



Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104

Mayor Paul Donahue
Mayor Pro Tem Jennifer Green
Mark Heath
Chip Wilson
Renee Valentine
George Teal
Brett J. Ford

Town Council Meeting Minutes

Tuesday, July 21, 2015

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

Mayor Donahue called the meeting to order at 6:01 PM

Present: 7 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Majority of items presented were informational only and did not require direction from or action by Town Council.

[ID 2015-172](#)

Appointment: Reuter Hess Recreation IGA Authority Board Representative

Moved to appoint the Parks and Recreation Director as the Town's representative to the Reuter Hess Recreation Authority Board

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

UNSCHEDULED PUBLIC APPEARANCES

NONE

TOWN MANAGER'S REPORT

[ID 2015-173](#)

Resolution of Commendation: Rob Hanna, Parks and Recreation Director

Donahue read the Resolution into the record and presented a copy to Hanna.

Donahue moved, seconded by Heath, that the Resolution be Approved.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ID 2015-174](#)

Update: June Monthly Department Reports

[ID 2015-175](#)

Quasi-Judicial Projects

[ID 2015-176](#)

Presentation: "I am a Rock" campaign

[ID 2015-177](#) Town Manager's Update

TOWN ATTORNEY'S REPORT

Slentz reviewed request from Alberta to amend the Public Finance Agreement to modify certain provisions related to the add-on Public Improvement Fee. Noted in order to expedite bond closing necessary to construct public improvements related to the project, Alberta was requesting this Amendment be approved on an Emergency Basis on first reading.

It was the general consensus of Council to direct staff to prepare the Ordinance as outlined above for consideration on first and final reading at the August 4, 2015 meeting.

ACCEPTANCE OF AGENDA

Donahue requested an Executive Session for the purpose of Council discussion of the performance evaluation for Deputy Town Manager Sprague during his tenure as acting Town Manager be added to the agenda at the conclusion of the scheduled business.

Green moved, seconded by Valentine, to accept the agenda as presented with the addition of the Executive Session as requested by Donahue.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

CONSENT CALENDAR

[ID 2015-178](#) Minutes: June 16 and July 7, 2015 Town Council Meetings

[RES 2015-60](#) Resolution: Authorizing Signatures on Behalf of the Town of Castle Rock

Green moved, seconded by Valentine to approve the Consent Calendar as read.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

QUASI-JUDICIAL HEARINGS

[RES 2015-61](#) Resolution: Approving a Use by Special Review for a Personal Wireless Service Facility for New Cingular Wireless aka AT&T Mobility at a Parcel of Land Located in the Northwest Corner of Section 7, Township 8 South, Range 66 West of the Sixth Principal Meridian, County of Douglas, State of Colorado (472 N. Ridge Rd.)

Kirkpatrick provided overview of proposal for a Use by Special Review to place stealth mono pole cell tower on Town owned property adjacent to the water tank on Ridge Road. Noted all skyline mitigation requirements had been met. Planning Commission recommended approval.

The following members of the public made statements or asked questions

on this item:

Stacey Rogers

Green moved, seconded by Ford, to approve Resolution No. 2015-61 as presented

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ORD 2015-24](#)

Ordinance: Amending the Town's Zone District Map by Approving the Auburn Ridge Planned Development Plan No. 1 and Approving the Auburn Ridge Planned Development Plan No. 1 Zoning Regulations

Vossler reviewed proposed change in zoning from commercial to a maximum of 96 multi family units, which was consistent with adjacent properties. Noted the proposed amendment to the Development Agreement would incorporate water rights for this development into the overall waterbank for Auburn Ridge and also specified required improvements to Wolfensberger Rd.

John Cichon, applicant, was present to provide additional information and answer questions.

The following members of the public made statements or asked questions on this item:

Kevin Bracken

Green moved, seconded by Heath, to approve Ordinance No. 2015-24 as presented on first reading.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ORD 2015-25](#)

Ordinance: Amending the Brookwood PD Zoning Regulations Concerning Fences

Detweiler reviewed the request to amend the Planned Development Regulations to repeal a restriction on fences and allow for perimeter fencing along property lines within the Brookwood PD. The proposed amendment removed the restriction from zoning regulations, thus leaving control of this matter to the HOA.

Applicant, Jason Pock, land manager for Richmond Homes (largest property owner within the PD), was present to address the Council.

The following members of the public made statements or asked questions on this item:

Peter Kyte
Stacey Rogers
Mitch Trujillo
Deborah Trujillo

Kathy Snow
Ronald Tom
Glen Jenkins

Heath moved, seconded by Valentine, to approve Ordinance No. 2015-25 as presented on first reading.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

ORD 2015-13 Ordinance: Vacating a Portion of Atrium Drive within the Proposed Promenade at Castle Rock Planned Development Plan; and Providing for its Emergency Adoption on Second and Final Reading (Second Reading)

Detweiler stated proposed Ordinance allowed for vacation of and redesign of streets to accomodate development plans for Promenade at Castle Rock.

Noted applicant requested emergency adoption based on the delay incurred during the Referendum Process.

Donahue moved, seconded by Green, to approve Ordinance No. 2015-13 as presented on Second Reading on an Emergency Basis.

The roll call motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ID 2015-158](#) Discussion/Direction: Additional Charter Amendments for November 3, 2015 Coordinated Election Ballot

Per prior Council discussion, Misare requested direction from Council regarding placement of two additional Charter Amendments on the November 3, 2015 ballot:

1) Withdrawal of an Initiative or Referendum Petition by the Petition Representatives; and

2) Removal of signatures from a Referendum or Initiative Petition by a registered elector

It was the consensus of Council to direct staff to prepare an Ordinance that amended the current provision within the Town Charter regarding withdrawal of a Petition to indicate this action must be taken on or before the date of Council consideration of an Initiative or reconsideration of a Referendum Petition.

The Council supported the addition of a Charter provision authorizing the removal of individual signatures by a voter, and requested staff reconsider the recommended process for doing so to make it easier for a voter to take

this action. Slentz suggested the details regarding the process for removal of a signature could be worked out at a later time, and adopted by the Council under a separate Ordinance.

It was the consensus of Council to direct staff to draft an Ordinance amending the Town Charter for authorize the removal of a signature from a Petition by the registered elector.

[ID 2015-179](#)

Discussion/Direction: Possible expansion of Town Hall to construct offices for Development Services Department to be paid by Development Services Fee Fund

Sprague and Detweiler reviewed plan to relocate the Development Services Department using monies from the Development Services Enterprise to fund the construction of an addition on the east side of the existing Town Hall. Requested authorization to proceed with site work (soil samples) and initial construction drawings so that the project could be put to bid, and final cost estimates determined for further consideration by Council within the next few months.

Valentine moved, seconded by Ford, to direct staff to proceed with bidding construction documents, conduct soils testing and formalize financing options for the expansion of Town Hall as recommended by staff.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[RES 2015-62](#)

Resolution: 2015 Water Efficiency Master Plan

Benak reviewed key provisions of the updated Water Efficiency Master Plan related to historic and projected water demands, efficiency goals, objectives, programs, and implementation strategies. Noted the Utilities Commission recommended approval of the plan.

Wilson moved, seconded by Heath, to approve Resolution No. 2015-62 as presented.

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

ID 2015-181

Executive Session -

Donahue moved, seconded by Ford, to adjourn to Executive Session not to return for the purpose of conducting the personnel evaluation of the Acting Town Manager under C.R.S. 24-6-402(4)(f)(I).

The motion passed by the following vote:

Aye: 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

ADJOURN

The Town Council adjourned to Executive Session at 8:13 PM