



AGENDA MEMORANDUM

To: Honorable Mayor and Members of Town Council

Through: David L. Corliss, Town Manager

From: Tara Vargish, PE, Director, Development Services
Brad Boland, AICP, Planning Manager, Development Services

Title: **Douglas County Housing Partnership, Board of Directors Staff Appointment**

Executive Summary

Staff is seeking action on reappointing a Douglas County Housing Partnership (DCHP), Board of Directors representative for the Town of Castle Rock. Brad Boland, Planning Manager, has served as the staff appointee for the Town since March 2022. His current two-year term expires in March 2026; however, he is eligible for reappointment for a final two-year term. Councilmember Brooks is the other Town of Castle Rock Board member, with his current term ending in January 2027. Councilmember Dietz serves as the alternate member.

Discussion

The purpose of the Douglas County Housing Partnership is to achieve economically thriving communities by preserving, providing, and developing housing choices in Douglas County.

The Douglas County Housing Partnership (DCHP) was formed as a multijurisdictional housing authority in 2003 by the City of Lone Tree, the Town of Castle Rock, the Town of Parker and Douglas County through an intergovernmental agreement (IGA) (Attachment A). The City of Castle Pines would subsequently become a member of DCHP in 2020. The preamble to the IGA states that the DCHP was established to address the shared "concern expressed by the business community, public officials and others that there is insufficient workforce housing in Douglas County". The need for housing for teachers, firefighters, retail workers, and daycare workers is specifically cited.

Each Member Jurisdiction (Lone Tree, Castle Rock, Parker, Castle Pines and Douglas County) is responsible for identifying its two representatives to the Board of Directors of DCHP, who may be an elected official or designated representative.

It is the duty of the Board to govern the affairs of DCHP, to establish policies, to comply with the laws establishing a multijurisdictional housing authority and to exercise oversight with due diligence and prudence.

The Board of Directors are responsible for:

- overall policy for the housing authority;
- its annual budget;
- the annual audit;
- projects and programs.

The Board of Directors meets monthly on the fourth Thursday of the month from 8:30 AM to 10:30 AM to receive formal updates from the housing authority staff. Directors serve for a maximum of three two-year terms. Directors receive no compensation for their services.

Staff Recommendation

Staff recommends Town Council reappoint Brad Boland as a Castle Rock representative to the DCHP Board of Directors effective March 2026 through March 2028.

Proposed Motions

“I move to reappoint Brad Boland as a Castle Rock representative to the DCHP Board of Directors effective March 2026 through March 2028.”

Attachments

Attachment A: Douglas County Housing Authority Intergovernmental Agreement, Amended and Restated 2020