



**Town of Castle Rock  
100 North Wilcox Street  
Castle Rock, CO 80104**

Mayor Paul Donahue  
Mayor Pro Tem Jennifer Green  
Mark Heath  
Chip Wilson  
Renee Valentine  
George Teal  
Brett J. Ford

**Town Council Meeting Minutes**

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**Tuesday, March 8, 2016**

**6:00 PM**

**Council Chambers**

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**CALL TO ORDER / ROLL CALL**

**Present:** 7 - Council Member Ford, Council Member Teal, Council Member Valentine, Mayor Donahue, Mayor Pro-Tem Green, Council Member Wilson, and Council Member Heath

**PLEDGE OF ALLEGIANCE**

**COUNCIL COMMENTS**

Green requested authorization from Council to have staff review and prepare an analysis on the process to and the impact of eliminating the residential and commercial property taxes assessed by the Town of Castle Rock.

Wilson requested analysis also include what would be required to re-establish this property tax should there be a future need or desire to do so.

**Green moved, seconded by Teal, to direct staff to prepare an analysis regarding elimination of the Town's property tax mill levy.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**UNSCHEDULED PUBLIC APPEARANCES**

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Angie Vencill	Nick Lucey
Sid Brooks	Stacey Rogers
John Boyd	Lucia McConnell
John Buckley	Jim Folkestad
Kevin Pratt	Frank Gray
Dave Martin	Jim Mundle

The Council and various staff responded to issues / concerns raised by members of the public.

**Donahue moved, seconded by Valentine, to direct staff to schedule an agenda item on the topic of growth issues which have recently been brought to the attention of Council; to invite citizen input to encourage an open dialogue on the topic in an effort to increase awareness and understanding on the various positions, and to work towards solutions where possible.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**Wilson moved, seconded by Teal, to direct staff to prepare a report on the issue of accessory dwelling units for Council review and recommendation.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

## **TOWN MANAGER'S REPORT**

[ID 2016-021](#) Update: Quasi-Judicial Projects

[ID 2016-022](#) Update: Proposed 2017 Budget Process Calendar

[DIR 2016-008](#) Discussion/Direction: Process for Withdrawal of Signatures from Initiative and Referendum Petitions

Teal requested staff provide additional options for Council consideration, including allowing a citizen to request removal of his or her name from a petition via telephone.

**Donahue moved, seconded by Heath, to direct staff to prepare an Ordinance outlining the process for withdrawal of signatures from Initiative and Referendum Petitions for consideration at the March 15, 2016 meeting.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

## **TOWN ATTORNEY'S REPORT**

None

## **ACCEPTANCE OF AGENDA**

**Green moved, seconded by Valentine, to accept the agenda as presented.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

## **CONSENT CALENDAR**

[MIN 2016-005](#) Minutes: February 16, 2016 Town Council Meeting

[ORD 2016-005](#) Ordinance Approving a Lease-Purchase Agreement between the Town of Castle Rock and Wells Fargo Financial Leasing Inc. for Golf Course Equipment

[RES 2016-017](#) Resolution Adopting the 2016 Water Use Management Plan

[RES 2016-018](#) Resolution Approving the 2016 Conservation Rebate Incentive Program

**Green moved, seconded by Ford, to approve the Consent Calendar as read.**

**The motion passed by a vote of:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

[RES 2016-019](#) Resolution Approving the Fourth Amendment to the Intergovernmental Agreement Between the Town of Castle Rock and the County of Douglas to Replace the Intergovernmental Development Plan

Donahue noted for the record that approval of the proposed amendment to the Douglas County Land Use IGA created an option to allow the Town Council the ability to consider a revised development plan, which could include greater densities for the Canyons South property at a future date. Donahue further noted that there was no zoning application before the Council at this time, nor were the merits of any future zoning application under consideration at this time.

Detweiler reviewed the proposed amendments to the text of the IGA and the associated map. Noted the amendment was being processed at the request of the developer, even though the IGA was scheduled to terminate in August 2016. Planning Commission recommended approval of the amendment as presented.

**Ford moved, seconded by Teal, to approve Resolution No. 2016-019 as presented.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[DIR 2016-009](#) Discussion/Direction: Applications for the Council Community Grant Program for the 1st Quarter 2016 (5 Applications)

Muller noted the Town had received five applications for the \$2,000 available for the first quarter community grants. Staff recommended award of \$400 to each applicant.

**Wilson moved, seconded by Heath, to award \$400 to the Castle View High School After Prom.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**Wilson moved, seconded by Valentine, to award \$400 to the Douglas County High School After Prom.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**Heath moved, seconded by Valentine, to award \$400 to the Douglas County Parenting Coalition**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**Heath moved, seconded by Valentine, to award \$400 to the Greater Castle Rock Art Guild.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**Wilson moved, seconded by Valentine, to award \$400 to the Young Entrepreneurs Academy**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[RES 2016-020](#) Resolution Approving the Renewal to the Intergovernmental Agreement Between the Town of Castle Rock, Town of Parker and the Board of County Commissioners of the County of Douglas for the Continued Implementation of the Douglas County Habitat Conservation Plan; and Authorizing the Application for the Renewal of the Incidental Take Permit with the United States Fish and Wildlife Service Related to the Preble's Meadow Jumping Mouse

Brauer reviewed the proposed Resolution authorizing the renewal of the Intergovernmental Agreement between the Town of Castle Rock, Town of Parker and the Board of County Commissioners of the County of Douglas for the continued implementation of the Douglas County Habitat Conservation Plan as well as the authorization for the application for the renewal of the Incidental Take Permit.

**Green moved, seconded by Valentine, to approve Resolution No. 2016-020 as presented.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

[ORD 2016-006](#) Ordinance Approving the First Amendment to the Zip Line and Aerial Trekking Course Lease Agreement within the Philip S. Miller Park; and Providing for its Emergency Adoption on Second and Final Reading

Brauer reviewed proposed amendment which simply changed the exhibit in current lease to show a revised location for the aerial trekking tower. Noted all terms of the lease remained unchanged.

Brauer noted that staff was requesting emergency adoption of the Ordinance on second reading to assure that the aerial trekking tower would be open and operational by the scheduled grand opening of Phase II of the park in May.

**Teal moved, seconded by Green, to approve Ordinance No. 2016-006 as presented on First Reading.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**ORD 2016-007** Ordinance Repealing and Reenacting Chapter 14.02 of the Castle Rock Municipal Code Concerning the Acquisition and Disposition of Real Property

Slentz stated the proposed Ordinance provided for administrative approval of easements where there was no or nominal consideration.

In response to concerns raised by Council, Corliss agreed to provide Council a periodic listing of the easements which had been granted as part of the Town Manager's report.

**Green moved, seconded by Ford, to approve Ordinance No. 2016-007 as presented on first reading.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**RES 2016-021** Resolution Approving a Contract Award to Directed Technologies Drilling, Inc. for Construction of the Plum Creek South Alluvial Well Field Project for the Plum Creek Water Purification Facility

Marlowe reviewed contract to drill alluvial well which would allow the Town to capture and use local renewable water to the maximum extent possible.

**Teal moved, seconded by Ford, to approve Resolution No. 2016-021 as presented.**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath

**ADJOURN TO EXECUTIVE SESSION (not to return)**

**EXEC**  
**2016-001**

Executive Session Report: March 8, 2016

**Donahue moved, seconded by Ford, to adjourn to Executive Session at 8:24 PM (not to return) for the purpose of conducting the Town Attorney's performance evaluation as a personnel matter under C.R.S. §24-6-402(4)(f)(I).**

**The motion passed by the following vote:**

**Yes:** 7 - Ford, Teal, Valentine, Donahue, Green, Wilson, and Heath