

M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners,
with a commitment to integrity, honesty,
and accountability, while conforming to the
highest standards of conduct and ethics.*



AUGUST 2022





CONGRATULATIONS!

We are proud to announce that
Robbie Schonher
Assistant Town Clerk
has obtained the
Certified Municipal Clerk designation

This requires attending the annual academy for three years along with experience, education, and other related training.

Robbie has become the Town's "Go To" for our Town records, administers and trains departments on the importance of Records Retention and use of the Town's electronic records repository. Most recently she developed and implemented the Town's first public records (CORA) request web-based platform, and is a valuable part of the Town Clerk's Office serving in the absence of the Town Clerk.

Congratulations Robbie!



Elections

www.CRgov.com/elections

Guardians of Democracy
Designated Election Official
FCPA Filing Officer

November 8, 2022 Regular Council Election

Candidates as they will appear on the ballot :

Jason Gray	Mayor
Dean Legatski	District 3
Kevin Bracken	District 3
Caryn Johnson	District 5
Max Brooks	District 5
Caryn Ann Harlos	District 5

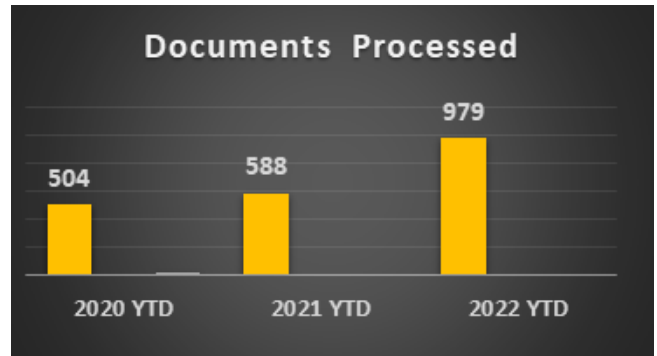
Records

www.CRgov.com/municipal_code

Historian, Archivist, Keeper of the
Laws, Legal Notices

- Route and execute Town documents
- Codify Town laws
- Archive Town records into Alchemy
- Publish and post legal notices
- Process recordings and agreements for Legal

Ballots will be mailed beginning Oct 17.
Information can be found at DouglasVotes.com

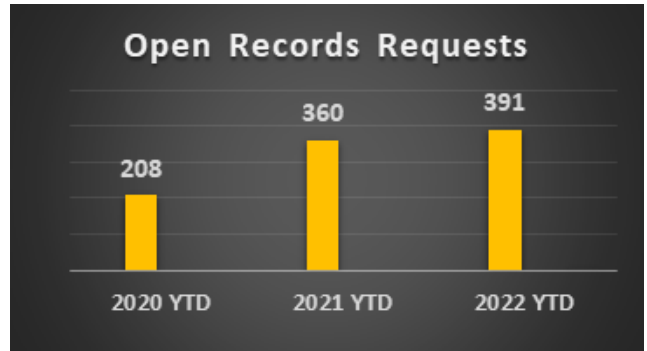


CORA Requests

www.CRgov.com/openrecords

Provide Transparency to the Public

- Coordinate with departments to fill public records requests under Colorado Open Records Act

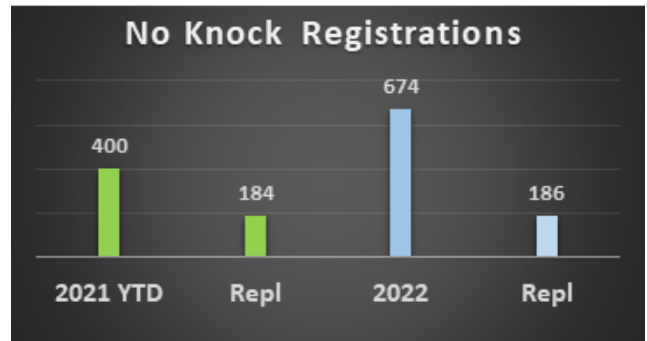


No Knock Program

www.CRgov.com/noknock

Program Created in 2008

8,194 Total





Liquor Licensing Authority

(NOTE: Hearings will now be posted on the website calendar for all New Licenses and Special Event Liquor Permits as well as the required posting at the location of the premise and the newspaper for New Licenses.)

Modifications

Permanent Modifications - Outdoor Patios

- | | |
|----------------------|-----------------------|
| B&B - issued | Castle Café - issued |
| Angies - issued | Z'Abbracci's - issued |
| Union - issued | Provision - issued |
| Guadalajara - issued | Scileppi's - issued |
| Cork & Keg - issued | Crowfoot |

Transfers

New Owners
 Colorado Cork & Keg
 Vista Vino

Pending
 Los Santos (to The Park)
 Tasty House

Events

8/4	Douglas County Fair	Fairgrounds	4-10P
8/5	First Fridays	Festival Park	4-10p
8/5	Douglas County Fair	Fairgrounds	NOON-11P
8/6	Douglas County Fair	Fairgrounds	11A-11:30P
8/6	Concert - THREE DOG NIGHT	Amphitheater	6-10p
8/7	Douglas County Fair	Fairgrounds	11A-4P
8/12	Concert - SCOTTY MCREERY	Amphitheater	6-10p
8/13	Barks and Brews	Outlets	Noon-6pm
8/18	Tunes for Trails	Amphitheater and Mill House	5-9P
8/18	Taste of Douglas County	Event Center	5-8pm
8/19	Banquet	Kirk Hall	4-11p
8/19	Brewery Tour	PSM Library	6-9pm
8/20	Concert Under the Lights	Festival Park	5-11p
8/27	Festival	Event Center	11a-11p
8/27	Concert - KASHIR, ZEPPELIN, DENVER POPS	Amphitheater	6-10p
9/4	Beer Fest Under the Stars	PSM Amphitheater	4-9p
9/10	Art Fest	Downtown	8a-7p
9/10	Shopping Extravaganza	Outlets	Noon-4p
9/13	Brewery Tour	PSM Library	6-8pm
9/15	Pie Bake Off	Amphitheater and Mill House	5-9P
9/16	Castle Rock Collective 1 year	207 Perry Street	3-7pm
9/17	Oktoberfest	WilcoxSquare	Noon-10p
10/7	Food Truck Frenzie	The Grange	5:30-8:30p

New Licenses

Issued:

Luxe Liquor Wines and Spirits

Pending:

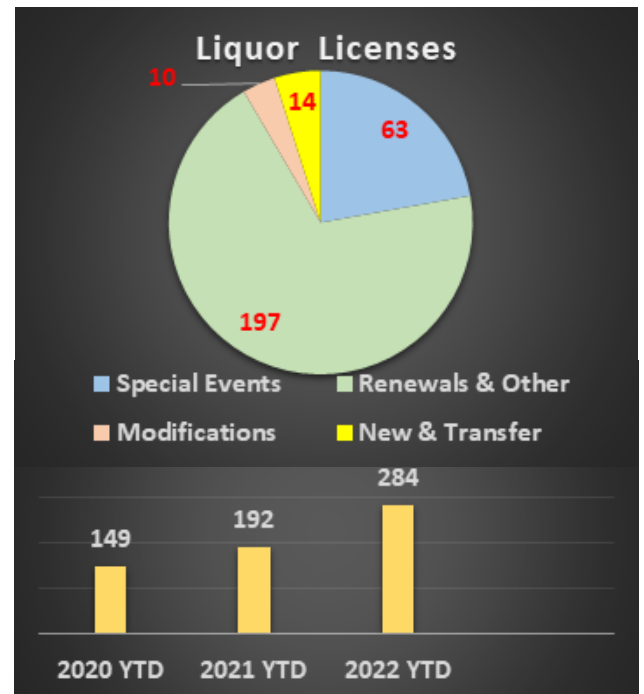
105 West - Change to Brew Pub
 Perry Street Social District - pending CO
 Scissors & Scotch - pending CO
 Bear'l Cellars - Vintner - Hearing Sept 6

Hearings

The Backyard - Change to Tavern - TBD
 Bar Nails - Change to H&R - TBD

5/8-9/25 - Farmers Market, Festival Park

5/18-9/25 - Downslope Distillery-Farmers Market



	2017	2018	2019	2020	2021
New:	3	7	8	12	14
Transfers:	11	9	6	6	4
Special Events:	77	77	77	32	61
Modifications:	7	11	10	22	7
Other:	155	145	143	187	202