noted that May is Historic Preservation month and highlighted the Blue Jeans Ball on May 13th, honoring and supporting mental health services for front line responders.

Councilmember Brooks encouraged everyone to research Senate Bill 23-213. He

acknowledged the attendance at the recent open house for the Pavement Maintenance Program and also noted he received many compliments from other attendees at the National League of Cities conference in regard to the good things going on in Castle Rock.

Councilmember Dietz spoke in opposition to Senate Bill 23-213 and how it undermines home rule and local authority.

Mayor Pro Tem Bracken thanked the Public Works and Police departments for their timely response to address citizen inquiries.

[PROC
2023-001](#)

Proclamation: Mayor's Challenge Supporting April as Water Conservation Month *[For Presentation - Approved on March 21, 2023, by a vote 7-0]*

Mayor Gray read the proclamation into the record and led a round of applause recognizing April as Water Conservation month.

UNSCHEDULED PUBLIC APPEARANCES

No public comment received.

TOWN MANAGER'S REPORT

[ID 2023-039](#)

Update: Town Website Redesign

Kristin Read, Assistant Town Manager introduced Melissa Hoelting, Communications Manager, who presented an overview of the redesign of the Town's website which was last redesigned in 2015. The update focused on the responsiveness of the website with mobile devices as well as addressing compliance with a new state law regarding website accessibility. The redesigned website will go live on April 14.

[ID 2023-040](#)

Update: Calendar Reminders

Dave Corliss, Town Manager, noted the State Demographer presentation on April 6 as well as the Boards & Commission interviews scheduled for May 9th. Community events highlighted included the State of the Town Event on August 17, and tentative Open House dates for Council Districts, many of which are scheduled at the newly acquired Cantril School facility. Other events highlighted were Earth Day, the Prescription Drug Take Back Day as well as a summer job fair during April.

[ID 2023-041](#)

Development Services Project Updates

Tara Vargish, Director of Development Services, updated Council on new pre-applications to include the New Hope medical and professional office building proposal within the Meadows and a proposed Bellco Credit Union at the vacant Wendy's location on Milestone Lane. Additional updates on two annexation requests were highlighted including Terra Monte at the northwest corner of Ridge Road and Plum Creek Pkwy and 865 South Wilcox Street, the site of a previous gas station.

[ID 2023-042](#) **Update: Quasi-Judicial Projects**

TOWN ATTORNEY'S REPORT

No report.

ACCEPTANCE OF AGENDA

Moved by Mayor Pro Tem Bracken, seconded by Councilmember Cavey to Approve the Agenda as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

CONSENT CALENDAR

Moved by Mayor Pro Tem Bracken, seconded by Councilmember Hollingshead, to Approve the Consent Calendar as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[ORD 2023-007](#) **Ordinance Amending Various Sections in Chapter 17 of the Castle Rock Municipal Code Regarding Zoning (Second Reading - Approved on First Reading on March 21, 2023, by a vote 7-0)**

[ORD 2023-008](#) **Ordinance Approving the First Amendment to the 2023 Fiscal Year Budget by Making Supplemental Appropriations for the 2023 Fiscal Year (Second Reading - Approved on First Reading on March 21, 2023, by a vote 7-0)**

[ORD 2023-009](#) **Ordinance Amending Sections 15.42.010, 16.02.080 and 17.42.080.B.8 of the Castle Rock Municipal Code (Second Reading - Approved on First Reading on March 21, 2023, by a vote 7-0) [*Transportation Design Criteria Manual, Alley Access and Downtown Overlay District*]**

[RES 2023-042](#) **Resolution Approving a Construction Contract with Global Underground Corporation for the East Plum Creek Open Space Well Facility [*Open space north of Plum Creek Water Purification Facility*]**

[RES 2023-043](#) **Resolution Approving a Construction Contract with RME Ltd., LLC d/b/a Elite Surface Infrastructure, for the Prestwick Water Rehabilitation Project [*W. Prestwick Way*]**

[RES 2023-044](#) **Resolution Approving a Services Agreement with Burns & McDonnell Engineering Company, Inc. [*For the Pinery Water Pipeline Project along Castle Oaks Drive in the northeast part of the Castle Rock*]**

[RES 2023-045](#) **Resolution Consenting to the Dissolution of Castle Pines Commercial Metropolitan District No. 1**

[RES 2023-046](#) **Resolution Appointing Alinio Azevedo and Jill Grabill to the Board of**

Directors of the Miller's Landing Business Improvement District[APPT
2023-002](#)**Appointment: David Van Dellen, as the Alternate Board Member for Plum Creek Water Reclamation Authority**[PROC
2023-002](#)**Proclamation: Arbor Day 2023 [For Council Action - Presentation on April 18, 2023]**[MIN 2023-009](#)**Minutes: March 21, 2023 Town Council Meeting****ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**[RES 2023-047](#)**Resolution of the Town of Castle Rock, Colorado in Opposition to Statewide Land Use and Zoning Preemptions in Senate Bill 23-213**

Town Manager, David Corliss, reviewed the impact of Senate Bill 23-213 legislation upon Castle Rock. He explained that the bill is an attempt to remove the single family only zoning district in urban Colorado, including Castle Rock. The bill also removes the authority of the municipality to address public health and safety issues associated with the proposed removal of single family zoning districts. Most significantly, the bill eliminates municipal home rule authority and local control. The end result, per Corliss, would be that the municipality would be left to deal with all the issues created by the bill to include parking, incompatibility, occupancy standards and water, wastewater and stormwater burdens. The Town has drafted a letter of opposition to the proposed bill

No public comment received.

Moved by Councilmember LaFleur, seconded by Councilmember Dietz, to Approve RES 2023-047 as presented with the request that all Councilmember signatures be added to the letter to the State representatives. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[RES 2023-048](#)**Resolution Amending the Neighborhood Traffic Calming Program**

Dan Sailer, Director of Public Works, introduced the amendment which implements changes to the Neighborhood Traffic Calming program to include treatments for identified issues on collector roadways.

No public comment received.

Moved by Councilmember Hollingshead, seconded by Councilmember Brooks, to Approve RES 2023-048 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[RES 2023-049](#)**Resolution Amending the Town of Castle Rock Snowplowing and Ice Control Policy**

Sailer addressed the unprecedented cold weather and back to back snowfalls that accumulated in the roadways this past January. The Town did not deploy snowplows due to the current policy. This item is before Council to address community feedback received on the snowpack issue that remained on local

roadways for an extended period of time due to weather conditions. The amendment allows for the Town Manager preemptive authority to deploy treatment ahead of a similar weather event should it occur in the future.

No public comment received.

Moved by Councilmember Cavey, seconded by Councilmember Dietz, to Approve RES 2023-049 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[RES 2023-050](#)

Resolution Approving a Construction Contract with Hudick Excavating, Inc., d/b/a HEI Civil, for the Castle Rock Reservoir No. 2 and Castle Rock Reservoir No. 1 Construction Project [CRR2 and CRR1 located at 5219 Rio Grande Ave, Sedalia, CO 80135]

Mark Marlowe, Director of Castle Rock Water, presented overview of the Castle Rock reservoir project located in Sedalia. The focus of the project is to meet renewable, raw water supply goals as well as develop adequate storage to meet a one-year demand. Completion is scheduled for 2025.

Moved by Mayor Pro Tem Bracken, seconded by Councilmember Brooks, to Approve RES 2023-050 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

[RES 2023-051](#)

Resolution Waiving the Town's Formal Written Bidding Requirement on the Basis of Sole Source and Approving a Services Agreement with W.W. Wheeler & Associates, Inc., for the Castle Rock Reservoir No. 2 and Castle Rock Reservoir No. 1 Project [CRR2 and CRR1 located at 5219 Rio Grande Ave, Sedalia, CO 80135]

Marlowe highlighted the details of the construction support services agreement for design engineering, materials testing and oversight control for the Castle Rock Reservoir 1 and 2 construction projects.

Public comment was received from Robert Wahl, resident, and Todd Warnke, Chair of the Castle Rock Water commission.

Moved by Councilmember Cavey, seconded by Mayor Pro Tem Bracken to Approve RES 2023-051 as presented. The motion passed by a vote of:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz

ADJOURN

The meeting adjourned at 7:54 pm.

Moved by Mayor Pro Tem Bracken, seconded by Councilmember Cavey to Adjourn. The motion passed by the following vote:

Yes: 7 - Gray, Bracken, Hollingshead, Cavey, LaFleur, Brooks, Dietz